



# Fall River School District

150 Bradley Street P.O. Box 116 Fall River, WI 53932 (920) 484-3333 www.fallriver.k12.wi.us

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*Helping all students achieve to their fullest potential*

## **Regular Board of Education Meeting Minutes**

May 15, 2017 6:00 p.m. Fall River School Library

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### **I. Call To Order/Pledge of Allegiance** by Keith Miller, School Board President

The meeting was called to order at 6:02 p.m.

### **II. Roll Call**

Board Member Attendance: Keith Miller, Paul Osterhaus, Ember Schultz, Ashley Morton, Warren Koenig, Dr. Michael Garrow, Kim Stadler, Jim Docter, Brian Zacho and (8) members from the community present. Absent:

### **III. Public Comment**

There was one public comment by Tyler Letlebo. Discussed concerns over maintenance staff communication.

### **IV. Approval of Past Board of Education Meeting Minutes**

April 19, 2017 Regular Board Meeting minutes. Motion by Schultz and Seconded by Koenig. Motion carried by a unanimous voice vote with no objections.

### **V. Treasurer's Report** presented by Morton, School Board Treasurer

Book Balance Start Previous: \$2,031,261.77

Other Items: \$0.00

Receipts: \$ 114,221.06

Checks and Wires: 284,992.06

Payroll: \$ 195,127.85

January Ending Month Balance: \$ 1,665,362.92

A motion to accept the Treasurer's Report, subject to usual audits and discoveries, was made by Schultz and Seconded by Koenig. Motion carried by a unanimous voice vote with no objections.

### **VI. Payments of vouchers/payroll**

Motion by Morton and Seconded by Koenig to approve payment of vouchers #415993-416149 = \$ 50,457.58 and the approval of payment of the May 20, 2016 and June 5, 2017 payroll. Motion carried by a unanimous voice vote with no objections.

### **VII. Gifts and Donations:** Kelsey Curkeet donated her judge's fee from the Art Show to the Art Department.

### **VIII. Student Council:** Student Council went on a field trip last week. They are in the process of putting together Student Council reps for the 17-18 school year.

### **IX. Committee Reports:**

**Policy Committee:** Met at 5:00 p.m. May 15, 2017. Reviewed a portion of the 300 series regarding Instruction Policies that will be presented later in the meeting

**HR Committee:** Met on May 1, 2017 at 3:30 p.m.

- Discussed the Base Wage Negotiations for Certified Staff and the distribution of funds and wage increases of 1.26%. Supplemental compensation was offered for some individual Certified Staff.

**Recreation Committee:** Met on May 10, 2017 at 10:00 a.m.

- Discussed the transition of services from Kaleb Webb and Brian Zacho to the interim role Coby Curkeet is filling. Also discussed expectations for, and recommendations of the new Activities/Recreation Director position and the direction of the role moving forward including date/time of meetings.

**X. Old Business**

- A. A motion was made by Osterhaus and seconded by Schultz to approve Rhyme Business Products as the vendor for the District for all Multi-Function Devices. Motion carried by a unanimous voice vote with no objections.

**XI. New Business**

- A. **Election of Officers** for the 2017-2018 Board of Education Members was done. A Motion was made by Schultz and Seconded by Koenig to elect for President- Keith Miller, A Motion was made by Koenig and Seconded by Schultz to close nominations. Motion carried by a unanimous voice vote. A Motion was made by Miller and Seconded by Koenig to elect for Vice President- Paul Osterhaus, A Motion was made by Koenig and Seconded by Schultz to close nominations. Motion carried by a unanimous voice vote. A Motion was made by Koenig and Seconded by Morton to elect for Clerk- Ember Schultz, A Motion was made by Koenig and Seconded by Osterhaus to close nominations. Motion carried by a unanimous voice vote. A Motion was made by Koenig and Seconded by Schultz to elect for Treasurer-Ashley Morton, A Motion was made by Schultz and Seconded by Morton to close nominations. Motion carried by a unanimous voice vote.
- B. The following Committee seats were chosen:
- i. Human Resource-Warren Koenig & Paul Osterhaus
  - ii. Policy-Keith Miller & Ashley Morton
  - iii. Recreation-Ember Schultz & Warren Koenig
  - iv. Education-Ember Schultz & Ashley Morton
- C. The Board appointed Paul Osterhaus as the 17-18 CESA 5 Representative.
- D. The Board appointed Keith Miller as the 17-18 WASB Delegate.
- E. A motion was made by Schultz and seconded by Koenig to approve the Long Range Library Plan as submitted. Motion carried by a unanimous voice vote with no objections.
- F. A motion was made by Koenig and seconded by Schultz to approve the FBLA request for District Support of up to \$450 with the exception to review further expenses if needed. Motion carried by a unanimous voice vote with no objections.
- G. A motion was made by Schultz and seconded by Osterhaus to approve the Level Points Summary Matrix from Employee Handbook (Pg. 54). Motion carried by a unanimous voice vote with no objections.
- H. A motion was made by Miller and seconded by Schultz to approve the 17-18 Co-Curricular Code of Conduct as submitted. Motion carried by a unanimous voice vote with no objections.
- I. Discussion regarding the Bassett Mechanical Agreement was had and tabled to the June meeting.
- J. A motion was made by Schultz and seconded by Osterhaus to approve the CESA 5 contract as submitted. Motion carried by a unanimous voice vote with no objections.
- K. A motion was made by Miller and seconded by Morton to approve the increase of \$ 0.10 across the board for the 17-18 School Year Nutrition pricing. Motion carried by a unanimous voice vote with no objections.

- L. A quarterly Negative Food Service Balance was given by Kim Stadler. The District has collected \$771.92 in outstand money owed to the District. Working with families on payment plans for other outstanding fees/fines to be paid prior to exams/registration.
- M. A motion was made by Miller and seconded by Osterhaus to table the change in the July 2017 School Board meeting. Motion carried by a unanimous voice vote with no objections.
- N. A motion was made by Morton and seconded by Schultz to approve the EMC Insurance Coverage as presented. Motion carried by a unanimous voice vote with no objections.
- O. A motion was made by Miller and seconded by Morton to approve the second readings of District Policies i-xx as presented to the Policy Committee as well as the School Board of Education. Motion carried by a unanimous voice vote with no objections.
- P. A motion was made by Miller and seconded by Morton to approve the first readings of District Policies i-xi with the amendment of policy number vi. (345.11), viii. (345.61) and xi. (346) as amended at the Policy Committee as well as the School Board of Education. Motion carried by a unanimous voice vote with no objections.
- Q. Staffing Recommendation:
  - i. A motion was made by Schultz and seconded by Morton to approve the MS/HS Principal contract, Certified Staff Contracts, Non-certified Staff Work Agreements and Summer School Work Agreements as presented. Motion carried by a unanimous voice vote with no objections.
  - ii. Resignations: None
  - iii. Hiring: A motion was made by Miller and seconded by Schultz to approve the hiring of two Middle/High School English teachers - Kavita Chetty and Kendra Hayden, Activities/Recreation Director - Cody Schultz and Speech/Language Pathologist - Nicole Blahnik. Motion carried by a unanimous voice vote with no objections.

## **XII. District Reports**

**Building and Grounds Report** was presented by Dr. Garrow.

- South Street project will be starting in June. With this the area between the business office entrance and recreation department entrance will be worked on as well.

**Elementary Principal/Transportation Director Report** was presented by Mr. Docter

- 4K Roundup/Screening took place and there were 23 students that participated.
- Summer School is 4 weeks away. Registration was left open an extra week and now working on classroom assignments. A special thank you to Carri Lee and Dr. Garrow for all the help and support giving to Summer School.
- Spring Concerts are underway as well as D.A.R.E. and Kindergarten Graduation.

**MS/HS Principal & Activities Director Reports** was presented by Mr. Brian Zacho.

- Baseball/Softball/Track are wrapping up their seasons. Regionals will begin next week.
- May 15<sup>th</sup> was the Band Concert, May 17<sup>th</sup> is the Awards/Scholarship night.
- Graduation is set for May 27<sup>th</sup> and there will be graduation practice and a potluck for the seniors on May 26<sup>th</sup>.
- The Science Fair with Mr. Curkeet and Mrs. Woestman was a huge success.
- The Regional Art Fair was a great success. Mrs. Wagner did a fantastic job.
- Prom was May 6<sup>th</sup> and the turn out and participation in prom and post prom was another success.

**District Administrator Report** was presented by Dr. Michael Garrow.

- Joint Planning Meeting for the Board is set for May 31st in Rio. They will be talking about further Athletic Co-Ops, Building Common Calendars and Bell Schedules. An agenda will be shared with the Board once it is available.

- Discussion with other District Admins regarding addition joint ventures including but not limited to Technology Initiative Grants for Distance Learning opportunities, pooling resources for larger speakers/presenters and joint opportunities for a school psychologist.
- Will be bringing information to the Board in the future on an option to purchasing a van for the District. This would be a cost effective option for transportation for the District.
- Putting together information on purchasing vs. lease options for student chrome books. Each year, the District purchases new chrome books for 1<sup>st</sup> and 9<sup>th</sup> grade classes.
- A special thank you to Board, staff and community was given for the help and support given throughout this past school year.

**XIII. Motion to adjourn to Executive Closed Session** at 7:36 p.m. was made by Miller and seconded by Morton pursuant to Wis. Stat. §19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any [Payroll, MS Special Education and Elementary Principal] Motion carried by a unanimous voice vote with no objections.

**XIV. Executive Closed Session:** Schultz was unable to attend Executive Session.

**Motion to Enter into Closed Session**

**Motion by:** Miller

**Seconded by:** Koenig

**Time entered into Closed Session:** 7:50 p.m.

**Topic/Agenda Item(s) Discussed**

Discussion of special education individual support staffing needs for 2017-2018. Discussion on gifted and talented and intervention position, as well as intervention needs and instructional coaching needs.

**Minutes Certification**

Proposed minutes respectfully submitted by Dr. Garrow

5/15/17

**Motion to Return to Open Session**

**Motion by:** Miller

**Seconded by:** Morton

**Time returned to Open Session:** 9:10 p.m.

A motion was made by Miller and seconded by Morton to eliminate the 75% Gifted and Talented/Math Intervention position and to post to hire for a 1.0 FTE Interventionist/Instructional Coach. Motion carried by a unanimous voice vote with no objections.

**XV. Adjournment**

A motion to adjourn at 9:12 p.m. by Morton and Seconded by Koenig. Motion carried by a unanimous voice vote with no objections.

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Board Secretary /Kim Stadler (Date)

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Board Clerk/Ember Schultz (Date)

Approved by the School Board of Education on June 14, 2017

**Next Regular Board meeting is scheduled for Wednesday, June 14, 2017 at 6:00 p.m. in the School Library.**