



Fall River School District

150 Bradley Street P.O. Box 116 Fall River, WI 53932 (920) 484-3333 www.fallriver.k12.wi.us

Helping all students achieve to their fullest potential

Regular Board of Education Meeting Minutes

March 15, 2017 6:00 p.m. Fall River School Library

I. Call To Order/Pledge of Allegiance by Keith Miller, School Board President

The meeting was called to order at 6:01 p.m.

II. Roll Call

Board Member Attendance: Keith Miller, Ember Schultz, Ashley Morton, Warren Koenig, Dr. Michael Garrow, Kim Stadler, Brian Zacho and (3) members from the community present. Absent: Jason Freedman & Jim Docter

III. Public Comment

There were no public comments.

IV. Approval of Past Board of Education Meeting Minutes

February 15, 2017 Regular Board Meeting minutes, Motion by Schultz and Seconded by Koenig. Motion carried by a unanimous voice vote with no objections.

V. Treasurer's Report presented by Morton, School Board Treasurer

Book Balance Start Previous: \$1,196,587.93

Other Items: \$370,600.00

Receipts: \$ 1,106,002.25

Checks and Wires: \$ 652,889.10

Payroll: \$ 194,737.31

January Ending Month Balance: \$ 1,825,563.77

A motion to accept the Treasurer's Report, subject to usual audits and discoveries, was made by Schultz and Seconded by Koenig. Motion carried by a unanimous voice vote with no objections.

VI. Payments of vouchers/payroll

Motion by Schultz and Seconded by Morton to approve payment of vouchers #415702-415860= \$ 84,887.74 and the approval of payment of the March 20, 2016 and April 5, 2017 payroll. Motion carried by a unanimous voice vote with no objections.

VII. Gifts and Donations: Lion Club donated a book to the school library and Dutch American Foods donated 90 lbs of pancake mix for the MS/HS PBIS Incentive Day.

VIII. Student Council: Student Council hosted their BINGO event on March 12th and it was a success. They are also working on plans for Earth Day Clean Up on April 21st during school. In May they are planning

a field trip as well.

IX. Committee Reports:

Policy Committee: Met at 5:00 p.m. March 15, 2017. Reviewed the remaining 100 series and the 200 series regarding Board Operations and Administration policies that will be presented later in the meeting

Recreation Committee: Met on March 8, 2017 at 10:00 a.m.

- Water Aerobics – Classes run Wednesdays March 15th and go for 4 weeks. There is a volunteer instructor with 3-4 participants (which covers the cost of a lifeguard).
- Boot Camp – Last session runs February 27th to March 22nd.
- Pep Crew – Season went well. Coaches had a post season party.
- Spring Soccer – Registration due March 10th & preseason meeting March 20th. Forms given to the Elementary teachers to send home with students as well as an email went out to those that participated last season.
- Youth Football Skills and Drills - Registrations due March 10th. I gave forms to all Elem. Teachers to send home with kids. Forms given to the Elementary teachers to send home with students. Only 7 kids total (4 – 1st/2nd; 3 - 3rd/4th) as of 3/8/17
- Spring Swim Lessons – No supervisors/lifeguards available to work those times. Will need to wait until next year.
- Spring Rec Sports registration forms will be going out next week for T-ball, Coach Pitch, Little League and Softball). Looking into a different Little League league. Coby found one called the ESYBL and it includes many of the teams/communities we play in the ESYBL basketball league. Waiting to meet/talk with organizers to see if we are able to join this year. Little League/Softball jerseys – Looking to have jerseys for purchase as we do with basketball.
- Summer Rec Booklets – Information page almost ready to go out with the District's Summer School packets. Waiting to hear back about Little League start/end dates.
- Xplosion Summer tournament – Village approved the dates and use of the field and pavilion. Emailed Scott Mack, tournament head to let him know as well as a reminder to fill out the facility use form for the HS field usage and that the Rec Dept. requires an additional \$250 (for use of equipment and time for field prep) as well as line chalk for lining the fields between games.
- Fitness Center will be open 1-3pm and 6-8pm the week of Spring Break. Pool will be open 1-3pm and 6-8pm Tuesday (28th) and Thursday (30th). Hours posted on Facebook and Rec Dept. website. \$5 special rate for both 1-3pm and 6-8pm sessions (regular rate is \$3/session)
- Fitness Center equipment repair update –
 - Spirit XR895 recumbent bike – Power switch was just turned off
 - Nautilus Sport Series NE3000 Elliptical – Control arm is broken. Parts are no longer available, should be thrown away.
 - BH Hi Power Elliptical – Console was broken off. A console is available for \$777.30. Octane Fitness Elliptical– Error message is due to a broken Brake Servo Motor (controls tension/resistance). Part ordered and installed for \$72. May need additional parts as the resistance level is not working correctly.

X. Old Business-None

XI. New Business

- A. An update was given by Dr. Garrow regarding those interested in the vacant board position starting May 1, 2017. Interviews and a decision will be done later in the meeting.
- B. A motion was made by Schultz and seconded by Koenig to approve the 2017-2018 CESA 5 Contract as presented by Dr. Garrow. Motion carried by a unanimous voice vote with no objections.
- C. An update was given by Dr. Garrow regarding the Agriculture Land Bids. There were no bids submitted this year.
- D. A motion was made by Koenig and seconded by Morton to approve the 2017 Band/Choir Trip to Chicago on May13, 2017. Motion carried by a unanimous voice vote with no objections.
- E. A discussion was had regarding a Capital Maintenance and Improvement Plan for the District that is currently being worked on between Paul Marks and Dr. Garrow. They will be collecting information on costs and projected timelines for several areas of the District – including, but not limited to: HVAC, Roofing, Sound, Safety/Security/Surveillance, Bell Systems, etc. Dr. Garrow would like to have the Board help in providing direction as to the different areas they should look at pursuing as a District and Board. Dr. Garrow will be collecting information regarding the details and costs for the movement towards a referendum. More information will be presented to board as details and information are available.
- F. A motion was made by Miller and seconded by Schultz to approve the second readings of District Policies I-XI as presented to the Policy Committee as well as the School Board of Education. Motion carried by a unanimous voice vote with no objections.
- G. A motion was made by Miller and seconded by Morton to approve the first readings of District Policies I-X as finalized to the Policy Committee as well as the School Board of Education. Motion carried by a unanimous voice vote with no objections.
- H. Staffing Recommendations:
 - i. Resignations: A motion was made by Schultz and seconded by Morton to approve the resignation of the HS English. Motion Carried by voice vote. A motion was made by Schultz and seconded by Morton to approve the resignation of the Rec Director. Motion carried by a unanimous voice vote with no objections. Further discussion on the replacement of these positions was moved to closed session
 - ii. Hiring: A motion was made by Schultz and seconded by Morton to approve the hiring of the FCS teacher Jennifer Traeder. Motion carried by a unanimous voice vote with no objections.

XII. District Reports

Building and Grounds Report was presented by Dr. Garrow.

- Currently the District uses NAMI for preventative maintenance for our heating, cooling and maintenance systems. With some issues that have arose the District, Basset came out to look at some other issues and provide direction for improvements. Mr. Marks and Dr. Garrow had a meeting with Basset to review our systems and needs. There was a cost analysis done and more information to follow. Mr. Marks and Dr. Garrow also have set up a meeting to review current systems with NAMI.

Elementary Principal/Transportation Director Report

- March 14, 2017 was a “Math Ala Mode” event at school. It was Nation Pi Day. There were several math events with pie and ice cream.

MS/HS Principal & Activities Director Reports were presented by Mr. Brian Zacho.

- BBB finished Regional Semi-Finals with a 16-8 record, 4th place in conference with a tie and Coach Oelke has over 300 wins.
- GBB finished Sectional Finals with a 21-6 record and a 5th straight Conference title. Jim Doolittle received Coach of the Year again with over 300 wins.
- 3/21/17 Sports Awards Night at 6:30 in the commons area
- Forward Exam will be held after spring break.
- ACT Exams were held at Savannah Oaks and went very well. Food was catered in by the school. Work Keys test was done the next day.
- Science Fair will be April 19th and then preparation for the Art Show on May 4th. The Elementary Gym will be shut down during this time.

District Administrator Report was presented by Dr. Michael Garrow.

- Dr. Garrow has been working with a sub-committee of the Trailways Conference to look at our Constitution and governing practices. There was a meeting in Deerfield on Monday, March 13th with another meeting to follow prior to the annual Trailways meeting in May.
- Mr. Zacho and Dr. Garrow are helping with track. It has been a busy, but good start to the spring season.
- Elementary Principal Update: There were fifty five candidates that applied for the position. A review of candidates was done and 9 were selected for the first round interviews that will be held on Monday, March 20, 2017. The second round interviews will be set for an evening time slot soon after spring break.
- Dr. Garrow is looking to hold a HR Meeting in April to review the Handbook and any possible changes that may need to be made. One change that needs to be looked at is a potential change from a (24) pay system (5th and 20th each month) to a (26) pay system (every other week).
- Dr. Garrow is working with Amy Liebenthal on MS/HS scheduling and staffing processes and is helping develop documents to help with finalizing the schedule for the upcoming year.

XIII. Board Candidate Interviews

- A. The school board had two candidates for the one position available. Open interviews were held for both David Brozek and Paul Osterhaus. The decision coming out of closed session was to elect Paul Osterhaus as the new school board member to replace Jason Freedman until the 2018 elections. Motion carried by a unanimous voice vote with no objections.

- XIV. Motion to adjourn to Executive Closed Session** at 7:47 p.m. was made by Schultz and seconded by Morton pursuant to Wis. Stat. §19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any [School Board, FCS and Rec Director Positions] Motion carried by a unanimous voice vote with no objections.

XV. Executive Closed Session:

Motion to Enter into Closed Session

Motion by: Koenig

Seconded by: Morton

Time entered into Closed Session: 8:16 p.m.

Topic/Agenda Item(s) Discussed

Discussed the structure of the open Rec Director position

Minutes Certification

Proposed minutes respectfully submitted by Ember Schultz

03/15/17

Motion to Return to Open Session

Motion by: Miller

Seconded by: Morton

Time returned to Open Session: 9:35 p.m.

XVI. Adjournment

A motion to adjourn at 9:36 p.m. by Miller and Seconded by Koenig. Motion carried by a unanimous voice vote with no objections.

Board Secretary /Kim Stadler (Date)

Board Clerk/Ember Schultz (Date)

Approved by the School Board of Education on April 19, 2017.

Next Regular Board meeting is scheduled for Wednesday, April 19, 2017 at 6:00 p.m. in the School Library.