



# Fall River School District

150 Bradley Street P.O. Box 116 Fall River, WI 53932 (920) 484-3333 www.fallriver.k12.wi.us

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*Helping all students achieve to their fullest potential*

## **Regular Board of Education Meeting Minutes**

September 14, 2016 6:00 p.m. Fall River School Library

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### **I. Call To Order/Pledge of Allegiance** by Keith Miller, School Board President

The meeting was called to order at 5:58 p.m.

### **II. Roll Call**

Board Member Attendance: Keith Miller, Ember Schultz, Ashley Morton, Warren Koenig, Dr. Michael Garrow, Kim Lofgren, Jim Docter and Brian Zacho in attendance. Jason Freedman was absent. Tom and Irene Pawlisch from the community.

### **III. Public Comment**

There was no public comments.

### **IV. Approval of Past Board of Education Meeting Minutes**

Aug. 17, 2016 Regular Board Meeting minutes, Motion by Morton and Seconded by Schultz. Motion carried by a unanimous voice vote.

### **V. Treasurer's Report** presented by Morton, School Board Treasurer

August Beginning Month Balance: \$ 883,058.35

Receipts: \$ 765,235.13

Checks and Wires: \$ 301,814.01

Payroll: \$ 53,461.55

August Ending Month Balance: \$ 1,293,017.92

A motion to approve the Treasurer's Report, subject to usual audits and discoveries, was made by Koenig and Seconded by Schultz. Motion carried by a unanimous voice vote.

### **VI. Payments of vouchers/payroll**

Motion by Koenig and Seconded by Schultz to approve payment of vouchers #414849-414982 in the amount of \$171,594.47 and the approval of payment of the September 20, 2016 and October 5, 2016 payroll. Motion carried by voice vote.

### **VII. Gifts and Donations:** Several donations were made to the school this past month. They included the Special Education Program from the Columbus Kiwanis Club, the Library in memory of Doug Lee, Bev Liebenthal and Cassandra Nemecek and a donation in memory of Chris Hughes to the 4K program. Shopko Hometown donated school supplies to the district as well. Thank you letters were sent by the school to all that donated. The board expressed sincere appreciation to all that donated.

### **VIII. Student Council: President Zach Koch & Advisor Holly Tratar**

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A copy of the meeting minutes are available for public inspection at Fall River School Business Office located at 150 Bradley Street, Fall River, WI 53932 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

- Changes to the Student Council Bi-Laws regarding the number of times students could be voted on Homecoming Court were made to reflect an unlimited amount of times if voted in by their student body.
- Homecoming week is September 26-30, Homecoming dance will be October 1 and Parade/Skit night is September 29<sup>th</sup>. The theme this year is “Beach”
- Student Council will be meeting during Intervention Time
- Voted in favor to move the Winter Dance from a Formal Event to an Informal Event
- Community Service roles for this year will be the Haunted House, Halloween Bash and Ring the Bells during the Christmas Season

**IX. Committee Reports:**

**Recreation Committee:** Committee met on September 14, 2016 at 9 a.m.

- Water Aerobics will start September 19<sup>th</sup>, Mon/Wed for 4 weeks
- Infant/Toddler Swim lessons scheduled to start October 22, 2016 (6 month-4 yrs)
- Program Ads Flyer are completed.
- Soccer practice started Sept. 12. Using new practice field on Prairie St. with games against Columbus again this year.
- Volleyball started Sept. 12<sup>th</sup> with the first match on Sept. 14<sup>th</sup>. Waterloo, Columbus, Marshall all participating this year.
- Rec Football – Game 3 was 9/13, sold concessions at 1<sup>st</sup> home game
- Girls Rec basketball update was given.
- Lifeguard recertification has been completed.
- Discussion regarding the effective date on the Lifeguard pay rate change.
- Lifeguard training class will be starting Sept. 18<sup>th</sup>
- Update on the pool locker room lockers was given
- A review of the budget was given
- Looking at possible dates for the October 6 p.m. meeting

**X. Old Business-None**

**XI. New Business**

- A motion was made by Schultz and seconded by Koenig to approve Chloe Slotten for up to two courses for the Spring Youth Options. Motion carried by voice vote.
- A motion was made by Miller and seconded by Schultz to approve the Final Budget Amendments for 15-16 School Year that were presented by Dr. Garrow. Motion carried by voice vote.
- A preview of 16-17 preliminary budget was given to the Board by Dr. Garrow. A final will be presented to the board prior to the October 17, 2016 Annual Meeting and Board Hearing.
- A review of the Annual Meeting policies and procedures was given to the board by Kim Lofgren.
- Mr. Zacho presented information to the board regarding the continuation of the Cross Country co-op with the Rio School District or considering pursuing a co-op with Columbus School District for 17-18 and 18-19 School Years. The board requested the school stay with Rio. Mr. Zacho will prepare the agreement and bring it to the board once completed for approval.

- F. Mr. Zacho reviewed information with the board regarding the performance of the students during the 15-16 school year ACT Testing and an update on our current AP students.
- G. Staffing Recommendations:
- i. Resignations:
    1. A motion was made by Schultz and seconded by Koenig to approve the resignation of Jenna Bentz-Family and Consumer Science Teacher and Junior Class Advisor. Motion carried by voice vote
  - ii. Hiring:
    1. A motion was made by Schultz and seconded by Koenig to approve the hiring of Jennifer Traeder – Family and Consumer Science Teacher. Motion carried by voice vote.
    2. A motion was made by Schultz and seconded by Morton to approve the hiring of Kimberly Bradley – Aide. Motion carried by voice vote.
    3. A motion was made by Morton and seconded by Koenig to approve the hiring of Marsha Leising – Classroom Aide (change in hours/assignment). Motion carried by voice vote.
    4. A motion was made by Koenig and seconded by Schultz to approve the hiring of Colleen Waterworth – Junior Class Advisor. Motion carried by voice vote

## **XII. District Reports**

**Building and Grounds Report** was presented by Dr. Garrow.

- Tom Wellnitz resigned from his position and in the process of finding a replacement. The board expressed a sincere thank you to Tom for his years of service. The new scoreboards are up and the pirate logo has been added.

**Elementary Principal/Transportation Director Reports** were presented by Mr. Jim Docter.

- First ten day of schools have been successful, 20+ EM new students, transition issues have been minimal. There is a good veteran group of teachers.
- School counselor will be working with the classrooms on character traits each month, bully education and other small group discussions.
- Morgan Bussian will be out on maternity leave after this week and Kristin Book will be the long term sub.
- Pirate Way focus will be on the 6 Identify Ways-Rules and Expectations of the school

**MS/HS Principal & Activities Director Reports** were presented by Mr. Brian Zacho.

- Had the first MS/HS staff meeting and went through all the changes to rules and procedures. Very proud of the staff as to where things have come over the last year.
- Gave a Fall Sports update for Cross Country, Football and Volleyball season

**District Administrator Report** was presented by Dr. Michael Garrow.

- We have officially moved away from NEOLA and have sent policies off to WASB for review. Once we receive information back from WASB we will be starting monthly Policy Committee Meetings (either in October or November). It is my recommendation that we begin a series at a time (100's, 200's, 300's, etc.) and work our way through systemically.
- September 15<sup>th</sup> and 16<sup>th</sup> Dr. Garrow will be attending the WASDA Fall Conference held in Madison. He will share information learned with administration, the Board, or staff as

appropriate. In January, there is the Annual State Convention in Milwaukee. This currently conflicts with our planned Board meeting date of January 18<sup>th</sup>. It was proposed to move this meeting to January 11<sup>th</sup> so that all board members are given the opportunity to attend.

- September 28, 2016 there will be a joint School Board meeting at the Rio Middle/High School at 6:30 p.m. to discuss the possible Cooperative Services Opportunities.
- Job descriptions sent to the staff to review and provide feedback. An HR Meeting will be scheduled to review the job descriptions that will then be brought to the October board meeting.
- PI-34 emergency rules were reviewed. Offers flexibility in licensing (i.e. Long term sub days have been increased from 20 days to 45 days)

### **XIII. Adjournment**

A motion to adjourn at 7:19 p.m. by Schultz and seconded by Koenig. Motion carried by a unanimous voice vote.

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Board Secretary /Kim Lofgren (Date)

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Board Clerk/Ember Schultz (Date)

Approved by the School Board of Education on October 19, 2016.

**Next Regular Board meeting is scheduled for Wednesday, October 19, 2016 at 6:00 p.m. in the School Library.**