



Fall River School District

150 Bradley Street P.O. Box 116 Fall River, WI 53932 (920) 484-3333 www.fallriver.k12.wi.us

Helping all students achieve to their fullest potential

Regular Board of Education Meeting Minutes

August 17, 2016

6:00 p.m.

Fall River School Multi Purpose Room

I. Call To Order/Pledge of Allegiance by Jason Freedman, School Board Vice President

The meeting was called to order at 6:02 p.m.

II. Roll Call

Board Member Attendance: Jason Freedman, Ember Schultz, Ashley Morton, Warren Koenig, Dr. Michael Garrow, Kim Lofgren in attendance. Keith Miller absent. Six members of the community and staff present.

III. Public Comment

There was (1) public comment brought to the Board at this meeting from Irene Pawlisch regarding the school's plan and direction of the addition school counselor position brought to the July meeting. Dr. Garrow stated he would answer this question during the hiring recommendations because it would help to clarify her questions.

IV. Approval of Past Board of Education Meeting Minutes

July 13, 2016 Regular Board Meeting minutes, Motion by Koenig and Seconded by Schultz. Motion carried by a unanimous voice vote.

V. Treasurer's Report presented by Morton, School Board Treasurer

July Beginning Month Balance: \$ 1,257,595.12

Receipts: \$ 302,192.61

Checks and Wires: \$ 186,547.39

Reverse YE A/P Restore: \$ 412,050.13

Payroll: \$ 78,131.86

July Ending Month Balance: \$ 883,058.35

A motion to approve the Treasurer's Report, subject to usual audits and discoveries, was made by Schultz and Seconded by Koenig. Motion carried by a unanimous voice vote.

VI. Payments of vouchers/payroll

Motion by Schultz and Seconded by Koenig to approve payment of vouchers #414720-414848 in the amount of \$240,301.46 and the approval of payment of the August 20, 2016 and September 5, 2016 payroll. Motion carried by voice vote.

VII. Gifts and Donations: A donation of a trailer by Jeff Mroz to the music program was received. A thank you from the board was extended to Mr. Mroz. A letter was also sent by the school.

VIII. Student Council: None

IX. Committee Reports:

Recreation Committee: Committee met on August 10, 2016 at 9 a.m.

- Weight room equipment repaired
- Program Ads Flyer rough draft presented
- Volleyball, soccer and Rec basketball registrations handed out at registration day
- Rec Football - Practice started 8/8. Equipment handout 8/10. The first game is in 2 weeks @ Pardeeville. 25 participants are signed up (up a few participants from last year)
- Softball/Baseball JERSEY RETURN date - 8/10 – 5pm-7pm – Elementary gym balcony
- Xplosion tournament completed – even with the tournament being rained out on the Saturday, rec still made a profit with concessions. Additionally, this year we got water for officials, lime for fields, and collected a higher rate with the facilities use form.
- Lifeguard pay rates discussed
- Budget – We reviewed the proposed budget for 16-17. We are proposing a balanced budget with \$89,780 of proposed revenues and expenses.
- The “foundation field” has been seeded and mowed (thank you to Paul Marks for his help). Looked at field and are planning to use the field for soccer this fall. Paul will plan to bring up 2 sets of bleachers to the field; we’ll rope off an area for parking and maintain the field (fertilizing, mowing, etc.) so that it can be used. Kaleb will order a porta potty for use. Very exciting, as it brings people to using the field and affords participants a lot more field space than we currently have.
- Looking to get a bid for getting the field by the front of the school leveled off (getting some additional dirt) and discussed the set-up of the ice rink for this winter.

X. Old Business-None

XI. New Business

- A. Seclusion and Restraint Annual Report was given by Mr. Docter. There was only one Elementary student over the course of the school year with four different incidences that needed seclusion or restraint. All times the parents were notified and responded.
- B. Title 1 Report was given by Dr. Garrow. Ms. Bader provided information and data from the PALS testing for grades 1-5. A detailed report is due to the state by August 31, 2016.
- C. A motion was made by Schultz and seconded by Koenig to accept the one bid from Engelhart Dairy for the 16-17 school year milk program. Motion carried by a voice vote. A motion was made by Schultz and seconded by Morton to expect the bid from Alpha for the 16-17 school year bread program. Motion carried by a voice vote.
- D. A motion was made by Schultz and seconded by Koenig to move to CESA 2 purchasing program for food service. Motion carried by a voice vote.
- E. Discussion and Possible Action on raising lifeguard pay was had. The need to raise the rate for lifeguard pay. Starting lifeguards currently are paid \$7.25/hour. By comparison, supervisors are paid \$9.00/hour. After discussion, it was recommended that we raise lifeguard pay by \$1.00/hour (to \$8.25/hour starting). The approximate cost to this will be \$1000, with \$600 in straight wage and additional in benefits. Kaleb is offering a re-certification lifeguard training program in late Sept/early October, with no cost to participants if they work for the fitness center upon completion of the course. A motion was made by

Koenig and seconded by Schultz to raise the lifeguard pay by \$1.00. Motion carried by a voice vote.

- F. Summer Tech Report was given by Dr. Garrow. Two classroom sets of chrome books have been purchased, all staff is moving to Windows 10, projectors and smartboards are being rearranged and secured in the computer lab and 24” monitors are being purchased from Excel Engineering to replace staff and lab screens.
- G. Summer School update was given by Mr. Docter. The 3rd program is coming to a close. It was a successful summer school year. The board expressed gratitude to all that took part in this year’s program. There was positive feedback and look forward to growing the program.
- H. A motion was made by Schultz and Seconded by Morton to increase the Substitute pay to \$105 per day which is in line with area CESA 5 schools. It was asked that Dr. Garrow keep reviewing this on a regular basis to be competitive with the area. Motion carried by a voice vote.
- I. Goals for the school were reported and shared for the 16-17 school year as well as what was completed in the 15-16 school year by Dr. Garrow. The school is moving in a positive direction and the upcoming year will bring about a greater focus on academics/curriculum and instruction.
- J. A motion was made by Schultz and seconded by Koenig to approve the Girls Volleyball overnight trip to WI Dells. All expenses will be paid for by the parents or activity account. Motion carried by voice vote.
- K. Staffing Recommendations:
 - i. Hiring recommendations were given for Nancy Esveld (who presented data regarding the need for a Math Interventionist) (total 0.75 FTE – Gifted and Talented Coordinator; Math Interventionist), Amy Liebenthal-Academic/Career Planning Coordinator, Julia Hegeman-Schippa-School Counselor and Lyle Trautmann-Business Education Teacher. All positions were moved to closed session. A motion was made by Morton and Seconded by Koenig to hire Laura Trautmann as the Head Volleyball Coach. Motion carried by voice vote.

XII. District Reports

Building and Grounds Report was presented by Dr. Garrow.

- Carpet replacement, locker room flooring and painting, overall cleaning of the school (classroom, hallways, grounds, etc.)

Elementary Principal/Transportation Director Reports were presented by Mr. Jim Docter.

- School in-service will take place starting Monday, August 22, 2016
- First day of school is September 1, 2016
- Overall enrollment is up by 4 students at this time

MS/HS Principal & Activities Director Reports were presented by Mr. Brian Zacho.

- Scoreboard for the football field will be installed by noon Friday
- The band room is doing some rearranging and installing a recording room for the students.
- Adding an additional in-service day
-

District Administrator Report was presented by Dr. Michael Garrow.

- Working with Clean Air WI to see what are possibilities are for grants for a propane fill station. One vendor offered a total cost would be about \$15k to have one onsite. This could be paid for over a span of 5 years interest free. Also looking into local opportunities at this time for the current needs.
- Reviewing the current land facilities and looking at what needs to happen to move forward with both alternative education, academic and athletic space.
- Preparing for in-service and focusing on a stronger academic focus for the 16-17 school year.

XIII. Motion to adjourn to Executive Closed Session at 7:08 p.m. was made by Schultz and seconded by Koenig pursuant to Wis. Stat. §19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any [Gifted/Talented, Business Education, Guidance Counselor, Academic/Career Planning Coordinator] Motioned carried by voice vote.

XIV. Motion to adjourn to Executive Closed Session at 7:08 p.m. was made by Schultz and seconded by Koenig pursuant to Wis. Stat. §19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any [Gifted/Talented, Business Education, Guidance Counselor, Academic/Career Planning Coordinator] Motioned carried by voice vote.

XV. EXECUTIVE CLOSED SESSION:
See Attached

Closed Session Board Meeting Minutes

Date: August 17, 2016

Motion to Enter into Closed Session

Motion by: Seconded by:

Time entered into Closed Session: 7:18 p.m.

Topic/Agenda Item(s) Discussed

- Discussed extending Gifted and Talented Coordinator to total .75 FTE
- Discussed creating Academic/Career Planning Coordinator position
- Discussed Business Education position
- Discussed new School Counselor position to include student services for K-12

Motion to Return to Open Session

Motion by: Schultz **Seconded by:** Koenig

Time returned to Open Session: 7:47 p.m.

Action Taken in Open Session

Motion: Approve Nancy Esveld to an extended role as Math Interventionist to .75 FTE

Motion by: Schultz **Seconded by:** Koenig

Vote (Ex. 4-0; all in favor):

Motion: Approve Amy Liebenthal as Academic/Career Planning coordinator.

Motion by: Morton **Seconded by:** Schultz

Vote (Ex. 4-0; all in favor):

Motion: Approve Julia Hegeman-Schippa as School Counselor with a survey to the community in the spring regarding counselor role.

Motion by: Koenig **Seconded by:** Schultz

Vote (Ex. 4-0; all in favor):

Motion: Approve Lyle Trautmann as the new Business Education teacher.

Motion by: Koenig **Seconded by:** Schultz

Vote (Ex. 4-0; all in favor):

Adjournment

Motion by: Schultz **Seconded by:** Morton

Time Adjourned: 7:58 p.m.

Minutes Certification

Proposed minutes respectfully submitted by Board Clerk/Ember Schultz

9/14/16

Board Secretary /Kim Lofgren (Date)

Board Clerk/Ember Schultz (Date)

Approved by the School Board of Education on September 14, 2016.

Next Regular Board meeting is scheduled for Wednesday, September 14, 2016 at 6:00 p.m. in the School Library.

XVI.