



# Fall River School District

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*Helping all students achieve to their fullest potential*

## **Regular Board of Education Meeting Minutes**

July 13, 2016 6:00 p.m. Fall River School Multi Purpose Room

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### **I. Call To Order/Pledge of Allegiance** by Keith Miller, School Board President

The meeting was called to order at 6:02 p.m.

### **II. Roll Call**

Board Member Attendance: Keith Miller, Jason Freedman, Ember Schultz, Ashley Morton, Warren Koenig, Dr. Michael Garrow, Kim Lofgren in attendance.

Other Attendees: 6 members of the community and staff.

### **III. Public Comment**

There were no public comments brought to the Board at this meeting.

### **IV. Approval of Past Board of Education Meeting Minutes**

June 15, 2016 Regular Board Meeting minutes, Motion by Koenig and Seconded by Freedman. Motion carried by a unanimous voice vote. June 28, 2016 Special Board Meeting minutes, Motion by Morton and Seconded by Freedman. Motion carried by a unanimous voice vote.

### **V. Treasurer's Report** presented by Morton, School Board Treasurer

June Beginning Month Balance: \$ 961,697.93

Receipts: \$ 988,917.69

Checks and Wires: \$ 306,722.81

EFTPS (P/R Liabilities): \$ 181,015.88

Payroll: \$ 427,961.43

June Ending Month Balance: \$ 1,034,915.50

A motion to approve the Treasurer's Report, subject to usual audits and discoveries, was made by Schultz and Seconded by Koenig. Motion carried by a unanimous voice vote.

### **VI. Payments of vouchers/payroll**

Motion by Koenig and Seconded by Schultz to approve payment of vouchers #414644-414719 in the amount of \$221,732.67 and the approval of payment of the July 20, 2016 and August 5, 2016 payroll. Motion carried by voice vote.

### **VII. Gifts and Donations:** None

### **VIII. Student Council:** None

**IX. Committee Reports:**

**Recreation Committee:** Committee met on July 13, 2016 at 9 a.m. 7 people in attendance.

- Weight Room equipment repair update and the purchase of new weight room equipment
- Program Ads Flyer update
- Review of volleyball, soccer, basketball and football registrations & update of swim team
- Discussion of cost comparison of concession supplies between Sam's Club, Costco and Sysco
- Discussion on Babe Ruth for 2017 and updates on the Little League and Softball programs
- Update of profits from concessions at home baseball games
- Review of the 15-16 budget and discussion of 16-17 budget planning
- Review of the Basketball concessions letter for 16-17 school year

**X. Old Business-None**

**XI. New Business**

- A. A motion was made by Schultz and Seconded by Koenig for the approval of the Student Handbooks (Elementary and MS/HS). Motion carried by a voice vote.
- B. A summary of the 16-17 Budget was presented to the board prior to the meeting. A detailed draft budget will be brought to the August meeting. Overall process is in line with what was presented earlier. Working on closing out 15-16 budget with adjustments being made between accounts to reflect actual expenditures.
- C. A motion was made by Miller and Seconded by Schultz for the approval for the authority to borrow, if needed, on a Line of Credit (Farmers & Merchants Bank) in the amount not to exceed \$500,000 for the 16-17 school year. Motion carried by a voice vote.
- D. A motion was made by Morton and Seconded by Koenig for the approval to purchase of new copier/scanner/fax/printer not to exceed \$5700.00 for the Business Office. Motion carried by a voice vote.
- E. A motion was made by Koenig and Seconded by Freedman for the approval to purchase a new bus not to exceed \$88,000.00 with the input from current drivers on the type of bus (Diesel or Propane) and the information regarding fuel from Landmark. Motion carried by a voice vote.
- F. A motion was made by Freedman and Seconded by Morton for the approval to purchase flooring for boys and girls locker rooms by the elementary gym not to exceed the quote of \$7.50/sq ft. Motion carried by a voice vote.
- G. A motion was made by Miller and Seconded by Morton for the approval to purchase new lockers for the Pool/Rec./Elementary Gym locker rooms. Motion carried by a voice vote.
- H. A motion was made by Koenig and Seconded by Schultz for the approval of fees for 16-17 school year with no change from the 15-16 school year. Motion carried by a voice vote.
- I. A motion was made by Miller and Seconded by Schultz for the approval of Notice of Academic Standards, Accountability Reports and Educational Options. Motion was carried by a voice vote.
- J. Discussion and Possible Action for approval to add the following positions to the District:
  - i. A motion was made by Schultz and Seconded by Koenig for the approval of an additional 1.0 FTE Guidance Counselor. Motion carried by a voice vote.
  - ii. Math Interventionist – 0.25 FTE position was moved to Executive Closed session.
- K. Staffing Recommendations:

- i. Hiring: Moved into Executive Closed session for MS/HS Forensics, Concession Manager and the addition to the Gifted and Talented coordinator position.
- ii. Resignations: Kerry Johnson, School Guidance counselor, moved to Executive Closed session.

## **XII. District Reports**

**Building and Grounds Report** was presented by Dr. Garrow.

- o Working on carpeting installations, tearing out lockers, preparing locker room floors and major cleaning.
- o Preparation for the new scoreboards and the removal of the old scoreboards.
- o Lighting on the baseball fields was a short on Alliant Energies side so they fixed the hub and ground and now they are up and working correctly.

**Elementary Principal/Transportation Director Reports** were presented by Mr. Jim Docter.

- o Summer school session one is complete and was very successful. Session two started Monday with a smaller group of courses offered. Will have a full report at the August meeting.
- o Elementary staffing is complete outside of the guidance position which is on WECAN until July 26<sup>th</sup>.

**MS/HS Principal & Activities Director Reports** were presented by Mr. Brian Zacho.

- o Credit recovery is underway and both the teachers and students are in favor of the APEX software.
- o MS/HS staffing is complete as well outside of the guidance position.
- o Mr. Docter and Mr. Zacho completed the CESA 6 Model Stronge Teacher Effectiveness training and will be working with the staff to incorporate this.
- o A Varsity Volleyball coach is still in search. Working continuously to fill this position.
- o Scoreboards will be arriving the week of August 8<sup>th</sup> so they are up and running before the season begins. Will be talking with those that donated the old boards to see what they would like to do with them.
- o Colleen Waterworth and Mr. Zacho worked to get the Dr. Dish (automated basketball machine) working and it is now up and running.

**District Administrator Report** was presented by Dr. Michael Garrow.

- o Working with Admin Staff on the movement to the CESA 6 model and getting it rolled out for August Professional Development for Certified Staff.
- o Professional Development for the year has been set and a beginning of school year agenda and topics will be shared at and/or prior to the August meeting.
- o Going through and finalizing budget numbers for the 16-17 school year as well as cleaning up all of 15-16. Will have more information at the August meeting.

**XIII. Motion to adjourn to Executive Closed Session** at 7:11 p.m. was made by Schultz and seconded by Freedman pursuant to Wis. Stat. §19.85(1)(c), for considering employment, promotion, compensation or performance evaluation data of any [Staff hiring, Resignation & Discussion on Tech Coordinator position] Motioned carried by voice vote.

**XIV. EXECUTIVE CLOSED SESSION:**  
See Attached

**Closed Session Board Meeting Minutes**

**Date:** 07/13/2016

### **Motion to Enter into Closed Session**

**Motion by:** Miller

**Seconded by:** Freedman

**Time entered into Closed Session: 7:28pm.**

### **Topic/Agenda Item(s) Discussed**

Discussed possibility of new math interventionist position

Discussed work agreements for MS Forensics, HS Forensics, Concession Manager

Discussed resignation of School Counselor

Discussed Tech Coordinator position and bonding of position

### **Motion to Return to Open Session**

**Motion by:** Miller

**Seconded by:** Koenig

**Time returned to Open Session: 8:20 p.m.**

### **Action Taken in Open Session**

**Motion:** To accept the resignation of Kerry Johnson pending approval from the DeForest Area School Board and payment of \$2000.00 for liquidated damages.

**Motion by:** Schultz

**Seconded by:** Freedman

**Motion:** To approve work agreements for MS Forensics (Anna Mason) and HS Forensics (Amanda Trumbower)

**Motion By:** Freedman

**Seconded By:** Morton

**Motion:** To approve work agreement for Concession Manager (Kaleb Webb)

**Motion By:** Koenig

**Seconded:** Freedman

**Motion:** To postpone any action on creating a math interventionist position at this time, but request that Dr. Garrow provide additional data on student needs (numbers in need, grade levels) to the Board.

**Motion by:** Miller

**Seconded by:** Freedman

### **Minutes Certification**

Proposed minutes respectfully submitted by Board Clerk/Ember Schultz

7/13/16

### **XV. Adjournment**

A motion to adjourn at 8:25 p.m. by Koenig and seconded by Freedman. Motion carried by a unanimous voice vote.

**Minutes Certification:** Proposed minutes respectfully submitted,

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Board Secretary /Kim Lofgren (Date)

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Board Clerk/Ember Schultz (Date)

Approved by the School Board of Education on August 17, 2016.

**Next Regular Board meeting is scheduled for Wednesday, August 17, 2016 at 6:00 p.m. in the School Library.**