

# WESTAMPTON TOWNSHIP BOARD OF EDUCATION

## REGULAR MEETING

June 8, 2015  
7:00 P.M.

### PUBLIC AGENDA

**1. Call to Order by the Board of Education President:** Christina Daily

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

**2. Moment of Silence/Pledge of Allegiance:** Christina Daily

**3. Roll Call:** Tracy McGuire, Board Secretary

**4. Welcome Visitors:** Christina Daily

**5. Approval of Minutes:\***

**6. Presentation: (District Goal 2)**

**6. A. 1. WMS Media Center Mural:** Virginia Grossman, Superintendent  
**RESOLUTION #40-14:**

**7. Executive Session:**  
**RESOLUTION:**

**8. Public Comment on Agenda Items Only:**

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

**9. District Department Quarterly Reports:\***

**10. Correspondence:**

**11. Board of Education Committee Reports:**

**11. A. Budget/Finance /Buildings/Grounds Committee:**  
Russ Hansel, Mark Elberfeld, Melanie Logan, and Christina Daily

**11. A. 1. Payment of Bills:\***  
**MOTION:**

**11. A. 2. Payment of Cafeteria Account Bills:\***  
**MOTION:**

**11. B. Curriculum/Technology/Student Activities/Community Committee:**  
Vanessa Nichols, Mark Elberfeld, Melanie Logan, and Dan Dole

**11. B. 1. Language Arts Literacy Summer Curriculum Writing:****MOTION:****11. B. 2. Language Arts Literacy Summer Reading Program - K-8:\*****MOTION:**

**11. C. Legislative/Policy Committee:** Linda Hynes, Chairperson  
Ron Weiman, Dan Dole, and Suzanne Applegate

**11. C. 1. Approval of Bylaws, Policies and Regulations:\*****MOTION:**

**11. D. Personnel Committee:** Dan Dole, Chairperson  
Russ Hansel, Vanessa Nichols, and Linda Hynes

**11. D. 1. Annual Approval of Teacher and Education Specialist Evaluation Models:****MOTION:****11. D. 2. Annual Approval of Principal and Supervisor Evaluation Models:****MOTION:****11. D. 3. Approval of Equivalency Waiver for the Innovation through Observation Pilot Program: \*****RESOLUTION #39-14:****12. A. Information Items:****12. B. Enrollment Report:\*****12. C. Fire/Security Drills:\***

| <b>School</b>          | <b>Drill</b>                                | <b>Date</b> | <b>Zone/Time</b>                               |
|------------------------|---|-------------|--|
| Holly Hills Elementary | Fire Drill                                  | 5/15/15     | Zone 5/ 88 secs.                               |
| Holly Hills Elementary | Evacuation Drill<br>(off of school grounds) | 5/22/15     | 96 sec./16 min. and 24<br>secs. to Whitlow Dr. |
| Westampton Middle      | Lock Classroom Drill                        | 5/20/15     | 6 mins.  |
| Westampton Middle      | Fire Drill                                  | 5/27/15     | 60 secs.                                       |
| Westampton Middle      | Bus Evacuation Drill*                       | 6/1/15      | 1.5 hrs.<br>(for all 10 bus routes)            |

**12. D. Suspensions:\*****12. E. Personnel Action Items:**

**12. E. 1. Approval of WMS Mathematics/Science Teacher:\***

**MOTION:**

**12. E. 2. Approval of Speech/Language Therapist:\***

**MOTION:**

**12. E. 3. Approval of Salary Revisions:**

**MOTION:**

**12. E. 4. Approval of Home Instruction Hours:**

**MOTION:**

**12. E. 5. Approval of High School Student to Shadow Occupational Therapist:**

**MOTION:**

**12. E. 6. Approval of Extended School Year Staff:**

**MOTION:**

**12. E. 7. Approval to Continue Literacy Intervention Program at Holly Hills School:**

**MOTION:**

**12. E. 8. Approval of Extra Curricular Activity Advisors at Holly Hills School:**

**MOTION:**

**12. E. 9. Approval of Teacher of the Deaf Home Instruction:**

**MOTION:**

**12. E. 10. Approval of Home Instruction:**

**MOTION:**

**12. E. 11. Approval of Summer Speech/Language Therapist:**

**MOTION:**

**12. F. Program Action Items:**

**12. F. 1. Approval of Westampton Middle School Fall Sports Calendar:\***

**MOTION:**

**12. G. Student Action Items:**

**12. G. 1. Approval of Holly Hills Fundraisers for the 2015-2016 School Year:**

**MOTION:**

**12. G. 2. Approval of Summer 2015 Reading Activities:\***

**MOTION:**

**12. H. Reports:**

**12. I. Miscellaneous Action Items:**

**12. I. 1. Approval of Facilities Use Calendar WMS and HHS:\***

**MOTION:**

**13. Reports of the School Business Administrator and Board Secretary:**

**13. A. Information Items:**

**13. B. Monthly Attendance Report:\***

**13. C. Cafeteria Report:**

**13. D. Building Inspection Reports:**

**13. E. Action Items:**

**13. E. 1. Monthly Reports of Board Secretary and Treasurer:\***

**RESOLUTION #35-14:**

**13. E. 2. Mileage Reimbursement:\***

**MOTION:**

**13. E. 3. Resolution #36-14 Transfer of Current Year Surplus to Reserve:**

**RESOLUTION #36-14:**

**13. E. 4. Approval of School Breakfast and Lunch Prices:**

**MOTION:**

**13. E. 5. Approval of Consultant as School Business Administrator:\***

**MOTION:**

**13. E. 6. Resolution # 37-14 Archway School:\***

**RESOLUTION:**

**13. E. 7. Resolution # 38-14 Hampton Academy:\***

**RESOLUTION:**

**13. E. 8. Approval of One-On-One Teacher Assistant:\***

**MOTION:**

**13. E. 9. Approval of Student Placement:\***

**MOTION:**

**13. E. 10. Approval of Student Placement:\***

**MOTION:**

**13. E. 11. Approval of Student Placement:\***

**MOTION:**

**13. E. 12. Approval of Educational Instruction:\***

**MOTION:**

**13. E. 13. Approval of Satellite Food Service Vending Agreement:\***

**MOTION:**

**14. Unfinished Business:**

**15. New Business:**

**15. A. 1. Approval of Substitute Teachers/Support Staff/Custodians:\***

**16. Public Comment on Non-Agenda Items Only:**

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

**17. Board President's Report:**

Christina Daily

**18. Executive Session Resolution:**

**RESOLUTION:**

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

**19. Open Session:**

**MOTION:**

**20. Adjournment:**

**MOTION:**

**TOWNSHIP OF WESTAMPTON  
BOARD OF EDUCATION  
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

\_\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or

negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_\_Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held June 8, 2015 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

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Tracy L. McGuire, Board Secretary