

The Regular Meeting of the Westampton Township Board of Education was called to order by Board President, Justin Wright, 7 PM in the Media Center of the Westampton Township Middle School. Mr. Wright announced that the meeting had been advertised in compliance with the Sunshine Law. The Pledge of Allegiance was held and a moment of silence was observed.

The following Roll Call was taken:

Board Members Present:	Board Members Present:	Board Members Absent:
Mrs. Suzanne Applegate	Mrs. Linda Hynes	Mr. Gil Gehin-Scott
Mrs. Rayna Denneler	Mrs. Melanie Logan	
Mrs. Jennifer Dinardo	Dr. Vanessa Nichols	
Mr. Christopher Hamilton	Mr. Justin Wright	

Administrators Present:		
Dr. J. Kerfoot, Interim Superintendent	Mr. Matt Andris	Mrs. Jennifer Murray
Mr. Tom Fanuka	Dr. Rachel Feldman	
Ms. Tracy McGuire	Mrs. Debbie Keeney	

Mr. Wright welcomed visitors to the meeting.

5. Mrs. Logan moved, seconded by Mrs. Dinardo to approve the minutes of the regular meeting of August 14, 2017 and the special meetings of August 7, 2017 and August 15, 2017. All Ayes with Mrs. Denneler, Mr. Hamilton and Mr. Wright abstaining.

6. Presentations:

7. Executive Session: None at this time.

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. District Department Reports:

Westampton Middle School Report:

Matthew Andris, Principal

H.I.B. Report:

Matthew Andris, H.I.B. Coordinator

Holly Hills School Report:

Rachel Feldman, Principal

Curriculum Report:

Jennifer Murray, Supervisor of Curriculum & Instruction

Special Services Report:\*

Debra Keeney, Supervisor of Special Services

Superintendent's Report:

Jim Kerfoot, Interim Superintendent

Facilities Report:

Tracy McGuire, Board Secretary

9. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each

speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

10. Correspondence: None at this time.

11. A. Budget/Finance & Buildings/Grounds Committee: Chairperson: Suzanne Applegate  
Members: Melanie Logan, Rayna Denneker, Vanessa Nichols

11. A. 1. Mrs. Dinardo moved, seconded by Dr. Nichols to approve payment of the bills as presented.  
Roll Call Vote: All Ayes.

11. A. 2. Mrs. Logan moved, seconded by Mrs. Dinardo to approve payment of the cafeteria bills as presented. Roll Call Vote: All Ayes.

11. B. Curriculum/Technology/Student Activities/Community Committee: Chairperson: TBD  
Members: Rayna Denneker, Christopher Hamilton, Jennifer Dinardo, Melanie Logan

11. C. Legislative/Policy Committee: Chairperson: Linda Hynes  
Members: Gil Gehin-Scott, Christopher Hamilton, Suzanne Applegate

11. C. 1. Mr. Hamilton moved, seconded by Mrs. Logan to approve the first reading and subsequent adoption, of the following Board of Education Policy and Regulation. All Ayes.

Type	Number	Heading
Policy	1240	Evaluation of Superintendent
Policy	3126	District Mentoring Program
Policy	3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Policy	3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Policy	3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy	3240	Professional Development for Teachers and School Leaders
Policy	5610	Suspensions
Policy	5620	Expulsion
Policy	8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods
Policy	8550	Unpaid Meal Charges/Outstanding Food Service Charges
Regulation	1240	Evaluation of Superintendent
Regulation	3126	District Mentoring Program
Regulation	3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
Regulation	3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Regulation	3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Regulation	3240	Professional Development for Teachers and School Leaders
Regulation	5610	Suspensions

11. D. Personnel Committee: Chairperson: Gil Gehin-Scott  
Members: Vanessa Nichols, Linda Hynes, Jennifer Dinardo

12. A. Information Items: None at this time.
12. B. Enrollment Report: September 2017
12. C. Fire/Security Drills: None at this time.
12. D. Suspensions: None at this time.
12. E. Personnel Action Items:

**At the recommendation of the Interim Superintendent, Mrs. Logan moved, seconded by Mrs. Hynes to approve as a Single Consent Vote items 12. E. 1 through 12. E. 10; 12. F. 1 through 12. F. 5 and 12. G. 1 through 12. G. 3. Roll Call Vote: All Ayes.**

**Mr. Hamilton moved, seconded by Mrs. Logan to approve items 12. E. 1 through 12. E. 10; 12. F. 1 through 12. F. 5 and 12. G. 1 through 12. G. 3. Roll Call Vote: All Ayes.**

12. E. 1. The Interim Superintendent called for a motion to approve, with regret, the resignation of Eileen Knopp, a Holly Hills Aide, effective September 1, 2017.

12. E. 2. The Interim Superintendent called for a motion to approve, with regret, the resignation of Rebecca Dobiesz, a Westampton Middle School Preschool Teacher, effective August 31, 2017.

12. E. 3. The Interim Superintendent called for a motion to approve Lori Kirkpatrick as a 5.9 hour/day Administrative Aide at Holly Hills School, at a salary of \$21,935, to begin September 12, 2017 pending criminal history approval.

12. E. 4. The Interim Superintendent called for a motion to approve Jessica Szalma as a Westampton Middle School Preschool Teacher, at a Step 1 MA +30 salary of \$59,327, to begin September 12, 2017 pending criminal history approval. Her start date and salary will be retroactive to September 1, 2017.

12. E. 5. The Interim Superintendent called for a motion to approve Danielle McNally as the School Nurse at Holly Hills School, at Step 1 BA, at a salary of \$53,728, starting October 1, 2017.

12. E. 6. The Interim Superintendent called for a motion to approve the following salary and/or hour per day adjustments that were previously approved:

Employee		Yearly Salary
Lisa Bungarden – Social Worker	4 days/wk, Step 2, MA	\$45,839
Maria Robbins - Admin Aide HH	5.9 hrs, Step 12	\$26,517
Mercina Taggart – Admin. Aide HH	5.0 hrs, Step 4	\$19,285
Employee		Yearly Salary
Marge Vytowich – Admin. Aide HH	5.0 hrs, Step 3	\$19,152

12. E. 7. The Interim Superintendent called for a motion to approve Kevin Pagdon as an Administrative Aide at Westampton Middle School for 5.9 hours/day at a Step 1 Salary of \$21,935, to begin September 12, 2017.

12. E. 8. The Interim Superintendent called for a motion to approve the below teachers as Westampton Middle School 8<sup>th</sup> grade lunch monitors at the contracted rate of \$40.61/hour.

Teachers
Barbara Carty
Carrie Cianfrone
Laurisa Duba
Guy Powers

12. E. 9. The Interim Superintendent called for a motion to approve the addendum to the teacher's 2017-2020 contract:

Toileting Stipend: Aides are responsible for providing assistance with toileting to special needs students shall be paid a monthly stipend of \$40 per student not to exceed \$400 per student yearly. Aides shall be assigned to a student (or students) shall be forwarded to the Board of Education for their approval. The administration reserves the right to review all assignments, and if a student no longer required toileting assistance, the assigned aide shall only be paid for the remainder of the month in which the review and elimination of assignment took place, using the rate of \$40 per month per student assigned. Should an aide be on a board-approved leave for at least two full pay periods (one's month time), the stipend for that (or additional month(s)) shall be paid to the aide's replacement. In all other cases of short-term leave, the assigned aide shall receive their full stipend.

12. E. 10. The School Business Administrator and Board Secretary called for a motion to appoint Dr. Anthony Petruzzelli, Ed.D, as the Superintendent for the term commencing October 1, 2017 through June 30, 2021 at a salary of \$150,000.00.

12. F. Program Action Items:

12. F. 1. The Interim Superintendent called for a motion to approve the English Language Learner Three-Year Program Plan, as attached.

12. F. 4. The Interim Superintendent called for a motion to approve participation in helping a Caldwell University doctoral student to collect data for their dissertation by observing classrooms.

12. F. 5. The Interim Superintendent called for a motion to approve Angela Jackson to observe classrooms at Holly Hills for her graduate program.

12. G. Student Action Items:

12. G. 1. The Interim Superintendent called for a motion to approve the Kindergarten Class Trip date to be changed from October 13, 2017 to November 3, 2017 to the Discovery Museum in Cherry Hill, NJ.

12. G. 2. The Interim Superintendent called for a motion to approve the Environmental Club with Lisa Wesolowski as club advisor for the Environmental Club at a rate of \$1,100.00, Stipend C, to be funded by Title IV, with a minimum of 35 hours.

12. G. 3. The Interim Superintendent called for a motion to approve the following fundraisers at Westampton Middle School:

Event	Cost	Date	Benefit
Music T-Shirt Sales	\$15/T-Shirt \$25/Sweatshirt	September-October	Proceeds to help with instrument supplies and repairs
Panera Fundraiser	Percentage of sales	October	Reduce cost for NYC Broadway trip
Hoagie Fundraiser Provided by WMS Cafeteria Staff	Price of Hoagie TBD	Parent/Teacher Conf. Night	Reduce individual cost of NYC Broadway trip

12. H. Reports: None at this time

12. I. Miscellaneous Action Items:

12. I. 1. Approval of Facilities Use Calendar WMS and HHS: None at this time

12. I. 2. Mrs. Dinardo moved, seconded by Mrs. Logan to approve the 2017-2018 bus routes, as presented. All Ayes.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Monthly Attendance Report: None at this time.

13. C. Cafeteria Report: None at this time.

13. C. 1. Building Inspection Reports:

Building	Date	Signatures
Holly Hills Elementary School	9-6-17	Rachel Feldman/Jason Saltos
Westampton Middle School	9-6-17	Matthew Andris/Bruce Stranahan

13. D. Action Items:

**At the recommendation of the Interim Superintendent, Mrs. Applegate moved, seconded by Mrs. Hynes to approve as a Single Consent Vote items 13. D. 1 through 13. D. 4 and 15. A. 1.  
Roll Call Vote: All Ayes.**

**Mrs. Dinardo moved, seconded by Mrs. Logan to approve items 13. D. 1 through 13. D. 4 and 15. A. 1.  
Roll Call Vote: All Ayes.**

13. D. 1. Included in the packet are the Secretary's and Treasurer's Reports which are in agreement as of July 2017.

**RESOLUTION #5-17:**

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it

appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District's financial obligations for the remainder of the fiscal year as of July 2017.

13. D. 2. The School Business Administrator and Board Secretary called for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of September/October 2017.

13. D. 3. The School Business Administrator and Board Secretary called for a motion to approve a tuition contract with the Eastampton Township Board of Education (Sending District) for the 2017-2018 school year commencing September 11, 2017 with a tuition of \$10,500.00 (\$58.33 per diem) per each student, relating to the following students; #6042 and #6043.

13. D. 4. The School Business Administrator and Board Secretary called for a motion to approve a tuition contract with Y.A.L.E. School West, Inc., an approved private school for students with disabilities (Receiving District) for the 2017-2018 school year commencing September 7, 2017 with a tuition of \$67,626.30 (\$322.03 per diem) for student # 1709980548.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. The Superintendent called for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2017-2018 School Year.

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board Vice President's Report: Justin Wright

18. Executive Session Resolution: None at this time.

RESOLUTION:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Open Session:

MOTION:

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

September 11, 2017

20. There being no other business to come before the Board, Mrs. Mrs. Logan moved, seconded by Mrs. Applegate to adjourn the meeting at 7:30 PM. All Ayes.

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Tracy L. McGuire, Board Secretary

TOWNSHIP OF WESTAMPTON  
BOARD OF EDUCATION  
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; a

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:  
(Check applicable reason)

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;



\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held September 11, 2017 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

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Tracy L. McGuire, Board Secretary