

Step 4 - Monitor Plan

Key Code	Objectives	Indicator Type	Assigned to	Target date	Tasks	% Tasks Completed	Objective Status
CII1	The district and school(s) will have an aligned vision/mission statement that supports a learning environment which is emotionally safe and conducive to learning. (2321) <b>RT3 Expectations:</b> The district will implement the State-adopted survey of learning conditions or approved equivalent, subject to availability of RTTT3 or State funding.	RT3	Mrs. Jean M Henigman-Neal	05/30/2013	4	0%	

Tasks

Task ID	Task Description	Comments	Assigned to	Completed
1	The district leadership team will create one vision statement that will be the over-arching vision for every building in the district.		Lisa Gocken	
2	Administrators will create a checklist for the creation, promotion and visibility of the vision and mission statements.		Lisa Gocken	
3	District administrators will inform and seek input from parents and community members about the new district vision statement.		Kerry Smith	
4	District and Building leadership teams will create a sustainability plan for the written vision statement.		Mrs. Jean M Henigman-Neal	

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IA09	The superintendent and other central office staff will be accountable for school improvement and student learning outcomes. (1125) <b>Title I Expectations:</b> Describe the actions of the district for its schools that do not make Adequate Yearly Progress (AYP). (See Section 1116)	SP,ELL,SD,DTI	Mrs. Jean M Henigman-Neal	05/01/2014	2	0%	

Tasks				
Task ID	Task Description	Comments	Assigned to	Completed
1	Establish timelines and benchmarks for student achievement and school improvement.		Mrs. Jean M Henigman-Neal	
2	The district Rising Star team will create policies and procedures for communicating expectations of school improvement.		Mrs. Jean M Henigman-Neal	

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IB01	The district will operate with district-level and school-level improvement teams. (1132) <b>RT3 Expectations:</b> The district will establish professional learning communities to support all aspects of the instructional improvement process.	SS,RT3	Lisa Gocken	08/01/2013	2	0%	

Tasks				
Task ID	Task Description	Comments	Assigned to	Completed
1	The monitor of this objective will ensure that the district level improvement team will consist of building principals, superintendent, Title I Director, and a representative from the regional office of education, if possible.		Lisa Gocken	
2	Each school will establish a leadership team that will consist of administrator and staff members. The building administrator will notify the monitor (Lisa Gocken) regarding who the members of the team are.		Lisa Gocken	

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IC03	District and school decision makers will meet at least twice a month to discuss the school's progress. (1146)		Mrs. Jean M Henigman-Neal	09/09/2013	2	0%	
Tasks							
Task ID	Task Description	Comments		Assigned to	Completed		
1	Each school's Problem-solving team or building leadership team will meet regularly to analyze appropriate data to share with the superintendent and school board.			Mrs. Jean M Henigman-Neal			
2	A common format will be created for the administrators to report student growth to the school board.			Mrs. Jean M Henigman-Neal			

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ID02	All teams will write statements of purpose and guidelines for their operation. (1153)		Brad Russell	10/18/2013	3	0%	
Tasks							
Task ID	Task Description	Comments		Assigned to	Completed		
1	Building principals will work with each team at their meetings to create norms and purposes for those team meetings.			Brad Russell			
2	Every team that meets will create meeting minutes/notes.			Brad Russell			
3	Norms and purposes for each team will be sent to Brad Russell.			Brad Russell			