

**PARIS SCHOOL DISTRICT**  
**602 North 10th Street Paris, AR 72855**  
**tele 844-963-3243 fax 479-208-7554**  
**www.parisschools.org**

Please note: Arkansas is a Freedom of Information State.  
 All applications are open to the media and public for inspection.

**APPLICATION FOR EMPLOYMENT – CERTIFIED STAFF**

Do not omit any applicable item. Failure to complete the entire form including the writing sample will result in the rejection of your candidacy.

**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Middle** \_\_\_\_\_ **Maiden** \_\_\_\_\_

Present Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Street/Apt/PO Box \_\_\_\_\_ Address \_\_\_\_\_  
 \_\_\_\_\_ Valid Until: \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Phone: \_\_\_\_\_

email address: \_\_\_\_\_ Cell \_\_\_\_\_  
 Phone: \_\_\_\_\_

**General Information**

To ensure consideration for an employment interview, applicant **must provide the following documents** to complete the application file:

1. Resume
2. Photocopy of college transcript(s)
3. Photocopy of teaching license or eligibility for AR teaching license
4. Signed Consent Form
3. Photocopy of Praxis/NTE scores

Position for which you are applying: **Teacher** \_\_\_\_\_ **Administrator** \_\_\_\_\_ **Specialist:** \_\_\_\_\_ **Specific:** \_\_\_\_\_

Date available for employment: \_\_\_\_\_ Are you currently under contract? Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, explain: \_\_\_\_\_

**Position Desired**

Check appropriate:

Number in order of preference those **Elementary** grades you wish to teach: \_\_\_\_\_ K \_\_\_\_\_ 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ 4<sup>th</sup>  
 \_\_\_\_\_ K-4 (Special Education, Music, Media, Speech, etc.) \_\_\_\_\_ PreK

List **Middle Childhood** and/or **Secondary** subjects you are licensed to teach: \_\_\_\_\_

List other subjects you could teach and the number of semester hours earned in these areas: \_\_\_\_\_

What extracurricular activities or clubs would you would be willing to sponsor or assist: \_\_\_\_\_

**Licensure**

State Issuing License	Expiration Date	Area(s) of Licensure
_____	_____	1. _____ 2. _____ 3. _____
_____	_____	1. _____ 2. _____ 3. _____

If you do not currently hold an Arkansas teaching license, describe your status: \_\_\_\_\_

## Education and Personal Training

Institution – Undergraduate	City & State	Degree Awarded	Major	Minor

Institution – Graduate	City & State	Degree Awarded	Major	Minor

Special training, seminars, etc. \_\_\_\_\_  
 \_\_\_\_\_

Student Teaching (Disregard if you have more than 5 years teaching experience):

School	City & State	Cooperating Teacher(s)	Grade Level & Subject

## Additional Information

Professional or community organizations to which you belong: \_\_\_\_\_  
 \_\_\_\_\_

College activities engaged in and any honors received before or since graduation: \_\_\_\_\_  
 \_\_\_\_\_

Language fluency, other than English:

Fluent in \_\_\_\_\_ Conversant in \_\_\_\_\_ Read with understanding \_\_\_\_\_

Have you ever been convicted of a felony?  No  Yes If Yes, explain on a separate sheet of paper and attach to this application form.

Have you ever been discharged from a position or failed to have your contract renewed?  No  Yes If Yes, explain on a separate sheet of paper.

Why do you wish to leave your present position? \_\_\_\_\_

Why do you wish to teach in Paris? \_\_\_\_\_

## Experience

Account for your work history in Parts 1 and/or 2 below beginning with current position.

Teaching Experience:

Institution – District	City & State	Grade/Subject	Yrs Taught – From / To

Non-Teaching Experience:

Firm or Agency	City & State	Position Held	Yrs of Employ – From / To

Full-Time U.S. Armed Forces Service  
 Branch of Service

	Rank at Discharge	Dates of Service – From / To
--	-------------------	------------------------------

---

## References

---

Provide at least five references, including principals and superintendents for whom you have most recently taught and one additional person who can attest to your character and qualifications.

**1) Name** \_\_\_\_\_ Title \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**2) Name** \_\_\_\_\_ Title \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**3) Name** \_\_\_\_\_ Title \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**4) Name** \_\_\_\_\_ Title \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**5) Name** \_\_\_\_\_ Title \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

---

## Original Statement

---

Please respond to the following in your own handwriting. Explain why you chose to enter the teaching profession and describe your career goals in the profession.

**Read CAREFULLY before signing:**

The facts set forth in my application for employment shall be considered true and complete. I understand that, if I am employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to check all references related to my work and personal history.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Paris School District is an affirmative equal opportunity employer.**

*Application forms are sent to all who request them regardless of existing vacancies. The issuance of such forms does not signify that the applicant is under consideration for employment. An application remains active until July 1 of the current school year and must be re-activated either in person or by phone call to be retained beyond that time.*