

# WUSD EXPANDED LEARNING PROGRAM

## 2023-24 ELOP INFORMATION

Welcome to the Waterford Unified School District Expanded Learning Program! Waterford Unified School District (WUSD) is excited to be continuing the fun in our Before and After School Programs.

The Waterford Unified School District offers the Expanded Learning Opportunity Programs at Richard Moon Primary School and Lucille Whitehead Intermediate School, serving grades TK-6th. All programs operate Monday through Friday on school days and are open at 7:00 AM, as well as from school dismissal to 6:00 PM.

WUSD ELOP utilizes school classrooms, multi-purpose rooms, and other spaces on campus to host our expanded learning activities. Each expanded learning program has unique operations; however, fundamental program components remain consistent. Our goal is to provide a safe environment that promotes academic enrichment including student and family involvement in our schools and community. We strive to offer a variety of educational and enrichment programs and opportunities to increase student success.

- **Before School Program:** Students report to the program in the RMPS or LWIS cafeterias to check-in. Students will need to sign-in or be signed in by staff (RMPS). Students must have completed enrollment to participate.
- **After School Program:** Students report to the program directly following school dismissal to check-in. Students must have completed enrollment to participate. Student's must remain in the program for a minimum of 45 minutes due to state regulations. **Pick-up times at RMPS and LWIS will not start until 3:30 PM.** Maintaining a safe environment is our top priority. Getting all students checked-in and fed supper takes time that does not allow for check-outs prior to the above specified times.
- **Supper:** An afternoon meal is provided daily to each student
- **Physical Activity:** ELOP youth participate in moderate to vigorous physical activity each day. This provides a break for students who have been working all day and need to engage their whole bodies in active learning.
- **Snack:** A light snack is provided at 5:00 PM daily to every student.

- **Homework:** ELOP youth participate in the Academic Power Hour daily, which provides support in homework and academics. Site Staff facilitates homework and academic support in a quiet, safe, and welcoming environment.
- **Electives:** Elective activities include Art, Music, Sports and lots more. All students have the opportunity to participate in our elective courses, and choose to participate in clubs of their interest. Clubs are constantly rotating offering students a variety of enrichment.

# PARENT/GUARDIAN WUSD EXPANDED LEARNING PROGRAM AGREEMENT

## **PROGRAM HOURS**

1. Waterford Unified School District's Expanded Learning Program allows flexible attendance for all students with participation before school from 7:00 AM - 7:30 AM and from school dismissal until 6:00 PM.
2. Students picked up after 6:00 PM may be removed after their third late pick-up.

## **EMERGENCY CONTACTS & AUTHORIZED PICK-UP**

3. Students must be picked up from ELOP by a parent/guardian or parent-authorized adult. Contacts must be updated in the WUSD Infinite Campus App or through Online access.
4. All parent-authorized adults must be listed in the student's Infinite Campus profile.
5. All emergency contacts must be 18 years of age or older.
- 6. All parent-authorized adults must provide valid identification at the time of pick up.**
7. Any individuals not listed, under the age of 18, or who cannot provide proper identification to the satisfaction of program staff may not be permitted to pick up a child from the program.
- 8. It is the responsibility of the parent/guardian, or parent-authorized adult, to sign out their child(ren) from the Expanded Learning Program including the accurate time and code for early dismissal. Early dismissal is considered to be any time prior to 5:00 PM.**
9. Age will be verified, and any parent-authorized contact not meeting the age requirements will be denied pick-up.
10. It is the responsibility of the parent/guardian to confirm the ages of the authorized emergency contacts before adding them to the Infinite Campus profile.
11. It is the responsibility of the parent/guardian to list and update all parent-authorized contacts on their child's Infinite Campus profile.
12. If a parent/guardian needs to add, remove, or make changes to the authorized emergency contacts list, they can do so in their Infinite Campus Parent Portal. If you need support in accessing your portal, please contact your child's school office.

**COMMUNICATION**

13. Any loud, vulgar, threatening, or aggressive verbal or body language from parents/guardians will not be tolerated and may result in the removal of their child from the program.

**HOMEWORK**

14. Homework assistance will be available for students during the Academic Power Hour.

15. It is the student's responsibility to bring daily homework assignments to the program.

16. Every effort will be made to ensure homework is completed daily; however, the Expanded Learning Program is not a homework completion program, and therefore it will not be guaranteed. **Student's are provided one hour of homework time and then we move on to enrichment activities.**

17. Parent/guardian communication regarding homework assignments is encouraged to help increase student academic success.

**PARTICIPATION**

18. We strive to provide an array of physical and enriching activities that reflect the interest of our youth and building age-appropriate skills. All students are expected to participate unless there is a documented medical limitation.

**BEHAVIOR & DISCIPLINE**

19. All school rules will be enforced during WUSD Expanded Learning Program hours.

20. To address behavioral issues, consequences may be assigned to a student, including suspension or removal from the Expanded Learning Program.

**I have read the above agreement and am aware of my responsibilities as a parent/guardian and agree to adhere to them as they are outlined. I am aware that my failure to follow the agreement above may result in the removal of my child from participation in the WUSD Expanded Learning Program.**

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_