

TALLASSEE CITY SCHOOLS

Job Description

Teacher

187 Contract Days

Qualifications: Valid teaching certificate in the assigned area of curriculum

Essential job functions:

- Plans and delivers instructional activities for students consistent with student needs and school system instructional goals
- Establishes objectives and plans learning experiences
- Demonstrates an appropriate level of subject matter knowledge for the instructional assignment as evidenced by daily presentation of subject matter practices
- Established behavior standards, provides classroom routines, and practices effective oral communication and listening skills resulting in a learning environment that promotes learning and self-discipline among students
- Demonstrates the effective evaluation of student needs and progress by engaging in entry level diagnosis activities, test construction, record keeping, appropriate referral of students with special needs, preparing students for assessment, effective test administration, and post assessment follow-up activities
- Delivers instructional activities in a manner demonstrating a variety of instructional techniques, promoting positive interaction among students, and providing for appropriate practice of activities and skills focusing upon the desired learning outcomes.
- Establishes and maintains a high level of rapport with other teachers, team leaders, department heads, system level coordinators, ad/or program directors, and instructional support and service employees of the school system
- Demonstrates a positive and technically competent set of parent/community relations skills including oral communication, written communication, and listening skills in group and one-on-one situations as necessary
- Fulfills professional responsibilities beyond those exhibited in the classroom to include participation in school co-curricular programs, school and district program improvement efforts participation in community and parent groups, and abides by and promotes high ethical standards
- Participates in professional growth activities leading toward enhancing professional qualifications
- Adheres to school system rules, administrative procedures, local board policy, and state and federal rules and regulations
- Performs other such duties as required and/or assigned by the principal

