

SUPERINTENDENT'S REPORT FOR OCTOBER 8, 2013 Cape Elizabeth, Maine

A regular business meeting of the School Board was held on Tuesday, October 8, 2013 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present:

John Christie, Chair
Michael Moore, Vice-Chair
David Hillman
Joanna Morrissey
Elizabeth Scifres
Mary Townsend
M. Kate Williams-Hewitt

Student School Board Representatives present:

Sierra Bates
Tim Hartel

Meredith S. Nadeau, Superintendent of Schools

Mr. Christie called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Executive Session, Tuesday, September 10, 2013
- b) Regular Business, Tuesday, September 10, 2013
- c) Workshop, Tuesday, September 24, 2013
- d) Workshop, Wednesday, September 25, 2013

- Ms. Morrissey made a motion to approve the slate of minutes as presented. Ms. Scifres seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** – High School representatives, Sierra Bates and Tim Hartel, and Middle School representatives, Maggie Pierce and Alison Ingalls, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *none*

5. **COMMUNICATIONS** –

- a) **Library and Instructional Technology Specialists (LITS) presentation** – Amanda Kozaka, Jonathan Werner and Carolyn Young presented briefly about their role as library and instructional technology specialists within the schools' libraries. The term Library Learning Commons was introduced and explained as a flexible, student-centered space that facilitates transformation into any number of types of areas needed by the school community, e.g., quiet study space, resource center, classroom, technology center and collaborative space. The school libraries offer an updated and interactive online presence - <http://capellc.cape.k12.me.us> or @Cape_LLC - and welcome all ideas and feedback from the community.

SUPERINTENDENT'S REPORT FOR OCTOBER 8, 2013

Cape Elizabeth, Maine

- b) **Superintendent's Report** - Superintendent Nadeau reported that based on October 1 reporting the total student enrollment has held pretty flat, which is above projections. Fifty-eight middle school students have begun participating in an after-school Mandarin language program offered through USM's Confucius Institute. NECAP assessment is on going in grades 3-8. The results wont become available until January 2014. On December 17, the school board will workshop school climate and culture and hope to be joined by Steve Wessler and possibly Stan Davis or representatives from the Pond Cove team. There are two openings on the Community Services Advisory Commission. Any member of the community interested in serving on the advisory commission should submit a letter of interest to the School Board before November 25. The High School has five national merit scholar semi-finalists: Trevor Ewald, John Hall, Kevin Hare, Matthew Reale-Hatem, and Nicholas Shedd. In December there will be an update to the board on the full day kindergarten implementation with recommendations for the 2014-15 school year. The substance abuse policy survey will be available online until October 15 for anyone interested in participating. There will be a Board Workshop to discuss the policy on October 22. Dr. Michael Shackleford will be presenting on the topic of differentiated instruction to approximately 65 teachers and administrators this month and on three additional occasions throughout the school year. The hope is that he might also present at an informational evening for parents and the community. Superintendent Nadeau reported that she was selected to travel with other superintendents and educational leaders as part of the 2013 Chinese Bridge Delegation. The trip to various regions in China will be over the course of eight days in November.

6. NEW BUSINESS

- a) **Consideration to approve the following job description: District Data Facilitator**
- Ms. Scifres motioned for approval. Ms. Morrissey seconded. (Approved 7-0)
- b) **Consideration to approve the following staff nomination for the 2013-2014 school year**

HIGH SCHOOL

Deborah Braxton nurse

- Ms. Morrissey motioned for approval. Ms. Townsend seconded. (Approved 7-0)

- c) **Consideration to approve the following athletic and co curricular staff nominations** - Ms. Morrissey made a motion to approve the slate nominations and associated stipends as presented. Ms. Scifres seconded. (Approved 7-0) *Mr. Hillman expressed his concern again over how the hours and rates for stipend positions are determined. Ms. Townsend and Ms. Morrissey echoed Mr. Hillman's concerns believing the process needs to be reviewed.*

INSTRUCTIONAL SUPPORT

Karen Johnson Cape Olympians (1/2)

David Croft Cape Olympians (1/2)

HIGH SCHOOL

SUPERINTENDENT'S REPORT FOR OCTOBER 8, 2013

Cape Elizabeth, Maine

Andrea Cayer Natural Helpers
Brandy Lapointe Student Advisory Council
Sarah Collins Visual Arts (1st & 2nd semesters)
Paul Wellman Freshman Advisor
Scott Shea Health Dept. Head
Ben Raymond Instructional Support Team Ldr
Jim Ray Basketball, Boys' Varsity
Thomas Ray Basketball, Boys' JV
Doug Worthley Indoor Track, Head
Greg Marles Indoor Track, Asst
Amber Cronin Indoor Track, Asst
Ben Raymond Swimming, Head
David Croft Swimming, Asst
Matthew Buotte Ice Hockey, Boys' Varsity
Kevin Guimond Ice Hockey, Boys' Asst.
Chris Roberts Basketball, Girls' Varsity
Tom Robinson Basketball, Girls' JV
Alan King Basketball, Girls' 1st Team (booster-funded)
Bob Mills Ice Hockey, Girls Varsity
Alexandra Smith Ice Hockey, Girls Varsity Asst. (booster-funded)
Jeff Davis Alpine Ski
Claude Lemelin Alpine Ski, Asst. (booster-funded)
Andrew Wood Baseball, Varsity

- d) **Consideration to approve the Cape Elizabeth Schools' Lau Plan** – Ms. Scifres made a motion to approve the Lau Plan as presented. Ms. Townsend seconded. (Approved 7-0)
- e) **Consideration to approve the Cape Elizabeth Schools' Affirmative Action Plan.**
– Ms. Morrissey made a motion to approve as presented. Ms. Williams-Hewitt seconded. (Approved 6-1; *Hillman*)
- f) **Consideration to adopt the Cape Elizabeth Schools' Strategic Plan Goals and Objectives for 2013-2018** – Ms. Townsend motioned for approval of the Strategic Plan Goals and Objectives as presented. Ms. Scifres seconded. (Approved 7-0)

7. **DISCUSSION: Maine School Board Association proposed resolutions.** Mr. Hillman will be representing the School Board at the MSBA's Annual Meeting in October. The Board reviewed the list of proposed resolutions to be presented and ~~reaffirmed their confidence~~ in granted authority to Mr. Hillman's representation to vote in his perceived best interest for the district.

8. **COMMITTEE REPORTS –**

Mr. Moore reported that a **joint Workshop** was held [September 25, 2013] with the Town Council to review Town and School 10-year capital improvement needs. The hope was that this work would provide a reference document for the community moving forward. Ms. Townsend added that while that joint workshop was not video taped, the public could view Mr. Governali and Mr. Moore's presentations from September (2013) online.

Ms. Townsend reported briefly on the **Town Center Planning Committee** work. She announced that there would be a forum for public input at 7p.m. on October 17 in the Council Chambers.

Ms. Morrissey reported briefly on the **Community Services Advisory Committee** work. The committee's next meeting is scheduled for October 15 at 6:30 p.m. in Community Services.

Ms. Williams-Hewitt reported briefly on the **Town Library Planning Committee** work. Committee meeting times are available online.

9. **SCHOOL BOARD AGENDA REQUESTS – none**

10. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The next **Board Workshop** will be held on Tuesday, October 22 at 6:30 p.m. in the High School Library on the topic of substance abuse. The next **Policy Committee** meeting will be held on Monday, October 28 at 7:30 a.m. in the Wm. H. Jordan Room (Town Hall).

11. **ADJOURNMENT** – Ms. Morrissey made a motion to adjourn. Ms. Townsend seconded. (Approved 7-0)

The meeting was adjourned at 8:44 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools