

ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT

FILE: JECBB-E

INTER-DISTRICT OPEN ENROLLMENT APPLICATION

(Application must be received by the Superintendent between **March 1 through April 15.**)

Requested for School Year: _____ Application Date: _____
Grade Level for New School Year: _____ Open Enrollment Student Last Year? Yes ___ No ___

Student Name*: _____ Race**: _____

Parent(s)/Legal Guardian(s): _____

Address: _____ City: _____ State: _____

Telephone (Home): _____ Telephone (Work/Other): _____

In what school district do you reside? _____ School District

What school does your child attend? _____ School Present Grade Level of Student: _____

List special education services needed**: _____

If grade level request is 9-12, list the high school courses requested (open enrollment transfer acceptance does NOT guarantee that every course requested will be available):

Proof of residency document must contain the parent/guardian name, current address and the full date. The date should be current (within 60 days). One of the following forms of a POR are acceptable:

Gas, Water, Sewer, Cable/Internet, Monthly mortgage statement,

Lease/rental agreement (the entire document including the signature of both parties)

Residency Affidavit must be completed and signed by Homeowner. (Form attached)

What school within the Adams County Ohio Valley School District do you want your child to attend? (Please circle)

North Adams High School North Adams Elementary Peebles High School Peebles Elementary

West Union High School West Union Elementary Ohio Valley Career and Technical Center

Adams County Preschools

Check here if you have transportation needs and fill out the Request for Open Enrollment Transportation Form.

Has the student been suspended or expelled from school for ten or more consecutive school days the previous school year? Yes ___ No ___

Parent/Guardian must indicate their approval of the transfer upon notification of acceptance.

Misinformation on this application will void consideration.

*A separate application must be submitted for each student.

**Required data as per Senate Bill 140 – Interdistrict Open Enrollment.

I have read, reviewed, and accept the Adams County Ohio Valley School District Interdistrict Open Enrollment policies and guidelines.

Parent/Guardian Signature _____

Date _____

(FOR OFFICE USE ONLY)

Received by: _____ Date: _____ Time: _____

Signature of Superintendent: _____ Date: _____

Circle one: APPROVED DENIED

Reason(s) for Denial: _____

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No student shall be denied admission to the Adams County Ohio Valley School District or to a particular course or instructional program or otherwise discriminated against for reasons of race, color, national origin, sex, handicap, or any other basis of unlawful discrimination.

Adams County Ohio Valley School District

141 Lloyd Road
West Union, Ohio 45693-9237
TELEPHONE: 937-544-5586
FAX: 937-347-5897



RESIDENCY AFFIDAVIT

I, _____, being duly cautioned, do solemnly swear or affirm the following:

1. I am the owner or renter of the residence at: _____
located in the _____ School District.

2. The following individual(s) _____

Is/are living at my above stated residence and have so since the ____ day of _____,

3. I acknowledge and understand that if the above information is not true and correct, that knowingly swearing or affirming the truth thereof constitutes criminal falsification, a violation of ORC Section 2921.13, a first degree misdemeanor, punishable by a maximum fine of \$1,000 and/or a maximum term of imprisonment of six months. Further, if the student is found to not be a legal resident, the district will seek remuneration for each day the student illegally attended school in the district.
4. I agree that the Adams County School District, if they deem necessary, have the right to investigate my residency. I agree to allow the release of rental information and also utility customer information to a representative of the Adams County School District.

Owner/Renter's Signature: _____

Owner/Renter's Telephone Number: _____

Parent/Guardian Signature: _____ Date: _____

RESIDENCY AFFIDAVIT: Must be completed if Parent/Guardian is residing with someone.

When completing this form examples of proof must be presented:

Official Rental/Lease Agreement **OR** Copy of Deed **OR** Settlement Statement **OR** Land Contract **OR** Purchase Contract w/BLS-420 **OR** a Current Dated Utility Bill.

Request for Open Enrollment Transportation

The Adams County Ohio Valley School District policy, as well as the Ohio Administrative Code Guidelines, set forth the requirements pertaining to Transportation within the school district. The ACOVSD procedures for Open Enrollment Students require the Parent to meet the bus we assign their child. The procedure does not allow us to create extra stops or travel any extra miles for the purpose of transporting Open Enrollment students. Any request for a bus that is close to capacity will not be considered.

- 1) List of students and grade level needing transported?

- 2) Building your children will be attending? _____

- 3) Location requested for pick up and drop off? Bus # (if known) _____

The ACOVSD is not required to Transport Open Enrollment students, therefore no transportation is guaranteed. Any of the following may terminate the service.

Anytime a bus meets capacity the district must serve the students within the district before offering transportation to Open Enrollment Students. At that time you will need to make different arrangements.

At any point your child has a discipline issue on the bus or at school!!

A route could change due to in-district students moving, this might result in your child being moved to a new stop or may terminate service.

You must have your child at the designated bus stop at the appropriate time in the morning, and meet the bus at that same designated stop in the afternoon!!

A complete listing of the policy for inter and intra district enrollment can be reviewed in Section J of the ACOVSD policy manual.

Parent (guardian) Signature: _____

Date: _____

INTERDISTRICT OPEN ENROLLMENT
(ADJACENT DISTRICT)

The Board permits any student from any other district in the state to apply and enroll in the District schools free of any tuition obligation, provided that all procedures as outlined in the administrative regulations are met. Requirements include:

1. application procedures, including deadlines for application and notification to students of acceptance or rejection and the superintendents of other districts whenever another district's student's application is approved;
2. procedures for admission;
3. District capacity limits by grade level, school building and educational program are determined;
4. resident students and previously enrolled District students have preference over first-time applicants;
5. no requirements of academic, athletic, artistic or any other skill or proficiency;
6. no limitations on admitting students with disabilities, unless services required in an Individualized Education Program are not available in the District;
7. no requirement that the student be proficient in the English language;
8. no rejection of any applying student because the student has been subject to disciplinary proceedings, except an applicant who has been suspended or expelled by another district for 10 consecutive days or more in the term for which admission is sought or in the term immediately preceding the term for which admission is sought and
9. procedures to ensure maintenance of an appropriate racial balance in the District's schools.

The District cannot refuse to accept the credits earned by students who have participated in interdistrict open enrollment. The Board will not adopt a policy that discourages resident students from participating in interdistrict open enrollment.

The District notifies the Ohio Department of Education (ODE) of any change to this policy within 30 days of adoption. The District maintains records verifying adherence to this policy and that complaints regarding this policy are addressed. These records are provided to ODE upon request.

Compliance with this policy is reported to the ODE by November 30 annually through the consolidated school mandate report.

If the District reports noncompliance the Superintendent/designee must provide a written explanation to the Board within 30 days explaining this noncompliance and a written plan of action for accurately and efficiently addressing the problem.

[Adoption date: May 10, 1993]

[Re-adoption date: June 25, 1998]

[Re-adoption date: April 27, 2000]

[Re-adoption date: January 23, 2014]

[Re-adoption date: March 10, 2016]

[Re-adoption date: October 15, 2018]

LEGAL REFS.: ORC 3313.97; 3313.98
Chapter 3327
OAC 3301-48-02

CROSS REF.: IGDJ, Interscholastic Athletics

INTERDISTRICT OPEN ENROLLMENT
(Statewide)

The Board permits any student from any other district in the state to apply and enroll in the District schools free of any tuition obligation, provided that all procedures as outlined in the administrative regulations are met. Requirements include:

1. application procedures, including deadlines for application and notification to students of acceptance or rejection and the superintendents of other districts whenever another district's student's application is approved;
2. procedures for admission;
3. District capacity limits by grade level, school building and educational program are determined;
4. resident students and previously enrolled District students have preference over first-time applicants;
5. no requirements of academic, athletic, artistic or any other skill or proficiency;
6. no limitations on admitting students with disabilities, unless services required in an Individualized Education Program are not available in the District;
7. no requirement that the student be proficient in the English language;
8. no rejection of any applying student because the student has been subject to disciplinary proceedings, except an applicant who has been suspended or expelled by another district for 10 consecutive days or more in the term for which admission is sought or in the term immediately preceding the term for which admission is sought and
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If the District reports noncompliance the Superintendent/designee must provide a written explanation to the Board within 30 days explaining this noncompliance and a written plan of action for accurately and efficiently addressing the problem.

[Adoption date:October 15, 2018]

LEGAL REFS.: ORC 3313.64; 3313.978; 3313.983
Chapter 3327
OAC 3301-48-02

CROSS REF.: IGDJ, Interscholastic Athletics