

**APPALACHIA INTERMEDIATE UNIT 8
BOARD OF SCHOOL DIRECTORS
ALTOONA, PENNSYLVANIA
JANUARY 23, 2020
6:30 P.M.**

MINUTES

The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, January 23, 2020. Mr. Thomas Bullington, Board President, led the group in the flag salute and moment of silence.

ROLL CALL: The meeting was called to order at 6:42 p.m. by the Board President, Mr. Thomas Bullington, with the following additional board members present: Mr. Galen George, Ms. Kathy Hough, Ms. Nora Hrubochak, Mr. Ron Johnston, Mr. William Pataki, Mr. Marion Pheasant, Mr. Michael Revak, Mr. William Rievel, Ms. Linda Smith, and Ms. Tammy Witherite. – 11 – present; Dr. Kamal Gella (via teleconference).

OTHERS ATTENDING: Others in attendance were: Ms. Jennifer Anderson, Dr. Thomas Butler, Dr. Malynda Maurer, Mr. Jason McMillen, Ms. Karlie Shook, Ms. Sue Wolf, and Dr. Amy Woomer – Staff. Mr. Sam Clapper – Solicitor.

VISITORS: Ms. Connie Way ESPA/PSEA/NEA Representative, Ms. Gina Iorio, and Ms. Terri Pearce were present. The press was not in attendance.

EXECUTIVE DIRECTOR'S UPDATE:

Dr. Butler welcomed new board members Mr. Galen George and Mr. William Rievel.

Dr. Butler presented a Proclamation for School Director Recognition Month, and thanked the Board members for their dedication and commitment to public service and public education.

Dr. Butler presented information on the IU8 General Operating Budget.

ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF JANUARY 23, 2020: On a motion by Ms. Hough and seconded by Mr. Pheasant and carried by unanimous voice vote, the written Agenda as well as the supplemental were approved.

MINUTES: On a motion by Ms. Hough and seconded by Mr. Pheasant and carried by voice vote, the minutes of the December 12, 2019 regular meeting, numbered pages 1-8, which were previously distributed to each member, were approved.

EXECUTIVE SESSION:

An Executive Session was held during the Committee Meeting, January 23, 2020, Altoona Office Board Room, from 6:00 p.m. to 6:20 p.m. to discuss contract negotiations.

AGENDA ITEMS APPROVED...On a motion by Ms. Hough seconded by Ms. Hrubochak and carried by roll call vote, the following Agenda items were approved – Treasurer’s Reports, Listing of Bills, Bills to be Paid, and General Operating Budget:

Roll call vote – yes – Mr. Bullington, Dr. Kamal Gella, Mr. Galen George, Ms. Kathy Hough, Ms. Nora Hrubochak, Mr. Ron Johnston, Mr. William Pataki, Mr. Marion Pheasant, Mr. Michael Revak, Mr. William Rievel, Ms. Linda Smith, and Ms. Tammy Witherite.

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for November and December 2019, included in the January 23, 2020 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 11/01/19 – 11/30/19 and 12/01/19 – 12/31/19 as listed on gold summary pages, General Checking Account from 12/02/19 – 01/10/20, as listed on gold summary pages and Online Registration Account from 11/01/19 – 11/30/19 and 12/01/19 – 12/31/19 as listed on gold summary pages, which were included in the January 23, 2020 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – *No action required:*

- 1) Investments – The report to the Board on the securities presently held and the record of investments for November and December 2019 was filed with the Supplemental to Official Minutes for final audit.
- 2) Budget Summary Report – The detailed fiscal reports, pages 1-58, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for November and December 2019 were presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

BUSINESS

STATEMENT OF FINANCIAL INTEREST – *For Information Only:*

The 2019 Statement of Financial Interest forms and instructions were distributed at the Board meeting. Board members are required to file this statement prior to May 1, 2020.

MILEAGE REIMBURSEMENT RATE – *For Information Only:*

Effective January 1, 2020 the IRS mileage rate allowance was decreased from 58 cents to 57.5 cents.

BILLS TO BE PAID:

Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

GENERAL OPERATING BUDGET:

The administration presented the General Fund Administrative Budget for 2020-2021 in the amount of \$4,462,058.24 for review and preliminary adoption. Approval of this budget will include approval for indirect and operational costs to be processed as follows: 1) State and local programs are to be assessed at a maximum of 6% plus interest (where allowed) or at the maximum rate permitted by the granting entity. 2) Federal programs are to be assessed at the PDE approved indirect cost rate or specific project rate.

AGENDA ITEMS APPROVED....On a motion by Ms. Hough seconded by Mr. Revak and carried by roll call vote, the following Agenda items were approved – Position Descriptions, Special Education Plan Revision, Rain Public Planning Agreement, Change in Employment Status-Temporary Professional to Professional; Leaves of Absence, Recommended to be Hired, Day-to-Day Substitutes, Travel, and Other Business (A1-3ab):

Roll call vote – yes – Mr. Bullington, Dr. Kamal Gella, Mr. Galen George, Ms. Kathy Hough, Ms. Nora Hrubochak, Mr. Ron Johnston, Mr. William Pataki, Mr. Marion Pheasant, Mr. Michael Revak, Mr. William Rievel, Ms. Linda Smith, and Ms. Tammy Witherite.

EDUCATION PROGRAMS & SERVICES**POSITION DESCRIPTIONS, First Read (see gray attachments):**

Revised Position Descriptions: Approval was given for a first reading of the following revised position descriptions:

Director of Curriculum Innovation (Replaces Director of Mass Customized Learning & Curriculum Innovation)

Teacher Aide – Full Time

Teacher Aide – Part Time

Substitute Teacher Aide

SPECIAL EDUCATION PLAN REVISION:

Approval was given to revise the 2019-2020 IU8 Special Education Plan:

DELETE 1.0 FTE Paraeducator

RAIN PUBLIC PLANNING AGREEMENT:

Approval was given to enter into an Agreement with Garret Rain Public Planning to provide an Emergency Operation Plan Threat-Hazard Annexes training for school districts and non-public schools at a cost not to exceed \$4,000.00

CHANGE IN EMPLOYMENT STATUS; TEMPORARY PROFESSIONAL TO PROFESSIONAL:

Approved the issuance of a professional contract to the following temporary professional employees who have completed three years of satisfactory service:
GENEKA ANDERSON – HANNAH BREEN

LEAVES OF ABSENCE:

Approved FMLA leave, without pay, for Kathleen Babik-Kovach, intermittent upon the exhaustion of accrued leave for a maximum of 60 days.

RECOMMENDED TO BE HIRED:

Approved hiring Angela M. Blank, Open Assignment Teacher, Itinerant – Four Counties, 1-A - \$43,158.85 (prorated), effective date to be determined.

APPROVAL OF SUBSTITUTES (DAY-TO-DAY):

Approved Angela M. Blank as a Day-to-Day Sub. Teacher – Special Education PK-8 **(Pending)**.

EXECUTIVE OFFICE**NOTICE TO PERSONNEL – *For Information Only:***

There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

TRAVEL:

Approval was given for the following conference travel:

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Days at Event</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
EDUCATION PROGRAMS & SERVICES:							
Olivia Grugan	Atlantic City,	03/11/20	PLearn Mid-Atlantic	Yes	3	No	\$1,023.00
Virtual Learning Spec.	NJ	03/13/20	Conf.				
Dr. Pat Mulroy	Atlantic City,	03/11/20	PLearn Mid-Atlantic	Yes	3	Yes	\$929.39
Supervisor	NJ	03/13/20	Conf.				
Education Programs & Services Budget Total							\$1,952.39

EXECUTIVE OFFICE:

Dr. Malynda Maurer	Atlantic City,	03/11/20	PLearn Mid-Atlantic	Yes	3	Yes	\$1,180.97
Dir. of Innovation	NJ	03/13/20	Conf.				
Carol Overly	Washington,	02/11/20	Friends of National	Yes	2	Yes	\$411.40
Manager	D.C.	02/12/20	Service Award Ceremony				
Executive Office Budget Total							\$1,592.37

SUMMARY OF TRAVEL:

Education Programs & Services Budget Total	\$1,952.39
Executive Office Budget Total	<u>\$1,592.37</u>
GRAND TOTAL	\$3,544.76

OTHER BUSINESS:**A. SUPPLEMENTAL:****1) ADDITIONAL CHANGE IN EMPLOYMENT STATUS:**

Added *MOLLY WALLACE* to the professional employees who have completed three years of satisfactory service and for approval to be issued a professional contract.

2) ADDITIONAL HOURS:

Approval was given for Kim Parker to provide in-home special education instruction at the request of the Bellwood Antis School District for a maximum of 1.25 hours per week from 1/27/20 through 6/5/20.

3) RECOMMENDED TO BE HIRED:

- a) Actual effective date for Angela M. Blank is 01/27/2020.
- b) Approved hiring Michelle D. Pazcoguin, Social Worker – Ed Dev. Center, Duncansville (NBUCP), \$48,500.00 (prorated), effective date to be determined (**pending required paperwork**).

AGENDA ITEM APPROVED...On a motion by Mr. Johnston seconded by Ms. Hrubochak and carried by roll call vote, the following Agenda item was approved – CBA with Education Support Professionals:

Roll call vote – yes – Mr. Bullington, Dr. Kamal Gella, Mr. Galen George, Ms. Kathy Hough, Ms. Nora Hrubochak, Mr. Ron Johnston, Mr. William Pataki, Mr. Marion Pheasant, Mr. Michael Revak, Mr. William Rievel, Ms. Linda Smith, and Ms. Tammy Witherite.

CBA WITH EDUCATION SUPPORT PROFESSIONALS:

It was recommended that the Intermediate Unit Board approve the Collective Bargaining Agreement for the period July 1, 2020 through June 30, 2023 between the Intermediate Unit and Appalachia Intermediate Unit 8 Education Support Professionals, PSEA/NEA, as presented at this meeting and that the Board officers be authorized to execute same. The signatures of any two officers shall conclusively establish that the agreement signed is the agreement approved by this action.

FUTURE MEETINGS...The next Committee/Board Meeting is scheduled for **Thursday, February 27, 2020**, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT...The meeting was adjourned at 6:49 p.m. on a motion by Ms. Hough seconded by Mr. Revak and carried by unanimous voice vote.

Respectfully submitted,

Dr. Amy Woomeer, Board Secretary

Thomas Bullington, Board President