

**Hillsdale Preparatory School**  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Art Room  
**February 25, 2020 5:00 PM**  
**Meeting Agenda**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Consent Agenda
  - a. Approval of Financial Statements
  - b. Approval of Bills
  - c. Approval of Minutes from the November 26 Meeting
6. Amend the 2019-20 Budget
7. Appoint Professional Development Advisory Committee
8. Approve the Emergency Operations Plan
9. Accept grant funds from GVSU
10. New Business and Administrative Reports/Updates
11. GVSU Update
12. Other Matters
13. Adjournment

**Current Enrollment: 96 Students**

**Hillsdale Preparatory School**  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Art Room  
**November 26, 2019 5:00 PM**  
**Meeting Minutes**

1. **Call to Order:** 5:03pm
2. **Roll Call:** Willson, Gilbert, Vear, Maurer, Blood
  - a. Also Present: Annie Fowler, Melody Henthorne, Bill Barker
3. **Approval of Agenda:** Motion to approve, Maurer, 2<sup>nd</sup> Vear - Carried
4. **Public Comment:** None
5. **Consent Agenda:** Motion to approve, Maurer, 2<sup>nd</sup> Blood – Carried
  - a. Vear had a question about fund equity and Maurer had question about how the monthly statements are written. The Board agreed we should invite Donna Hecht to the next meeting.
6. **Approve the 2019-2020 Student Handbook:**
  - a. Maurer made a motion to approve the 2019-2020 Student Handbook, 2<sup>nd</sup> Gilbert - Carried
7. **Approve the Corrected Articles of Incorporation:**
  - a. Maurer made a motion to approve the amended Articles of Incorporation, 2<sup>nd</sup> Gilbert - Carried
8. **Determine a December Meeting Date:**
  - a. Vear made a motion to cancel both the December and January meeting dates and hold a combined meeting on Tuesday, January 7 at 5:00pm, 2<sup>nd</sup> Maurer- Carried
9. **New Business and Administrative Reports/Updates:**
  - a. Mrs. Fowler gave an update about Holiday Events at HPS. The Parent Advisory Committee hosted their annual Thanksgiving Lunch for the students. They served French toast and sausage. The Christmas Program is scheduled for Friday, December 13 at 6:00pm. Parent Advisory Committee is hosting a parent's night out on December 6. This will give parents the opportunity to Christmas shop. On December 7 we have allowed a group to use the gym for a craft show. The entrance fee charged at the door will be donated back to the school. We had an Angel Tree to help needy families and every single Angel was taken.
  - b. Mrs. Fowler also gave an update about student testing. We conduct the NWEA test three times a year to monitor student growth. This year we have also started using Fast Bridge Learning. We have the results from last year M-Step testing. Mrs. Fowler will bring a handout to the next meeting to go over the results.
10. **GVSU Update:**

- a. Mr. Barker informed the Board that GVSU also puts together a performance report with our M-Step results. He will bring that to the January Meeting. We can earn up to \$10 a student for our test scores.

**11. Other Matters:**

- a. Willson did speak with a few of the people discussed during the closed session in October. He encourage the Board to form a time table of when they would like people available to fill vacant Board seats.

**12. Adjournment:** Motion to adjourn, Vear, 2<sup>nd</sup> Gilbert, Meeting adjourned at 5:45pm

*Charles W. Mar*