**Student Meal Delivery at Rich Hill R-IV for the Duration of the COVID-19 Closure**

Attention Parents and Students,

Though the Rich Hill R-IV School is out for the remainder of the week, we are committed to keeping our students fed through the school breakfast and lunch program for the duration of this school cancellation. **For all students/parents who notify the district, we will deliver a free breakfast/lunch combo sack meal to the homes of those students.** Prices of these meals are free for everyone, (per the USDA guidance on this issue). Delivery addresses must be in the boundaries of the Rich Hill School District.

**To sign up for this meal delivery program, the parent or student needs to follow the directions below by 1PM on Tuesday March 17, 2020:**

**Elementary Students (K-6)**

* Email or call Carla Toppass: ctoppass@richhill.k12.mo.us 417-395-2227 (ext 230) with the following information:
	1. Children’s names (all students in household)
	2. Address for Meal Delivery
	3. A current contact phone number

**JH/HS Students (7-12)**

* Email or call TJ Black: tjblack@richhill.k12.mo.us 417-395-4191 (ext 244) with the following information:
1. Children’s names (all students in household)
2. Address for Meal Delivery
3. A current contact phone number

**Other Notes on this Program:**

* Once a family is signed up for delivery, it will continue daily, Monday-Friday, for the duration of this cancellation. No further notice from families is required.
* If a family wants to opt out of this meal delivery service, please notify us at the numbers or email addresses listed above.
* If a family is not signed up for delivery by Tuesday March 17, it is not too late. Students just may not get the delivery on Wednesday March 18. Please call at any time to sign up.
* Please do not give money or attempt to make payment to delivery drivers. All meals are free (per USDA guidance).
* The BackSnack program will continue for the same families. Delivery will be on Friday in conjunction with school lunch deliveries.