



# Rich Hill R-IV School District

703 N Third St. Rich Hill, MO 64779 417-395-2418



Kevin Goddard  
Superintendent

John Gilbert  
High School Principal

Mendy Bridgewater  
Elementary Principal

## Attendance Policy

Effective August 2022

### Current Attendance Policy

1. A student should not exceed seven(7) total days (56 hours) of absenteeism in each semester.
  - a. Attendance letters will be mailed home once the student reaches 4 days (32hrs), 6 days (48hrs), and 7 days (56hrs)
  - b. Email notification will be sent as well.
2. Tardy Bell rings at 7:56 am.
3. Students are allowed to make up missed time through tutoring in the school building.  
*(Community service will no longer be an option for time made up.)*
4. Students are allowed to make up a maximum of 5 days(40 hours)
5. If a student is on an attendance contract, that student shall not participate in any extra-curricular activities or nominations until the guidelines from the contract are met.
6. Students who are being considered for work-study must have at least a 95% attendance rate.

### Attendance Updates COVID Related

1. Due to the COVID-19 pandemic, there shall be exceptions to our current attendance policy that include:
  - a. If your student tests positive for COVID-19 they will be allowed the first 5 days recommended by the CDC as excused absences. This will include the following exceptions.
  - b. Once the student returns to school they must provide documentation from a licensed medical professional. These hours will not count against a student's allowed hours.
  - c. A+ guidelines will not be affected by this policy. Current A+ guidelines for attendance reads:
    - i. Have at least a 95% cumulative attendance record. (There is no distinction between excused and unexcused)
  - d. This policy will only be in effect for the first stent your child may have with COVID-19. If your student develops COVID a second time in a semester, those days will be counted as part of their allowable absences.

### Tardy Policy

1. For every five tardies in a specific class per semester, a student will receive one hour of absence for that class.
2. If a student receives five tardies cumulatively from all classes within a week, they will receive an after-school detention.