

WEST VALLEY SCHOOL DISTRICT #1
BOARD OF TRUSTEES
West Valley School, Library, 5:00PM
December 9, 2019

Board Members Present

Stephanie Nadasi
Cory Hill
Tad Lisowski
Marilyn Hedstrom
Jane Wheeler

Board Members Absent

None

Also present

Cal Ketchum, Superintendent
Cindy Foley, District Clerk

Guests in attendance: Teri Dierenfield, Daniel Nelson, Tessa Blade, Steven Alejandro, Tim Hubbard, Amy Vaughn, Gretchen Wick, Gena Wilson, Tonya Jewett, Alesia Hamill, Tina Blair, and Richard Gross.

Chairman Nadasi called the meeting to order at 5:03PM.

PLEDGE OF ALLEGIANCE

Chairman Nadasi led the Pledge of Allegiance.

CONSENT AGENDA

Tad Lisowski moved to approve the Consent Agenda. Cory Hill seconded. The motion passed unanimously.

MONTHLY BILLS

Jane Wheeler moved to approve the November 21, 2019 bill totaling \$700.02 and the December 9, 2019 bills totaling \$135150.71. Tad Lisowski seconded and the motion passed unanimously.

CORRESPONDENCE/GUESTS/PUBLIC PARTICIPATION

Stephanie Nadasi, Board Chair, read policy concerning the public comment that is allowed.

Amy Vaughn and Tim Hubbard with Interactive Marketing shared information on a possible campaign to get information out to our community concerning needs of the district, as well levies and bonds. The campaign would include a variety of mediums from newsletters, to digital marketing strategies, to onsite media visits.

WEST VALLEY PTO

Tessa Blades noted the PTO Craft Fair was a huge success with profits of \$7500. Reindeer Lane begins on December 10th.

WEST VALLEY TEACHERS ASSOCIATION

Gretchen Wick and Gena Wilson spoke about the Shakespeare in the Schools production of Romeo and Juliet that benefited our 6th thru 8th graders and how wonderful this is for our curriculum and the students.

PRINCIPAL REPORT

Richard Gross noted the elementary is focusing on universal expectations for students in kid friendly language; parent teacher conferences were held on December 6th and again on December 11; and through the Budget Amendment we will be able to get more Reading Mastery curriculum in kindergarten. It was also noted that holding elementary conferences earlier in November is a likely occurrence next school year.

Tina Blair noted that middle school students are very excitable with the holidays, but consistency and expectations are reinforced to the students on a regular basis; Special Education curriculum is being reviewed as well as language programs; the professional learning communities (PLCs) are reviewing rubrics, along with the standards based grading, and how are we intervening with advanced students. The elementary music concert is on 12/10/19 and the 6th thru 8th grade concert is on 12/12/19.

SUPERINTENDENT'S REPORT

Mr. Ketchum noted the district received a \$10,000 Safety Grant from the State; dyslexia testing will be done with all kindergarten students beginning with the 20/21 school year; Mr. Wilson and Mr. Ketchum attended an Innovation Conference in Helena concerning cyber security and safety noting camera usage in the parking lots, school entrances, monitors in the front office and concerns with social media; the Activity Bus is wearing out and the district is researching options for replacement; Jamie Vollmer, thru the state SAM association, has prepared videos and print materials to assist school campaigns with levies and bonds; a policy work session is scheduled for January 15, 2020 at 4:00 pm; and Mr. Ketchum has accepted a resignation from Angie Stinchfield, Middle School Art Teacher, effective June 10, 2020.

ACTION ITEMS:

1. Out of District Attendance Agreement(s) – Smith Valley students requesting to attend West Valley

The Clerk presented 2 Attendance Agreements for students requesting to attend West Valley, one in fifth grade and one in first grade. The principal has approved these two students.

Tad Lisowski moved to approve the 2 Student Attendance Agreements from Smith Valley. Jane Wheeler seconded. The motion passed unanimously.

2. Out of District Attendance Agreements – West Valley students attending other districts
Cindy Foley presented Student Attendance Agreements for 8 West Valley students attending Kalispell Schools. There is no charge to the district for transportation or tuition.

Cory Hill moved to acknowledge the out of district Attendance Agreements. Tad Lisowski seconded. The motion passed unanimously.

3. Budget Amendment Resolution, General Fund

The proposed Budget Amendment to the General Fund for \$75,000 would be made up with an additional \$58,558.29 in Direct State Aid and \$16,441.71 coming from General Fund Reserves. The Budget Amendment is necessary for the purpose of additional classroom/educational support, classroom supplies/textbooks and technology needs.

Jane Wheeler moved to approve the Budget Amendment Resolution. Cory Hill seconded. The motion passed unanimously.

4. Girls' Basketball Coaches: 5th gr Janelle Ruby, 6th gr Angie Stinchfield
7th gr Teri Dierenfield, 8th gr David Baker

The Superintendent recommended all four coaches as presented.

Tad Lisowski moved to approve the girls' basketball coaches as presented. Cory Hill seconded. The motion passed unanimously.

5. New Hire(s): Heidi Durbin, Food Services Aide, Heidi Conklin, Paraprofessional
Mr. Ketchum noted both Ms. Durbin and Ms. Conklin have been substitutes in the district and recommends them as proposed.

Jane Wheeler moved to approve hiring Heidi Durbin and Heidi Conklin. Marilyn Hedstrom seconded. The motion passed unanimously.

6. Elaine Stutzman, Contract Amendment to Food Service Manager

Mrs. Stutzman has been under contract as a Food Service Aide, however has been filling in for the Food Service Supervisor since November 4th while he is on leave from the district. Mr. Ketchum recommended a 7 ½ hour day amended contract for Mrs. Stutzman as the Food Services Manager until Mr. Hinkley returns or the end of the school year.

Tad Lisowski moved to approve the Contract Amendment for Elaine Stutzman. Cory Hill seconded. The motion passed unanimously.

7. Cindy Foley, Business Manager/District Clerk/Office Administrator-Resignation/Retirement

Cindy Foley read her resignation/retirement letter to the Board effective June 30, 2020. Mrs. Foley thanked the staff, administration, and the Board for their confidence and support throughout her career at West Valley.

Tad Lisowski moved to reluctantly accept Cindy Foley's resignation. Marilyn Hedstrom seconded. The Board thanked Mrs. Foley for her commitment and years of service to West Valley School. The motion passed with four in favor and Cory Hill opposed.

8. Teri Dierenfield, Parenting the Love and Logic Way Contract

Ms. Dierenfield will provide 10 trainings to parents at \$75.00 per training, per the Extra-Curricular Salary Schedule, beginning in February. The minimum number of participants would be 5 families.

Jane Wheeler moved to approve the contract for Teri Dierenfield. Cory Hill seconded. The motion passed unanimously.

9. 2019-2024 Strategic Plan – Full Report and Condensed Report

Mr. Ketchum noted the Strategic Plan is a great document that will guide the district moving forward. This plan will be used by the administrative team moving forward, as well as the finance committee for decisions involving the levy. Mr. Ketchum noted the Condensed Report would be available on the district website.

Tad Lisowski moved to approve the 2019-2024 Strategic Plan – Full Report and Condensed Report. Cory Hill seconded. The motion passed unanimously.

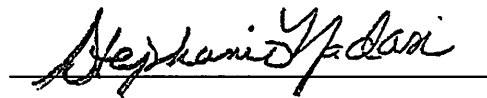
INFORMATION ITEMS:

10. Superintendent Evaluation

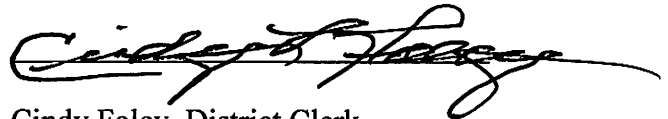
Chairman Nadasi asked the Clerk to send out the evaluation template to Board members and requested they return their completed evaluation to Ms. Nadasi no later than January 4, 2020. Ms. Nadasi will meet with Mr. Ketchum to go over the results prior to the Board Meeting on January 13, 2020. It was discussed that a new evaluation template for the Superintendent will be created over the next year using the Strategic Plan as a guide.

ADJOURNMENT

Marilyn Hedstrom moved to adjourn at 6:41 pm. Cory Hill seconded. The motion passed unanimously.



Stephanie Nadasi, Board Chairman



Cindy Foley, District Clerk