

# ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

108 Woodrow Avenue, St. Clairsville, Ohio 43950 • Phone: (740) 695-1624 • Fax: (740) 695-1627 • Website: stcschools.com

## MILEAGE EXPENSE REPORT

NAME \_\_\_\_\_ SCHOOL \_\_\_\_\_

DATE	PLACE	MILES	OTHER EXPENSE	TOTAL

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved By

\_\_\_\_\_  
Date