

# **MINUTES OF THE JOINT MEETING OF THE BOARDS OF DIRECTORS OF E-STEM PUBLIC CHARTER SCHOOLS, INC AND E-STEM PUBLIC CHARTER SCHOOL**

**September 19, 2019**

The Boards of eStem Public Charter Schools, Inc and eStem Public Charter School met on September 19, 2019 at 5:30pm at eStem East Village Elementary. Present were directors Jess Askew, Melissa Walsh and Vernard Henley. John Bacon and Cindy Barton were also in attendance. The meeting was called to order at 5:36pm.

## **INFORMATIONAL REPORTS**

### **CEO Report**

The monthly finances were reviewed and everything is on track as usual. The enrollment report showed we are a little lower than we'd like to be. Rock Region Metro and eStem have a one year agreement that allows students and staff to ride the busses for free and is renewable each year. The ACT 1120 report shows that there are no substantial salary increases for the same job functions and no board approval is needed for that. The October 1<sup>st</sup> annual report was reviewed. Our 3 Quarter ADM is 3,066 students district wide. There are 3 required items on the report – 1) progress toward goals, 2) accreditation status and 3) proposals to correct deficiencies. All of our schools were fully accredited for the 2018-2019 school year. Some of the proposals to correct deficiencies are training for our curriculum facilitators on current research based practices, implementation of phonics and phonemics-based instructional program including Wilson Reading and Heggertry, and strengthening the system for identifying and serving students exhibiting markers for dyslexia.

## **ACTION ITEMS**

### **Old Business**

### **New Business**

The year-end financial report for 2018-2019 was reviewed. The report shows that we have an excess of \$45,000 revenue over expenditures. The special revenues are substantially up and purchased services are down. The purchased services are down because we have hired our own speech and OT/PT therapists. Jess Askew made a motion to approve the Year-end Financial Report. Melissa Walsh seconded the motion and it was approved unanimously.

The Minority Teacher and Administrator Recruitment Plan report shows that we have 29% African-American teachers and administrators. Our student body is currently 58.8% African American, so this shows a wider discrepancy when compared to staff but our recent hiring has included more African Americans than previously. Our plan to retain and increase the number of teachers and administrators include a mentoring program to assist beginning teachers, creating a committee of minority educators to provide ideas and strategies to administration, and we are also going to work with UALR to recruit teachers. Jess Askew made a motion to approve the plan as presented. Melissa Walsh seconded the motion and it was passed unanimously.

Jill Floyd is being proposed as a new board member. She is currently a project manager for CDI Contractors. Melissa Walsh made a motion to extend an invitation to Ms. Floyd and it was seconded by Jess Askew. The motion passed unanimously.

The Board went into executive session for discussion of an employee matter. The conclusion was no action taken.

With no further business to discuss the meeting was adjourned at 6:56pm.