

**Lincoln Lutheran School Association Board of Directors**  
**MEETING Minutes**  
**Monday, January 27, 2020 – 5:30 pm**

Opening Devotion and Prayer – **Led by Pastor Wing**

1. Recording of Members Present / Recognition of Guests  
**Present: Scott Ernstmeyer, Treva Ptaschek, Bill Miller, Chris Schaedel, Pastor Wing, Matt Heibel, Tina Barrett, Jill Fiddler, Ruth Tewes**  
**Absent: Joel Rodencal, Greg Sunderman**  
**Guests: none**
2. Agenda Review  
**Motion by Chris Schaedel, Second by Treva Ptaschek to accept the Agenda as presented by Bill Miller.**  
**Motion Carried.**
3. Consent Agenda
  - a. Approval of Prior Meeting's Minutes – December 2019 – **Doc 2**
  - b. Approval of Financial Reports
    - December 31 Account Balances – **Doc 3a**
    - December 31 Balance Sheet – **Doc 3b**
    - December 31 Financial Statement and Treasurer's Report – **Doc 3c**
  - c. Advancement Report – **Doc 4**
  - d. Principal Report – **Doc 5**
  - e. Executive Director Report – **Doc 6**
  - f. Ratify LEF Trustees as of 01-01-2020 – **Doc 7****Motion by Ruth Tewes, Second by Chris Schaedel to accept the Consent Agenda as presented by Bill Miller.**  
**Motion Carried.**
4. Board Education
  - a. Imagine the Possibilities – Intro and Chapter 3 - The College Prep Model: Crean Lutheran High School
    - **Discussion focused on topics of identity in Jesus Christ, thorough hiring process, international student tuition, "yes you can" philosophy, college prep approach**
    - **Next month's reading assignment Chapter 10 - From Online to All Time: Orange Lutheran High School**
  - b. Policies for Review
    - Policy 5.4 – Credit Card Use – **Doc 8 - no significant changes**
    - Policy 5.8 – Investment Policy – **Doc 9 - no proposed edits**
    - Policy 5.14 – Conflict of Interest – **Doc 10 - no proposed edits**
5. Reports
  - a. Executive Director
    - Strategic Planning Update – **Second semester items of note: benefits and pay review.**
    - Long-Range Site Committee Update – **Chris Schaedel updated the Board on the committee's progress. Committee met again last week and received additional information from Mike Wachal in review of 2009 Davis Designs campus plans for 450 & 600 students. Next step focusing on what we are able to do on this campus and what we would have to give up if we stayed and vice-versa.**
    - Audit RFP Process – **We just wrapped up our 6<sup>th</sup> year with the current auditor. The Finance Committee decided to reach out to area auditors to verify cost and fit. Three proposals**

received – all within \$1,500 of each other and the committee decided to continue the relationship with Buckley Stitzman and signed a three year renewal.

b. Principal

- Enrollment Updates – **Loss 6 students and end of 1st semester. Enrollment is where we thought it would be.**
- Staffing Updates
  - Request for Peaceful Release from Hillary Snyder – **Doc 11**
  - Additional 2020-2021 Staffing Needs – **Tanya Winter’s family moving to South Dakota so will not be back. Lisa McHargue is also not returning. Renewals have been received from all remaining staff. Matt will begin the process for filling position vacancies.**

6. Action Items:

- a. Grant a Peaceful Release for Hillary Snyder effective June 30, 2020

**Motion by Treva Ptascheck, Second by Tina Barrett to grant a Peaceful Release for Hillary Snyder effective June 30, 2020 as presented by Bill Miller.**

**Motion Carried.**

7. Discussion Agenda

- None

8. Closed Session

**Motion to enter closed session by Chris Schaedel, Second by Treva Ptascheck. Motion Carried.**

**Motion to leave closed session by Ruth Tewes, Second by Tina Barrett. Motion Carried.**

9. Closing & Adjournment

**Motion to close and adjourn the meeting by Treva Ptascheck, Second by Jill Fiddler. Motion Carried.**

Next Meeting – Monday, February 24, 2019 @ 6:00 pm