



Columbia School District

Michigan Merit Curriculum

Personal Curriculum

The Personal Curriculum (PC) is a process to modify specific credit requirements and/or content expectations based on the individual learning need of a student. PC is designed to serve students who want to accelerate, or go beyond, the MMC requirements and for students who need to individualize learning requirements to meet MMC expectations.

Michigan Department of Education

Personal Curriculum information

www.michigan.gov/highschool



Personal Curriculum

Date of Request:

DIRECTIONS: This page is to be completed by the parent(s) and/or adult student, or school personnel in agreement with the parent(s) or adult student. This form needs to be submitted to the student's counselor for consideration of a personal curriculum. Following the receipt of this request, the counselor will initiate the Personal Curriculum Development process.

STUDENT INFORMATION - (Complete all sections)

Name of Student:				Grade:	
Name of Parent/Guardian:			DOB:		
Requested By:	<input type="checkbox"/> Parent <input type="checkbox"/> Guardian <input type="checkbox"/> Student (18 or older) <input type="checkbox"/> School Personnel <input type="checkbox"/> Other: _____			Home Phone:	
Anticipated Graduation Date:		School:		Counselor/Teacher:	

MODIFICATION REQUEST - Select what area(s) to Michigan Merit Curriculum are in need of proposed modification(s)

English Language Arts - 4 Credits <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 10 <input type="checkbox"/> Grade 11 <input type="checkbox"/> Grade 12	Mathematics - 3.5 to 4 Credits <input type="checkbox"/> Algebra 1 <input type="checkbox"/> Geometry <input type="checkbox"/> Algebra 2 <input type="checkbox"/> Additional Math Related Credit: _____
Science - 3 Credits <input type="checkbox"/> Biology <input type="checkbox"/> Chemistry or Physics <input type="checkbox"/> Additional Science: _____	Social Studies - 3 Credits (including .5 Civics) <input type="checkbox"/> World History/Geography <input type="checkbox"/> US History/Geography <input type="checkbox"/> Economics <input type="checkbox"/> Civics
Physical Education & Health - 1 Credit <input type="checkbox"/> PE (required MI statute 380.1502) <input type="checkbox"/> Health (HIV/Aids instruction required 380.1169) <input type="checkbox"/> Online Learning Experience - 1 Credit <input type="checkbox"/> Career and Technical Education	World Language - 2 credits <input type="checkbox"/> _____ <input type="checkbox"/> Visual, Performing, or Applied Arts - 1 Credit

Describe the Curriculum Modifications that you would like to have included in the PC Plan

1.	
2.	
3.	

SIGNATURES

Requested By:			Date:	
	Name	Position/Role		
Received By:			Date:	
PC Development Team Coordinator				



Personal Curriculum

STUDENT INFORMATION - (Complete all sections)

Name of Student:		Grade:	
Name of Counselor		DOB:	

Personal Curriculum Purpose

The PC is a process to modify specific credit requirements and/or content expectations based on the individual learning needs of a student. It is designed to serve students who need to individualize learning requirements to meet the MMC requirements.


DIRECTIONS

This form is to be used by the student's counselor to track the Personal Curriculum process.

PERSONAL CURRICULUM PROCESS

- 1. PC is requested by a parent/legal guardian or emancipated student or school personnel.
- 2. Student meets Michigan Personal Curriculum application requirements.
- 3. Counselor schedules the PC Development Team committee.
 - A. Identify team members.
 - B. Send team members, student, and parent/legal guardian notice of meeting.
 - C. May not require an "in-person" meeting of the group.
- 4. Staff collects documents for team to review. (See list of documents on the Personal Curriculum Determination Form)
- 5. PC Development Team reviews the student's Education Development Plan (EDP) and vision for their future.
- 6. PC Development Team reviews necessary documents. The Personal Curriculum Determination Form and Plan are completed by the PC Development Team.
- 7. The PC must meet as much of the MMC as practicable and must include measurable goals and a method of evaluation.
- 8. The PC Development Team or group determined that the modification is consistent with both the EDP and the IEP.
- 9. The PC Plan is agreed upon by the parent or student (if the student is 18 or older).
- 10. PC paperwork is sent to the superintendent for their agreement or disagreement. Please include the following documents:
 - Request for PC
 - Determination
 - PC Plan
 - Transcript
 - EDP
- 11. Appropriate staff implements the agreed upon PC.
- 12. Revision to a PC may be made using the same process as the original PC.

Comments:


Columbia School District 	<h1>Personal Curriculum</h1>	
	Date:	

DIRECTIONS
This form is to be completed by the Personal Curriculum Development Team.

1. STUDENT INFORMATION			
Name:		DOB:	
School:		Date of PC Request:	
Current Grade:			

2. SOURCES OF EVALUATION INFORMATION	<i>(Check each document used to determine eligibility for the personal curriculum and attach the data that supports the recommendation)</i>		
<input type="checkbox"/>	Review EDP - career goals or pathway, educational training goals, plan of action		
<input type="checkbox"/>	IEP Information	Date of Current IEP	SE Eligibility Area(s)
<input type="checkbox"/>	Review Current IEP accommodations/modifications		
<input type="checkbox"/>	Review Current IEP goals/objectives		
<input type="checkbox"/>	Review History of goals/objectives in the deficit area that demonstrates an inability to meet grade level course expectations		
<input type="checkbox"/>	Review District and State Assessments		
<input type="checkbox"/>	Review Attendance/behavioral records		
<input type="checkbox"/>	Review Curricular Assessments		
<input type="checkbox"/>	Review Grades and/or transcripts - attach current copy of transcript.		
<input type="checkbox"/>	Teacher input		
<input type="checkbox"/>	Course of study leading to a diploma		
<input type="checkbox"/>	Other (specify)		

3. PC TEAM PARTICIPANTS	<i>(Signature indicates participation)</i>	
	Print Name	Signatures
Student		
Parent/Guardian		
Parent/Guardian		
Counselor/Designee		
School Psychologist		
Special Education Teacher		
General Education Teacher		
Administrator		
Other:		
Other:		

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	Date:	

1. STUDENT INFORMATION-*(Complete all sections.)*

Name:		DOB:		Current Grade:	
School:		Counselor/Teacher:			

2. COMMITTEE MEMBERS' SIGNATURES-*(Signature indicates participation)*

PC PLAN DEVELOPMENT TEAM MEMBERS	
Student	Principal/Administrator
Parent/Guardian	Content Area Teacher
Parent/Guardian	Special Education Teacher or Consultant
High School Counselor/Designee	Other
School Psychologist	Other

3. STUDENT CAREER PATHWAY AS INDICATED ON THE MOST RECENT EDP

<input type="checkbox"/> Arts and Communication	<input type="checkbox"/> Business Management, Marketing and Technology	<input type="checkbox"/> Engineering/Manufacturing and Industrial Technology	
<input type="checkbox"/> Health Services	<input type="checkbox"/> Human Services	<input type="checkbox"/> Natural Resources and Agriscience	
List Three Careers	1.	2.	3.
Student's Career Vision			

4. MMC CREDIT AUDIT-*(Check which credits have already been earned & enter date of completion. 4 credits are required.)*

<input type="checkbox"/> Grade 9 Number of Credits Completed:	<input type="checkbox"/> Grade 10 Number of Credits Completed:	<input type="checkbox"/> Grade 11 Number of Credits Completed:	<input type="checkbox"/> Grade 12 Number of Credits Completed:
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5. MMC ENGLISH LANGUAGE ARTS CREDIT MODIFICATION

If area is checked, describe modification(s):

6. MMC MATH CREDIT MODIFICATION

If area is checked, describe modification(s):

STUDENT NAME	
Name:	

7. MMC SCIENCE LANGUAGE ARTS CREDIT MODIFICATION
<input type="checkbox"/> If area is checked, describe modification(s):

8. MMC SOCIAL STUDIES CREDIT MODIFICATION
<input type="checkbox"/> If area is checked, describe modification(s):

9. MMC VISUAL PERFORMING ARTS CREDIT MODIFICATION
<input type="checkbox"/> If area is checked, describe modification(s):

10. MMC PHYSICAL EDUCATION CREDIT MODIFICATION
<input type="checkbox"/> If area is checked, describe modification(s):

11. MMC ONLINE LEARNING EXPERIENCE CREDIT MODIFICATION
<input type="checkbox"/> If area is checked, describe modification(s):

12. MMC WORLD LANGUAGES CREDIT MODIFICATION
<input type="checkbox"/> If area is checked, describe modification(s):

STUDENT NAME	
Name:	

13. CAREER AND TECHNICAL MODIFICATION
<input type="checkbox"/> If area is checked, describe modification(s):

14. IMPLEMENTATION DATE Actual: _____	OR the first day of the _____	school year.
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15. PARENT AND/OR STUDENT AGREEMENT (Student agreement is required if over 18)		
<input type="checkbox"/>	I agree to allow implementation of this personal curriculum plan.	
<input type="checkbox"/>	I disagree with the implementation of this personal curriculum plan.	
	Reason for Disagreement (Optional):	
Signature:		Date:
Print Name:		

16. DISTRICT AGREEMENT		
<input type="checkbox"/>	I agree to allow implementation of this personal curriculum plan.	
<input type="checkbox"/>	I disagree with the implementation of this personal curriculum plan.	
Signature of Superintendent/Designee		Date:
Print Name:		