

AR
 Elmdale Elementary School (Springdale School District)
 420 North West End
 Springdale AR 72764
 479-750-8859

School Parent and Family Engagement Plan

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| School Name: | Elmdale Elementary |
| Facilitator Name: | Stephanie Hinsey |
| Plan Review/Revision Date: | 8/15/2019 |
| District Level Reviewer, Title: | Melody Morgan |
| District Level Approval Date: | |

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

| First Name | Last Name | Position |
|------------|-----------|---------------------------|
| Stephanie | Hinsey | Parent Facilitator |
| Michele | Hutton | Principal |
| Tawny | Pruitt | PTA President |
| Katy | Thompson | Parent |
| Tania | Silva | Parent |
| Cheryl | Harrison | Instructional Facilitator |

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Elmdale parents will be involved in the development, review and improvement of the school Parent and Family Engagement Plan in the following ways:

All grade level parents will be invited to attend two separate meetings per school year where the Title 1 School-Wide plan and the Parent and Family Engagement Plan will be developed and evaluated. These meetings could be through face to face meetings, social media, Google Survey or Form.

District Parent/Guardian Engagement Survey (available for completion during Parent Teacher Conferences in September and March).

Development and evaluation of the school Mission/Vision at the beginning of the year.

Student Led Parent Teacher Conferences are held twice a year. During conferences parents learn about the progress of their student through the student leading and presenting student progress, goals and academic plans.

Interpreters are available for two-way communication. Teachers, support staff and special education staff are available for students and parents. During this time, parents and students are able to give feedback and input to the school parent and family engagement plan and programs.

Parent comments will be submitted to the district if the plans are not satisfactory to parents and additional meetings will be scheduled upon parent request.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Elmdale will conduct its Annual Title I Meeting in September 2019 at 6:30 pm in the cafeteria. Interpreters will be present to provide native language support for families. The Annual Report will share the school improvement status of the building. Parents will be informed of the Title I requirements and how Title funds support the students at Elmdale.

If we have any parents who are not satisfied with our Title 1 program, we will report any parent comments on plan when reported to the district. This meeting will not be to ask parents for input but to disseminate information and distribute copies of the revised parent and family engagement policy.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Elmdale's Parent and Family Engagement Plan is available through the following ways: A "friendly" version on our school website and in the student handbook in English, Marshallese and Spanish, the school will have a hard copy of the plan available for parents or community members if requested. Parent Facilitator contact information is provided on the website, Stephanie Hinsey 479-750-8859, shinsey@sdale.org

Elmdale Elementary will share parent information in the following ways: Monthly PTA Meetings, Back to School Meet the Teacher and Open House in August, Annual Title 1 Report to the Public in September, Monthly Parent Involvement Meetings that are held quarterly, STREAM Nights

Elmdale Communicates information related to the school and parent programs, meetings and other activities through the following ways: District Calendar, School Website, Emails, Social Media, Newsletters, automated phone calls or texts, Marquee Sign, Bilingual Parent Liaisons, Volunteer Survey, Community Volunteers at Parent/Teacher Conferences, Summer Literacy Program, Summer Lunch Program, Report Cards, phone calls, notes homes, home visits, PTA Calendar of events for the entire school year.

Parent signatures will be obtained for the receipt of the parent-friendly Parent and Family Engagement Plan. It will be attached to the compact and a statement saying parents understand they are signing to agree to the compact and that they have received the parent-friendly summary.

All communication is done with translators and two-way communication is always provided

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Our Parent Involvement Committee will help to continue to develop and revise our compact in order to best communicate ways to meet the needs of all parents and students. Elmdale will use the Compact to promote and support responsible parenting by acknowledging that parents are full partners and an integral role in assisting with student learning and academic achievement (sent out by September 1, 2019). It will be sent home, in parents native language, signed and returned to school. When parents sign the compact there will be a signature acknowledging receipt of the Parent and Family Engagement Plan Summary. In addition, a copy will be posted on our website for parents and community members.

Student handbooks will be available to all parents. A signed paper from the handbook will be returned to Elmdale that states that parents and students understand and accept the policy and procedures stated in the handbook. Letters home will confirm that copies are available online. These will be sent home in the parent packet before the first of September.

Elmdale will build and develop partnerships with families through providing the following: Student Led Parent Teacher Conferences twice a year (Sept. 16th from 3:15-6, Sept. 17th from 3:15-6, Sept. 18. from 3:15-5 and March 16th from 3:15-6, March 17th from 3:15-6, March 18. from 3:15-5), Back to school Bash (The Naturals Game, August 28, 2019-District Event), Patron Shelf Meetings (Monthly District meetings for parents and district administration), City Council PTA Meetings and Elmdale PTA Meetings, Weekly Folders with student work and school information sent home, Progress Reports, Quarterly Parent Involvement Committee Meetings

Parent and stakeholders are provided opportunities to volunteer and are provided access to visit classrooms and participate in programs and meetings offered and held in the building.

Elmdale will have a Springdale Family Literacy Program (SFLP) where parents will have an opportunity to spend a minimum of 45 minutes, Monday-Thursday, in their child's classroom to learn strategies that will assist their child in all academic areas. In addition, parents will learn how to better read, write and speak in English and receive an opportunity to gain additional parenting skills and strategies. Community speakers will also be invited so parents can gain knowledge of community resources. Daycare services for parents with children ages birth to 5 who are not enrolled in school will be provided on site.

Parents, staff, students and community stakeholders are informed about school achievement and ways to become involved in school at the Annual State of the School Report to the Public held in September, at Student Led Parent/Teacher Conferences held twice a year, Parent Teacher Association meetings held monthly, Parent Involvement meetings held quarterly. Meetings and conferences provide parents, teachers and students a chance to participate and provide two-way communication on the status of the school. There is a survey for parents and staff to complete. The Compact will be developed and reviewed by a panel of teachers, students, and staff. Feedback will be given and interpreters are provided.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each

of the required components?

In the fall, parents, students, teachers and community members will be invited to participate in our mission/vision revision. The current mission/vision statements will be evaluated and any necessary changes made. The tentative date for this meeting is August 6, 2019

Each year at the beginning of the year and at the end of the school year, teachers, parents, community members and students will be invited to attend a meeting to evaluate the ACSIP (school-wide plan) and our School Parent and Family Engagement Plan. How reserve funds are allotted for parent and family engagement activities will be discussed and evaluated at these meetings.

At the Annual Title 1, Report to the Public, Meeting, the budget for parent and family engagement activities and programs will be shared. Information will also be shared upon parent request.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Elmdale will have a part time Social Worker to assist with: providing community resources to students, parents and teachers, liaisons between community agencies and school, crisis interventions (Suicidal/Homicidal Statements, Grief, Distraught Student), home visits (if phone contact attempts have failed), psycho-educational groups (social skills, bullying, anger, behavior, etc.), depression and anxiety screening, attendance information and interventions, FINS reporting and support, supportive sessions (behavior interventions, anger management, social skill building, drug and alcohol interventions, bullying interventions, parent education, coping with recently incarcerated parent).

Elmdale currently has a School Based Health Center (SBHC) that is located on campus for students, family members, staff and community members to access physical and emotional services. Representatives from the SBHC will be available for questions and to provide additional information about services and benefits at various meetings and functions throughout the school year.

Elmdale will have an active Parent Teacher Association for the 2019-2020 school year. Board meetings and general meetings will be 9/23, 10/14, 11/18, 12/16, 2/17, 4/20, 5/11

Elmdale will have a part time Food Corp Member on site to assist families in hands-on learning: students grow, cook, and taste new foods to build their skills and change food preferences, healthy school meals: cafeteria experiences to steer students towards the healthiest options and gets them excited to try new healthy foods and building a schoolwide culture of health.

Elmdale will have 2 Ozark Guidance Counselors and an MHPP to serve students and families with emotional and social support. They will also collaborate with staff and administration in order to provide effective services.

A minimum of 100 students will receive snack packs from Rice Depot, Elmdale Baptist Church and Springdale First Assemblies on a weekly basis where Elmdale Baptist Church packs the snack packs weekly.

The Springdale Fire Department will present to all our students in K-5th about hazards of playing with fire and the importance of developing an escape plan with their family (dates to be determined by the Fire Dept.). In addition, 3-6 of the firemen/EMTs at Station 3 will serve as Lunch Buddies to a group of our 5th grade boys.

The Springdale Police Department will provide one School Resource Officer to share between schools in order to support administrators, teachers, students and parents with issues revolving around criminal actions. In addition they will provide extra patrol during school hours to help Elmdale and the community become a safer place. The officer will also work with 5th grade on the GREAT program to ensure students make healthy lifestyle choices. He will also be a Lunch Buddy to very high needs students on a weekly basis.

Elmdale will have the Care Mobile Dental Van to see students on site and work with parents on dental care for their

students.

Elmdale will have the Joint Use Agreement Track and playgrounds equipment available for families in the community to use after and/or before school hours.

Elmdale will also have space for The After School Program for parents who need care for their child after school hours.

Northwest Technical Institute will provide Elmdale with a certified Adult Education Teacher to provide instruction in English to parents who need support with reading, writing and speaking English, parenting support, academic support and guest speakers from the school and community.

NWACC will partner with Elmdale in order to form the E3 for our 4th grade students. They will have an after school club where students can collaborate with NWACC students to develop a business plans, create products and sell products to NWACC students.

Parent Resource Center will be provided for parents to access support materials on family and parenting issues. This is located in the front of the building by the office for guests and parents to have easy access.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

A Parent Involvement Committee will be formed and meet regularly in order to gather input on Parent and Family Engagement Plan, ACSIP Plan and other policy and procedures at Elmdale. This committee will also help disaggregate data from the Parent Survey that will be conducted at the first Parent/Teacher Conference and make decisions on next steps. In addition they will evaluate the school compact and any additional resources parents may need.

Each grade level or grade level cluster (K-2 and 3-5) will conduct Family Nights/STREAM (Science, Technology, Reading, Engineering, Art, Math) Nights where we will discuss standards and skills specific to the grade levels (dates to be determined by grade clusters). Families will participate in a number of engaging activities led by teachers and other staff members in order to better understand the curriculum being taught and student expectations. Activities will help parents understand how they can assist their student's academic success.

All grade levels (K-5) will present at our PTA Meetings. Each grade level will have a designated month/night to preform and grade level teams will collaborate with the music teacher in order to develop a program for parents, students and community members that will showcase their learning across the content areas.

Parenting skills, interventions and healthy lifestyles information will be available through guidance offices, parent information center, the nurse, the library and the School Based Health Center. Parents are encouraged to check out academic materials and parenting skill related materials. Funds are available thought our Parent Involvement budget and will be used to purchase materials.

Parents will be encouraged and invited to meetings or asked to serve on committees such as: Parent Involvement Committee, Safety Committee, SFLP, Annual Jigsaw of our ACSIP, PTA memberships, and other PD offered by Elmdale, district and state.

Parents attending Springdale Family Literacy Program (SFLP) will attend Parent And Child Together (PACT) Time and participate in PACT Time activities with the class (be expected to participate and complete all tasks students do). In addition, they will receive English classes to learn and improve speaking, reading and writing in English. The SFLP teacher will also make home connections regarding strategies and curriculum each day in order to assist parents in supporting their students at home. Elmdale will also have a Summer SFLP Program where parents from Elmdale and the community will be invited to attend. This program is similar to the program conducted in the

school year.

A packet of information will be sent to parents at the beginning the school year on or before September 1st 2019. The packet will include but not be limited to: a copy of a parent friendly plan, the school compact which will be signed and returned (included on the compact will be a statement about Parent's Rights and a statement that they received a version of the Parent and Family Engagement Plan), a 2019-2020 PTA Calendar, Parents Guide to Student Success developed by the National PTA (will be sent home by grade in Spanish and English)(Academic Standards), a survey regarding volunteer interests, and access to two way communication for teachers and parents, strategies parents can use to support their child's academic progress.

Teachers will explain NWEA MAP (K-5) and ACT Aspire (3-5) data to parents at our two Student-Led Conferences held two times per year.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Certified teachers and administrators will attain a minimum of 2 hours of professional development in the area of Parent Involvement every fourth school year starting in the 2014-2015 school year. Training could be conducted after school and parents will be invited. The meeting could be recorded and placed on the website for viewing at a later date if parents are unable to attend.

Training could include but not be limited to:

1. value of parent contributions
2. how to reach, communicate with and work with parents as an equal
3. that parents play an integral role in assisting student learning
4. implement and coordinate parent programs and build ties between home and school
5. how to welcome parents into the school and seek parental support and assistance
6. how to provide information in a format, to the extent practicable, in a language parents can understand
7. respond to parent requests for parent and family engagement activities
8. recognize that a parent is a full partner.

Training could consist of workshops, IDEAS, conferences, Academic Parent-Teacher Team Meetings, etc.

Elmdale will use the school's policy handbook for resolving parental concerns, including how to define a problem, who to approach and how to develop solutions. A copy will be sent home at the beginning of the school year and parents will sign the back page stating they understand and return that page to school

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

The Springdale Public School District will hold Patron Shelf Meetings on the 4th Monday of each month that school

is in session. These meetings will provide means for focused parental and community involvement within the Springdale Public School System. Through personal dissemination of district initiative and program information, district leadership can ensure that public opinion and input is correctly interpreted, and that district goals and needs are correctly communicated to the public. Through this committee, district patrons are presented with direct line of communication with superintendents, principals and other community members to create a more meaningful relationship between school, parents and community.

Elmdale will participate in the City Council Parent Teacher Association (PTA). This committee is centered around the Arkansas PTA and our school PTA programs. Parents, administrators and board members attend in order to collaborate in order to be a resource for the engagement of families, schools and communities, in the education and well-being of children and youth in Arkansas. One administrator and one parent from Elmdale will attend and participate in the meetings regularly.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)

District Feedback:

| | Attention: Changes Needed! | In Compliance | Comments | Date of Feedback |
|--|---|--------------------------|-----------------|-----------------------------|
| 1: Jointly Developed: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 2: Annual Title I Meeting: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 3: Communications: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 4: School-Parent Compact: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 5: Reservation of Funds: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 6: Coordination of Services: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 7: Building Capacity of Parents: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 8: Building Capacity of School Staff: | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 9: Building Capacity - Discretionary: | <input type="checkbox"/> | <input type="checkbox"/> | | |