In accordance with the Arkansas Department of Education Rules Governing Parental Involvement Plans (Act 319)

I, Carlethia Houston, Parent Facilitator of Mills High School, submit the following Parental Involvement Plan for the 2019-2020 school year. This plan was created with the help of parents, teachers, and District employees to ensure the availability of resources and information for all Mills High School parents.

1.0 Contact and Information

1.01 In order to increase parent involvement school-wide, the Mills High School Comet Nation Participation Team (PTO), will establish contact with parents via a bi-annual online newsletter to begin in November 2019.

A. At the request of parents, the newsletter will contain information about events taking place at the school, including, but not limited to, sports, academic competitions, Fine Arts performances, and club activities.

B. The newsletter will be written and edited by Dr. Carlethia Houston with help from students, staff, and parents/guardians.

C. Each newsletter will include a link to a brief survey regarding the opportunities to serve in any capacity at Mills High School.

1.02 Thrillshare will be the tool utilized to contact parents about upcoming events and meetings. Parents will be notified a minimum of two (2) times for all school-wide events via text and phone calls.

1.03 The Mills High School Website will be utilized to share information with parents and stakeholders. Parental Engagement events and meetings can be found under the PTO tab.
2.0 PTO Meetings

2.01 Comet Nation Participation Team (PTO)/Senior Moms and Supporters meetings will take place on the campus of Mills High School the once per quarter or as needed. The meetings will begin at 5:30 pm and last no longer than one (1) hour, unless a meeting of a special committee will take place directly thereafter.

2.02 Comet Nation Participation Team (PTO)/Senior Moms and Supporters meetings will serve as the primary method for informing parents and getting them involved with the school.

2.03 Parents and teachers involved in Comet Nation Participation Team (PTO)/Senior Moms and Supporters will be encouraged to work together to create a safe environment for students and friendly atmosphere for more parents to get involved.

3.0 Parent Training

3.01 Parents will have four opportunities to receive training or aid in the process of navigating their teens through high school and on to adulthood. These events include, but are not limited to (see attachment)

- HAC Training
- The Tea Party
- High Expectations Yield High Results
- Linking Families with Technology to Support Achievement
- Providing Resources that Support Families/Fall Parent Awards
- STEAM Night (Title may change)
- College Seminar
- College Fair (Hosted by CTE Dept.)
- Transition to Mills High School

4.0 Parent Information Center

4.01 The Parent Information Center is located in the east corner of the school’s Media Center. The center is be equipped with one desktop computer and other literature, a coffee pot, and couch and chairs. The center will provide parents with information regarding tutoring, wellness, next steps, and
other pertinent material regarding the high school experience.

5.0 Resolving Parent Concerns

Parental concern is defined as concern for the wellness and academic success of all Mills High school students, as well as concern for the overall wellness and safety of the school spirit.

5.01 Parents are encouraged to first approach the Parent Liaison/Graduation Coach to request a conference to address the issue. Those concerns will then be shared with the appropriate staff and/or during a School Leadership Team (SLT) meeting.

5.02 If the concern needs the attention of the administrative staff, the Parent Facilitator/Graduation Coach will inform the appropriate administrator.

5.03 Solutions for the issues will be created by staff members as well as parents in order to reach the best possible outcome.

5.04 Conflict resolution strategies will be implemented to address issues.

6.0 Ways to Involve Parents

6.01 All teachers are encouraged to solicit the help of parents to volunteer as chaperones and helpers during field trips, games, events, etc.

6.02 Parents are encouraged to create events for students, stakeholders, and staff members to increase the involvement of all of the aforementioned parties and foster an atmosphere of mutual respect and Trust.

7.0 Activities and Conferences

7.01 The school will host two (2) annual Parental Engagement events; Transitions Day for new students and rising 9th graders and The Comet Nation Meet and Greet (Open House) at the beginning of each school year.

7.02 Parent/Teacher Conference days are set by the District. Faculty and staff are expected to participate in these events. Parents will be notified in a
timely manner via call-outs and postings on the District and school websites.

7.03 Additional Parental Engagement activities will include a minimum of two (2) nights; one in the Fall and one in Spring. Participants will be provided with information about testing dates and strategies to assist their students in preparation, activities and organizations operating within the school, anti-bullying and suicide prevention information, a well as many other topics. Refreshments will be served and information will be presented about the next steps towards moving out of Priority status by increasing achievement.

Submitted by
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