

# Joe T. Robinson Middle School Parental Involvement Plan 2019-2020

At Robinson Middle School we believe successful learning is achieved through collaborative partnerships with parents, families, community leaders and students. Parents are valued partners at Robinson Middle School. Parents are the first and most important teacher for their child. Parents help to ensure the highest levels of student learning through strong partnerships and collective accountability. The excellence at this school is due, in large part, to the involvement of parents.

## **One of the best strategies for building this partnership is communication by:**

- Reading and discussing with your child the Pulaski County Special School District “**Parent/Student Handbook for Student Conduct and Discipline**” distributed to all students during the first week of school. (Electronic version is available via the PCSSD website.) Parents and students are to sign and return to school the “Parent-Student Statement of Responsibility” page indicating receipt of said handbook. Copies are available in the school office.
- Reading and discussing with your child the Robinson Middle School “**Student and Parent Policy Manual**” which is distributed to all students during the week of school. Copies are available in the school office.
- Activating and using on a regular basis **HAC (Home Access Center** – a learning community management system website) for checking your child’s grades, class work, receiving school news, and communicating by email with your child’s teachers. **HAC** activation codes are sent home with students in September. Parents may also contact at any time, the school counselor secretary, Toni Scott by email: [tscott4418@pcssd.org](mailto:tscott4418@pcssd.org) for activation codes. The web address for **HAC** is: <http://hac24.eschoolplus.k12.ar.us> You may also access this link from the district web site: <http://www.pcssd.org>

**“Parental Involvement” is parents participating regularly in their child’s education.  
This is achieved through:**

**All dates are subject to change ! Please check with the school!**

- Providing the school with telephone numbers and email addresses for contacting you. Contact the school attendance clerk, Zerna Jarrett-Burks, at 501-868-2410 or by email: [zburks-jarrett2519@pcssd.org](mailto:zburks-jarrett2519@pcssd.org) if you have any questions.
- Attending “**Back-to-School Night**” with your child before the first day of school to meet your child’s teachers, the faculty and staff, and learn other pertinent information. Back to school night is on Thursday evening 8/8/19 from 2 to 6 PM.
- Joining, volunteering at PTO sponsored events and attending monthly **PTO meetings**. Registrations forms are available at the “Back-to-School Night”, in the school office or by emailing the PTO: [Melissamcgibony@yahoo.com](mailto:Melissamcgibony@yahoo.com)
- Joining, attending, and participating in your child’s extracurricular activities (ex. Choir, Band, Cheerleading, and Sports).
- Attending the **Fall and Spring Parent/Teacher Conferences** held on Monday September 9<sup>th</sup>, 2019 and Monday February 10<sup>th</sup>, 2020. All conferences are from 12 PM to 6 PM. Contact the school counselor secretary, Toni Scott, at 501-868-2410 or by email: [tscott4418@pcssd.org](mailto:tscott4418@pcssd.org) to schedule a time.
- Attending “**Four Year Plan**” **Conference** with your eighth grader. Dates and times are TBD at this time. The school counselor, Kim Passini, will hold these conferences for eighth grade students and their parents to plan for high school. These conferences are held at certain times with scheduled day and night time slots available. Contact the school counselor secretary, Toni Scott, at 501-868-2410 or by email: [tscott4418@pcssd.org](mailto:tscott4418@pcssd.org) to schedule a time.
- Attending **Literacy Night** – TBD
- Attending **Math Night** – TBD
- Attending events your child participates in:
  - **Football, basketball, volleyball and baseball games**. Schedules posted on the Sports page, district website.
  - **All Pro Dads** – 7:45 a.m. 3<sup>rd</sup> Friday of each month (school closed on a couple of Fridays, meet on Thursday)
  - **East Night Out** – TBD – Contact Tyler Uptergrove, EAST teacher, [tuptergrove5120@pcssd.org](mailto:tuptergrove5120@pcssd.org)
  - **Quarterly Awards Assembly** held in the school cafeteria after lunch. Check HAC for exact date and time (usually within two weeks after the end of a nine-week grading period). Questions, contact the school counselor secretary, Toni Scott at 501-868-2410 or by email: [tscott4418@pcssd.org](mailto:tscott4418@pcssd.org)
  - **Spelling Bee** – TBD
  - **Geography Bee** – TBD
  - **Band Concerts** – held in conjunction with the high school band. Ben Light, director: [blight6953@pcssd.org](mailto:blight6953@pcssd.org)
    - **Holiday Concert**—TBD
    - **Spring Concert**—TBD

- **Choir Concerts** – Anthony Fuller, choir director: [afuller5760@pcssd.org](mailto:afuller5760@pcssd.org)
  - **Holiday Concert** scheduled for Thursday December 12, 2019 at 6 p.m. in the Robinson High School auditorium.
  - **Spring Concert** scheduled for Thursday, May 21st, 2020 at 6 p.m. in the Robinson High School auditorium.
- **Black History Month Assembly** – TBD in the Robinson High School auditorium. Contact Barbara Armstrong, teacher, [barmstrong3047@pcssd.org](mailto:barmstrong3047@pcssd.org)
- **Science Fair Night** – TBD
- **Pre-AP Parent Night for incoming 6<sup>th</sup> graders** – TBD. Contact the school counselor secretary, Toni Scott at 501-868-2410 or by email: [tscott4418@pcssd.org](mailto:tscott4418@pcssd.org)
- **8<sup>th</sup> Grade Career Day Fair** – TBD
- **Art Exhibit Night** – TBD. Held in the school's cafeteria – displaying work done by students this school year. Contact Katie Combs, art teacher: [kcombs8509@pcssd.org](mailto:kcombs8509@pcssd.org)
- **Student Talent Show** – TBD. Even is held in the Robinson Middle School cafeteria and begins around 1:30 PM until 3:30 PM. Contact Anthony Fuller, Choir Director: [afuller5760@pcssd.org](mailto:afuller5760@pcssd.org)
- **End of Year Honor Awards Assembly** – TBD. This even it held in the Robinson High School auditorium at 7 p.m. Contact Kim Passini, school counselor at 501-868-2410 or by email: [kpassini3742@pcssd.org](mailto:kpassini3742@pcssd.org)

**In compliance with State Law ACT 307, 319, 397 and 603, Robinson Middle School will:**

- Provide two hours of Professional Development for teachers designed to enhance the understanding of effective parental involvement.  
Parental Involvement Coordinator is Anthony Fuller. Contact email: [afuller5760@pcssd.org](mailto:afuller5760@pcssd.org) or at the school's phone number 501-868-2410.
- The media center specialist, Kerri Berry: [kberry1325@pcssd.org](mailto:kberry1325@pcssd.org) will maintain a Parent Center in the school's Media Center. You will find books, magazines, DVDs and other parenting materials to borrow. Search for available materials in the school library's OPAC (online catalog) found on the Media Center's page in HAC and the district website homepage. If you have any questions, contact the parental involvement coordinator Anthony Fuller at [afuller5760@pcssd.org](mailto:afuller5760@pcssd.org).
- Provide an Interest Survey to parents through HAC, mass emails, and paper formats, on ways the school's Leadership Committee and PTO can plan and organize parental involvement activities to improve in meeting the needs of parents. Mrs. Yaa Appiah-McNulty, principal, will coordinate this survey and post and collect the data.
- Provide opportunities for parents to sit on committees – would like to have at least one parent representative from each grade level:
  - School's Leadership Team (with teachers and administrators)

- School's ACSIP Committee which determines allocation of the school's operating funds (with teachers and administrators)
- Parental Involvement Committee (with Parental Involvement Coordinator and teachers – meet once in fall and spring semester)
- Library Media Center Committee (with librarian and teachers – meet once in fall and spring semester)
- PTO Committees (with PTO officers)

### **Parental Involvement Planning Committee**

Yaa Appiah-McNulty – Principal  
 Bobbie Banks – Assistant Principal  
 Kim Passini – Counselor  
 Toni Scott – Counselor secretary  
 Determined by Central Office – Literacy Facilitator  
 Determined by Central Office – Math Facilitator  
 Anthony Fuller – Parent Facilitator  
 Zerna Jarrett-Burks – Attendance Clerk  
 Olympia Smith – Teacher & Language Arts Department Chairperson  
 Wendy Kohler – Teacher & Social Studies Department Chairperson  
 Anthony Fuller – Teacher & Fine Arts Department Chairperson  
 Karen Preachers – Teacher & Science Department Chairperson  
 Martha Melendez – Teacher & Math Department Chairperson  
 Barbara Armstrong – Special Education Teacher  
 Anthony Fuller – Choir Director  
 Ben Light – Band Director  
 Tyler Uptergrove – EAST Teacher  
 Melissa McGibbons and Monica Smith – Co-PTO presidents