

1410 - Policy and Administrative Regulations

2017 1410

By-Laws

SUBJECT: POLICY AND ADMINISTRATIVE REGULATIONS

The Board of Education will reserve to itself the function of providing guides for the discretionary action of those to whom it delegates authority. The Superintendent will act as an advisor to the Board in the adoption and approval of written Board policies. The Board will seek input from the staff and community where appropriate. These guides for discretionary action will constitute the policies governing the operation of the School System.

The formulation and adoption of written policies will constitute the basic method by which the Board of Education will exercise its leadership in the operation of the School System. The study and evaluation of reports concerning the execution of its written policies will constitute the basic method by which the Board of Education will exercise its control over the operation of the School System.

The adoption of a written policy will occur only after the proposal has been moved, discussed and voted on affirmatively at two separate meetings of the Board of Education (i.e., the "first reading" and the "second reading"). The policy draft may be amended at the second meeting. By a majority vote, the Board may waive the "second reading" and complete the adoption of the proposed policy at its "first reading."

Board action is also necessary for revising policies that require amendment or rescinding policies that are no longer relevant or applicable to the District.

The formal adoption, amendment or deletion of written Board policy will be recorded in the official minutes of the Board. Such written Board policy will govern the conduct and affairs of the District and will be binding upon the members of the educational community in the District.

It will be the Board's responsibility to keep its written policies up-to-date so that they may be used consistently as a basis for Board action and administrative decision.

The Superintendent is given the continuing commission of calling to the Board's attention all policies that are out-of-date or for other reasons appear to need revision.

Execution of Policy: Administrative Regulations

The Board will delegate to the Superintendent the function of specifying required actions and designing the detailed arrangements under which the schools will be operated. These rules and these detailed arrangements will constitute the administrative regulations governing the schools. They must in every respect be consistent with the policies adopted by the Board. The Board will be kept informed periodically of changes in administrative regulations.

Education Law Sections 1604(9), 1709(1), 1709(2) and 2503(2)

Adopted: 4/11/11

Revised: 12/18/17