

# Hemlock Public Schools

200 Wilson Street  
Hemlock, MI 48626

## POSITION OPENING

### \*Childcare Assistant

#### **Required Qualifications:**

- High School Diploma.
- CPR/First Aid Certified, preferred.
- Meet licensing/program requirements for a background check, fingerprinting, and other program clearances, if applicable.
- Alternative applicable qualifications may be considered.

#### **Job Requirements, Knowledge, and Skills:**

- Primary responsibilities will be working under daily supervision of the Childcare Lead Teacher and assisting in teaching and supervision of children.
- Experience working with children ages infant through school aged.
- Willingness to accept and perform additional duties/responsibilities as assigned.

#### **A successful candidate will be able to:**

- Enjoy working with young infants and school aged children.
- Ability to successfully work closely with parents and staff.
- Be a cooperative team member.
- Have a positive and caring attitude.
- Work collaboratively with colleagues to ensure student success and a positive caring environment.

**Hours/Salary:** To Be Determined.

Please provide a Letter of Interest, Resume, and References. Credentials must be available upon request

APPLY TO: Via email to [personnel@hemlockps.com](mailto:personnel@hemlockps.com)

Deadline: Until Filled

*\*ESS/PCMI Position*

#### **NOTICE OF NONDISCRIMINATION**

The Hemlock Public School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Direct all inquiries related to discrimination to:

Superintendent's Office  
200 Wilson St.  
Hemlock, MI 48626  
(989) 642-5282

