

## Parent Involvement Plan 2019-2020

### Oakbrooke Elementary

**School Mission:** The purpose of Oakbrooke Elementary is to instill a love of learning by providing opportunities for all students to apply gained knowledge for the purpose of continued success.

Oakbrooke Elementary is under the leadership of Kimberly Truslow, Principal, and Rachel Dukes, Assistant Principal. Oakbrooke Elementary serves grades Pre-K through 5<sup>th</sup> grade with approximately 432 students. Gentile Billings serves as the parent facilitator.

#### Parent Involvement Committee Members

Ashley Abell, parent

Angie Reed, parent

Charlotte Watson, parent

Jaime Diaz, parent

Kim Truslow, principal

Gentile Billings, teacher

**Oakbrooke Elementary will communicate with parents in the following ways to increase parent involvement and to support classroom instruction by:**

- Distributing a monthly newsletter through email and school website to parents that is developed with the collaboration of PTO, principal, staff and parent volunteers. It includes school news, a calendar of events, and parenting tips related to school achievement. Flyers and callout are made on an as needed basis promoting school events.
- Routinely contacting parents on an individual basis to communicate about their child's progress. Daily communication will be sent by a communication folder. Grades 3-5 will use a "Planner" notebook, and the PBIS app for two-way communication with parent and teacher. Parents can also access HAC (Home Access Center) to check student grades.
- Using the student handbook, school website ([oakbrooke.pcssd.org](http://oakbrooke.pcssd.org)), signage, and parent orientation meetings to display information regarding the school-wide plan.
- Providing parents with an interim report on the 5th week of the first 9 weeks. During the fifth week of the second, third and fourth terms, teachers will send interim reports to parents for students who have low or failing grades. Report cards will be sent every 9 weeks with information regarding their child's academic progress.

- Conferencing with parents through parent teacher conference days to discuss student's progress, standardized test scores, and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Conferences for this school year are scheduled for (September 9, 2019) and (February 10, 2020).
- Communicating with other parents and staff at Oakbrooke through the Oakbrooke Facebook account.

**Oakbrooke Elementary will plan the following meetings to increase parent involvement and to build staff and parent capacity by:**

- Title I Parent Meeting & Open House before school starts (Fri., 08/12; 5:00-7:00)
- Grandparent's Day (9/06)
- School wide PBIS incentive (8/23)
- PTO General Membership Mtg. /WatchDogs Dads Kickoff (09/05))- 6:00 p.m.
- Grandparents Day (9/06)
- Parent Conferences- 09/09 (12:00-6:00)
- School Wide PBIS Incentive (9/13)
- PTO meeting/ K&1 Perform (10/10)-6:00 p.m.
- School Wide PBIS Incentive (10/23)
- Title I Family Night -Museum of Discovery
- Fall Festival (10/25) - 6:00-8:00 p.m.
- Book Fair (11/11- 11/15)
- Thanksgiving Lunch (11/21)
- Santa Shop Preview Day for Students (12/03)
- Santa Shop Shopping Days for students (12/04 & 12/05)
- PTO Meeting/Santa Shop/ 2nd & 3rd Perform (12/05) - 6:00 p.m. performance; 6:30 p.m. -School wide Santa Visit
- Winter Parties (12/20) - 1:30 p.m.
- WatchDOG DADS - chili cookoff- (01/23) 6:00 p.m.
- Valentine's Dance -(02/07) 6:00-8:00 p.m.
- Parent Conferences -(02/10) - Conferences 12:00-6:00- No School
- Valentine Parties (02/14) - 1:30 p.m.
- PTO/Title I Family Involvement/ 4th & 5th Grade Perform (03/05) - 6:00 p.m.
- Teacher Appreciation Week (05/04- 05-08)
- Volunteer Appreciation Luncheon (05/14)
- Field Day (morning) -(05/15)
- Pre-Kindergarten End of Year Program (05/21)-9:00 p.m.
- Kindergarten End of Year Program (05/22)- 9:00 a.m
- Fifth Grade Graduation, Awards, & Pool Party (05/22) -SHHS-9:00 a.m.

**How will your school provide information to parents about volunteer opportunities?**

- The school will send an electronic or paper volunteer survey. Parents will identify when and where they would like to assist in our school. (Ex. Field Trips, Tutor in class etc.)

- The school will encourage parents in the following types of roles and activities to increase their involvement and support:
 

1) Tutor	6) Box Top Coordinator
2) Parent School Organization	7) Pictures
3) Book Fair Helpers	8) School Parties
4) Field Day Volunteers	9) Watch Dog Dads
5) Family Nights	10) Ronald McDonald Pop Tabs

**How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the schoolwide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making process regarding the school's Title I, Part A Program?**

- The school shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school.
- To take advantage of community resources, the school shall consider recruiting alumni from the school, as well as non-alumni parents and community leaders, to create a parent involvement committee to provide advice and guidance for school improvement. This committee will serve as the Parent Advisory Council.
- Parents will serve on the School-wide Leadership Team to give input on the school improvement process.
- The school will invite parents to a Title I Meeting to address student improvement initiatives, new Common Core Standards, etc.

**How will your school provide resources for parents?**

- The school will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/ students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email).
- To promote and support responsible parenting, the school shall, as funds are available: purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school parent center, advertise information, and give parents the opportunity to borrow the materials for review.
- Keep our current parent center up to date with current helpful information for parents. (GAMES, PARENTING TIPS, VIDEOS are available for check-out)
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

**How will your school engage parents in the evaluation of your parental involvement efforts?**

- The school will engage parents in the annual evaluation of parental involvement efforts through comprehensive survey filled out by teachers, parents, and school staff.

Oakbrooke Elementary is a Title I School which means that Federal Title I funds for school improvement are awarded based on the number of students receiving free or reduced lunch. Therefore, supplemental money is provided to help support the needs of ALL students.