

The Sturgeon Board of Education met in a special board meeting on Wednesday, January 24, 2018 at 7:00 p.m. Seven board members were present: Tim Parkinson, Jill Halliburton, Denise Flaspohler, Misty Doss, Charles King, Kevin Smith, Heather Dougherty. Others present: staff members, Roberta Lee, Jen Espenschied, Carol Sharp, Sherri Pelzel, Christina Ridgeway, Marcia Rhinehart; and minutes were taken by Peggy Leerhoff, secretary to the superintendent and board of education.

The special meeting was called to order by president, Tim Parkinson, at 7:00 p.m.

Mr. Parkinson introduced Dr. Craig Eaton from Missouri Association of Rural Education (MARE). Dr. Eaton was invited by the board of education to attend tonight's meeting to share what services MARE offers districts for a Superintendent search and available services.

Dr. Eaton gave an overview of the services offered. The process general takes 6-7 weeks from start to finish. He will work with the board to develop a profile of what the district is seeking in a superintendent; prepare and distribute a notice to announce our opening; he will handle all steps of the process including receiving applications, ranking them according to our profile, reference checks, compile a list of candidates for the board to interview; and follow-up meetings with the new superintendent and board after hiring. One way for the board to involve staff in the process is to have focus groups that either he or the board leads to determine what qualities the staff desire in a superintendent. Those results are used to build the profile description. He stated it is the job of the board of education to interview and hire the superintendent and that the interview process is done in closed session meetings. He stated there are several ways to involve staff and administrators in the process and that can be determined once the board decides how to proceed.

Board members agreed that staff feedback on what is needed of the future superintendent is an important part of this process.

Motion made by Misty Doss, seconded by Denise Flaspohler to hire Missouri Association of Rural Education (MARE) to conduct the district's superintendent search at a cost of \$3,000.

Yeas: 7

Nays: 0

Mr. Parkinson will contact MARE of this decision. A time will be set for a closed session meeting with Dr. Eaton to establish the next steps of the hiring process.

Motion made by Misty Doss, seconded by Denise Flaspohler to adjourn the special meeting at 7:40 p.m.

Yeas: 7

Nays: 0

_____ Tim Parkinson, President

_____ Peggy Leerhoff, Secretary