Memorandum of Understanding
Between COMMUNITY ACTION COMMITTEE OF PIKE COUNTY and
WESTERN LOCAL SCHOOL DISTRICT

This cooperative agreement is entered into by the COMMUNITY ACTION COMMITTEE OF PIKE COUNTY (PIKE CAC) and WESTERN LOCAL SCHOOL DISTRICT wherein PIKE CAC and WESTERN LOCAL SCHOOL DISTRICT will partner to ensure delivery of 11 nutritious meals, weekly, to children who have been identified by their local school districts as unable to access Summer Food Service Program sites. This agreement is effective from May 1, 2020 through August 31, 2020.

Program Purpose
This opportunity will implement rural food delivery for children unable to participate in the Summer Food Service Program in their county.

The purpose of this agreement is to define the partnership responsibilities and relationship between PIKE CAC and the WESTERN LOCAL SCHOOL DISTRICT in regards to the SUMMER RURAL MEALS DELIVERY PROJECT.

Responsibilities

COMMUNITY ACTION COMMITTEE OF PIKE COUNTY
The Community Action Committee of Pike County creates opportunities for individuals and families to reach their highest level of independence and self-sufficiency. Attention is focused on the needs of Pike County while simultaneously seeking appropriate opportunities to meet the needs of the region.

The activities include but are not limited to: The Community Action Committee of Pike County (Pike CAC) will store and pack the meals for the Summer Meal Delivery Program in the Pike County Senior Center (a division of Pike CAC) commercial kitchen. The Senior Programs Manager and Senior Programs Assistant will work with the Western Local School District to identify families who will participate in the Summer Meal Delivery Program. Efforts to identify families will begin with the list of families enrolled in the 2019 Summer Rural Meal Delivery Program and will also include outreach to new families. Pike CAC will work with the Western Local School District to get permission and income eligibility forms completed and returned from the families. The permission forms and eligibility documentation will be kept on file at Pike CAC. Once the family addresses are returned, meal routes will be planned by the Senior Programs Manager. Meal packing and delivery will be done using the same Serve-Safe rules for food safety that are currently employed for delivery of Home Delivered Meals to seniors and meals to the traditional Summer Food Program sites.
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WESTERN LOCAL SCHOOL DISTRICT
Western Local School District is a small district serving grades K-12 in rural Appalachia. Our Mission: We will strive every day to provide high quality educational experiences that prepare and inspire students to achieve. The activities include but are not limited to:
Western Local School District will work with Pike CAC to identify families who will participate in the Summer Meal Delivery Program and to get permission and income eligibility forms completed and returned from the families.

The parties hereby agree to the terms and conditions set forth within this document. Any revisions to these terms shall be agreed upon in writing by all parties.

Keith Pitts (PIKE CAC)
Executive Director

DATE

Brock D. Brewster (WESTERN LOCAL SCHOOL DISTRICT)
Superintendent

DATE

2-19-2020