

# *Commerce Public Schools*

217 Commerce Street  
Commerce, Oklahoma 74339-2200  
(918) 675-4316  
Fax (918) 675-4464

## **Alexander Elementary School Title I- Site Parent Involvement & Family Engagement Policy [ESSA, Section 1116(b)-(e)]**

### **PART I. GENERAL EXPECTATIONS**

Alexander Elementary School agrees to implement the following statutory requirements:

1. Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
2. Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
3. In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
4. If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
5. The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
6. The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
7. The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
8. The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition: Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

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- a. that parents play an integral role in assisting their child's learning;
- b. that parents are encouraged to be actively involved in their child's education at school;
- c. that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- d. the carrying out of other activities, such as those described in section 1118 of the ESEA.

## Part II- Required School-Level Parental Involvement & Family Engagement Policy

Alexander Elementary School will build parent's capacity for strong parental involvement and family engagement, in order to ensure effective involvement of parents and to support a partnership among the parents and the community to improve student academic achievement, through the following activities specifically described below:

1. Alexander Elementary School will, with the assistance of the district, provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:
  - a. the state's academic content standard,
  - b. the state's student academic achievement standards,
  - c. the state and local academic assessments including alternate assessments,
  - d. the requirements of Title I, Part A.
  - e. how to monitor their child's progress, and
  - f. how to work with educators.

This will be done through parent-teacher conferences, Title IA Annual Parent meetings and online access.

2. Alexander Elementary School will, with the assistance of the district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement. by offering yearly parent online grade book training and parent data-driven instruction training. There will also be a conference room with a dedicated computer for parents to access the online grade book.
3. Alexander Elementary School will, with the assistance of the district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by providing yearly in-service training on parental involvement activities and communication skills, privacy, FERPA, and the online grade book. The annual Title IA schoolwide planning meeting will also provide assistance to the district on parental involvement.

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(918) 675-4336  
FAX (918) 675-5056

Commerce Middle School  
500 East Commerce  
(918) 675-4101  
FAX (918) 675-5353

Commerce High School  
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4. Alexander Elementary School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, public preschool programs, and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by offering parent educational luncheons in coordination with Grand Head Start and offering parent-teacher educational conferences that support parent and teacher relationships and positive communication.
5. The school will take the following actions to ensure that information related to the school and parent's programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. The school will post the information on the district website on the federal programs page as well as on the school site page. The notifications will also be posted on the districts facebook and twitter accounts. The notifications of the meetings and activities will also be published in the local newspaper. Notifications are also sent to the parents in the home language whenever necessary so that all parents can understand and be involved in the activities and educational programs.
6. The school will provide other such reasonable support for parental involvement activities as parents may request.

Alexander Elementary School will:

- Convene an annual meeting to explain the Title I program to parents and inform them of their rights to be involved in the program.
- Offer a flexible number of meetings (the school may use Title I funds to pay related expenses, such as childcare, transportation or home visits).
- Involve parents in planning, review, and improvement of Title I programs.
- Provide timely information about Title I programs to parents; describe the curricula, the student assessments and proficiency levels students are expected to meet; respond promptly to parent suggestions and provide opportunities for regular meetings where parents can provide input.
- Provide parents with an opportunity to submit dissenting views to the district if a school's program is not acceptable to them.

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## **PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

Alexander Elementary School's site Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- Training parents to enhance the involvement of other parents;
- Arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- Adopting and implementing model approaches to improving parental involvement;
- Establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.



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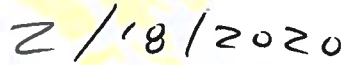
## PART IV. ADOPTION

This School Site Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs at Alexander Elementary School.

This policy was adopted by Alexander Elementary School on February 18, 2020. The policy will be reviewed and updated each year during the annual Title I Site Committee Meeting at the beginning of the school year. The school will distribute the policy to all parents of participating Title I Part A children on or before September 30th each school year.




(School Principal)



(Date)



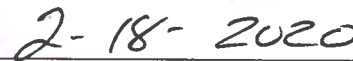
(Parent Faculty Club President)



(Date)



(Federal Programs Director)



(Date)

