

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
October 24, 2016
Minutes

Mr. Robert English, Board President read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 11, 2016, in the Asbury Park Press and sent to the Atlanticville on January 11, 2016, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Core Curriculum Content Standards as well as the Common Core State Standards.

Moment of Reflection

Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag

All pledged allegiance to our Flag.

Roll Call

The meeting was called to order with the following members in attendance: Messrs. English, Fukushima, Lawson, and Mmes. Martinock, Miller and Palenzuela. Messrs. Bennett, Fitter and Sino were absent. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq.

Presentation

Presentation of 2016 PARCC Results -

Scott T. McCue, Superintendent
Tara Micciulla, Director of Elementary
and Secondary Education

Superintendent's Report

Mr. McCue gave the following report:

I am happy to report that tomorrow morning the New Jersey Hall of Fame Mobile Museum will be visiting Memorial School. Students at both Memorial and Vetter Schools will have an opportunity to tour the mobile museum and learn about important New Jersey historical figures. In addition, Eric LeGrand will be presenting an inspirational message to students at both Memorial and Vetter Schools in the afternoon as part of "Week of Respect". Both programs and activities are examples of the type of sharing, collaboration, and planning we expect in the future.

Mr. Lawson presented the following Resolution, seconded by Mr. Fukushima.

BE IT RESOLVED to accept the Superintendent's Report for the month of October, 2016.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: English, Fukushima, Lawson, Martinock, Miller and Palenzuela

Nay: None

Absent: Bennett, Fitterer and Siino

Approval of Minutes

Mr. Lawson presented the following Resolution, seconded by Mr. Fukushima.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of October 13, 2016, be approved as attached.

Aye: English, Lawson, Martinock and Palenzuela

Nay: None

Abstain: Fukushima and Miller

Absent: Bennett, Fitterer and Siino

Opened to the Public

Mrs. Martinock motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mr. Fukushima motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that the Committee has not met since the last Board meeting, but they are in the process of planning a meeting in early November to start the 2017-2018 budget. Mr. Lawson also stated that the District expects to receive the audit in November, and plans on having a presentation at the November 21, 2016 Board of Education Meeting. Our Business Administrator, Lori Youngclaus, will keep the Committee informed as she hears news from the auditors. The district is also preparing for the ASSA (Application for State School Aid) report. This state report helps to determine our state aid for next year's budget.

Mr. Lawson presented the following Resolutions, seconded by Mr. Fukushima.

1. BE IT RESOLVED that the Certified List of Bills in the amount of \$1,565,585.98 dated October 24, 2016, be approved as enclosed.
2. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of August 31, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of August 31, 2016, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending August 31, 2016.
4. BE IT RESOLVED to approve the payment of \$44,965.14 to Sodexo Inc. & Affiliates for the cost of food service operation for the month of September 2016, as per the district's contract agreement.
5. BE IT RESOLVED to approve the payment of \$3,000 to GG Girl PR, Inc. for the Eric LeGrand assembly held at Memorial Middle School on October 25, 2016. Both Memorial School and Vetter School will participate in the assembly.

Aye: English except item #1 staples bill only, Fukushima, Lawson, Martinock, Miller and Palenzuela

Nay: None

Abstain: English item #1 staples bill only

Absent: Bennett, Fitterer and Siino

Educational Resources

Mr. Fukushima presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2016-2017 school year for the personnel listed below plus mileage if requested:

Tara Micciulla, Director of Elementary & Secondary Education
Workshop: NJPSA Fall Conference, Ocean Place Resort, Long Branch, NJ
October 20, 2016
Fee: \$149 Mileage: Not Requested

Brenda Miller, Meadowbrook Teacher
Workshop: Research-Based Best Practices in Vocabulary Instruction Monmouth Mall, Eatontown, NJ
November 15, 2016
Fee: 0 Mileage: Not Requested

Mary Ellen Branin, Woodmere School Nurse
Workshop: Improving the Preschool Classroom Environment for Young Children With Disabilities Pilot, "Personal Care Routines", Professional Center at DCF, New Brunswick, NJ
November 28, 2016
Fee: 0 Mileage: \$23.87

Tiffany Boufford, Vetter Teacher
Workshop: Co-Teaching Conference, Mansion on Main Street, Cherry Hill, NJ
November 29, 2016
Fee: \$249 Mileage: \$44.39

Kristin DeRiggi, Vetter Teacher
Workshop: Co-Teaching Conference, Mansion on Main Street, Cherry Hill, NJ
November 29, 2016
Fee: \$249 Mileage: \$44.39

2. BE IT RESOLVED to approve the following field trips for the 2016-2017 school year:

Meadowbrook School
Grade 2 (102 students)
Longstreet Farms Colonial Program, Holmdel, NJ
October 27, 2016
14 Chaperones

Memorial School
Grade 8 AT Class Convocation (6 students)
Lincoln Center, New York, NY
November 17, 2016
2 Chaperones
Middletown Arts Center, Middletown, NJ
March 14, 2017
1 Chaperone

3. BE IT RESOLVED to approve the following student from Kean University as a Field Placement for the Spring 2017 semester:

Student	School	Teacher	Class
Katherine Tejada	Meadowbrook	Sandra Crawford	Speech K-2

4. BE IT RESOLVED to approve the placement and transportation of case #38 at the BEST Academy commencing October 20, 2016 and continuing through the remainder of the 2016-2017 school year at a cost of \$43,860 (pro-rated).
5. BE IT RESOLVED to approve the following course reimbursement for the 2016-2017 school year:

#4 Jeanine DeFilippis, Meadowbrook Teacher
Course: SPED5000 Physiological Bases of Learning
Kean University, Spring 2017, 3 credits
Not to exceed \$2,067.00

Aye: English, Fukushima, Lawson, Martinock, Miller and Palenzuela
Nay: None
Absent: Bennett, Fitterer and Siino

Personnel

Mrs. Palenzuela presented the following Resolutions, seconded by Mrs. Martinock.

1. BE IT RESOLVED to approve the following substitute teachers for the 2016-2017 school year:

Michelle Bacchetta (Morris County Substitute Certificate)
Ryan Finch (Applying for MCSC)
John Mooney (Teacher of Social Studies)

2. BE IT RESOLVED to approve the following staff members for appointment for the winter sports coaching positions for the 2016-2017 school year. These stipends are in accordance with the 2011-2014 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached:

Boys Varsity Basketball	Robert Guiliano	\$4,008.00
Girls Varsity Basketball	Sara English	\$4,008.00

3. BE IT RESOLVED to approve the following staff members as home basketball game supervisors at \$60.00 per game for the 2016-2017 school year. Staff will be assigned to each game on an as-needed basis.

Richard Ipsen
Linda McNelis
Janis Mottershead

4. BE IT RESOLVED to approve the following leave of absence for Michelle Yanstick, Memorial School Teacher, as follows:

Leave of Absence
October 24, 2016 to November 23, 2016
(Utilizing 21 personal illness days)

5. BE IT RESOLVED to approve the following staff members for appointment to the Woodmere School After School Programs for 2016-2017 School Year at a rate of \$37 per hour. The After School Programs will run for one hour for the sessions indicated below. The rates are in accordance with the 2011-2014 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached.

After School Band - Michael Monoco (28 sessions @ \$37 per hour)
After School Tech Club - Michael Boxer (24 sessions @ \$37 per hour)
After School Art Club - Nicole Citarella (16 sessions @ \$37 per hour)
After School Yearbook Club - Nicole Citarella (20 sessions @ \$37 per hour)

6. BE IT RESOLVED to approve Michelle Candella as a Substitute Bus Aide for the 2016-2017 school year.

7. BE IT RESOLVED to accept with regret the retirement of Susan St. Lifer, Instructional Aide at the Memorial School, effective January 1, 2017.

WHEREAS, **SUSAN ST. LIFER** has been a staff member for over 11 years in the Eatontown Public School District; and

WHEREAS, **SUSAN ST. LIFER** will retire from active employment in the Eatontown School District, effective January 1, 2017;

WHEREAS, **SUSAN ST. LIFER** has influenced and enriched the lives of our students through her teaching and genuine concern for children; and

WHEREAS, she has given unselfishly of her time, talent and professional competence to the Eatontown School District and Community; now, therefore,

BE IT RESOLVED that the Eatontown Board of Education accept the retirement of **SUSAN ST. LIFER** with regret, effective January 1, 2017 and further commend her for her dedicated service to the students of the Eatontown Public Schools; and

BE IT FURTHER RESOLVED that the Superintendent of Schools will forward an appropriate letter of commendation and retirement to **SUSAN ST. LIFER** for her dedication and service.

BE IT FURTHER RESOLVED that the Board, Administrators and Staff extend to her much happiness and good health in her retirement; and

BE IT FURTHER RESOLVED that the Superintendent of Schools will forward an appropriate letter of commendation and retirement to **SUSAN ST. LIFER** for her dedication and service.

Aye: English, Fukushima, Lawson, Martinock, Miller and Palenzuela

Nay: None

Absent: Bennett, Fitterer and Siino

Operations

Mr. Fukushima stated that the Committee met and discussed capital improvements and maintenance projects for the four schools and Mr. Gilsey is working on acquiring quotes.

Technology

There was no report from the Committee Chairperson.

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

Mrs. Palenzuela stated that the next steps following the Memorandum of Agreement are moving smoothly.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Eatontown Re-Development & Planning

There was no report from the Committee Chairperson.

Items for Discussion

There were no items for discussion.

Other Business from The Board

Monday & Tuesday	November 7 - 8, 2016	Parent-Teacher Conferences Afternoon & Evening One Session Days for Students
Wednesday	November 9, 2016	One Session Day for Students & Staff
Thursday	November 10, 2016	NJEA Convention - Schools Closed
Friday	November 11, 2016	Veterans' Day/NJEA Convention - Schools Closed

Meeting Opened to the Public

Mrs. Martinock motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Fukushima.

Upon call of the question, the motion passed unanimously.

Meeting Closed to the Public

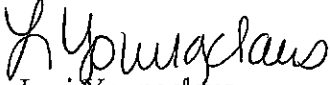
Mr. Fukushima motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Adjournment
8:50 p.m.

Mr. Fukushima motioned to adjourn the meeting, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Respectfully submitted by,

Lori Youngclaus
Board Secretary