

**EATONTOWN BOARD OF EDUCATION**  
**Eatontown, New Jersey**  
**October 13, 2016**  
**Minutes**

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 11, 2016, in the Asbury Park Press and sent to the Atlanticville on January 11, 2016, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Core Curriculum Content Standards as well as the Common Core State Standards.

#### Moment of Reflection

Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag                      All pledged allegiance to our Flag.

Roll Call                      The meeting was called to order with the following members in attendance: Messrs. English, Fitterer, Lawson, Siino (arrived at 7:40 p.m.), and Mmes. Martinock and Palenzuela. Messrs. Bennett, Fukushima and Mrs. Miller were absent. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq.

#### Presentations

##### A. Introduction of Board Candidates'

Three Seats for Full Three Year Term (in order as they will appear on the ballot)

1. Lori Flynn
2. Edmund Fitterer
3. Nelson Ortiz

Each candidate addressed the Board and the public and gave a brief description of their qualifications and reasons why they want to become a Board Member.

B. Fort Monmouth Economic Revitalization Authority (FMERA) - Bruce Steadman and Rich Harrison

Mr. Steadman and Mr. Harrison presented the attached power point "FMERA Redevelopment Update."

Superintendent's Report

Mr. McCue gave the following report:

Memorial School

- One of Memorial School's biggest annual fundraisers was launched on September 16<sup>th</sup>. Utilizing a new chocolate company and selling \$1.00 chocolate bars, Memorial students have sold approximately 115 boxes of chocolate! In early October, the PTO graciously provided pizza parties for the highest selling homerooms in each grade.
- On September 28<sup>th</sup>, psychologist, poet and performer Dr. Michael Fowlin captivated Memorial students and staff with his presentation entitled, "*You Don't Know Me Until You Know Me.*" This one-man-show used humor, performance art, poetry, storytelling, psychology, theatrical monologues, and Dr. Fowlin's personal journey to create a moving experience for students and staff.
- The Memorial School Back to School Night hosted 121 parents/guardians. This participation supported an attendance rate of 54%.

Meadowbrook School

- Meadowbrook School held their annual Back to School Night on Wednesday, September 28<sup>th</sup>. Parents attended and represented 226 students. This participation supported an attendance rate of 75%. Twenty families also participated in Mrs. Mindnich and Ms. Thompkins ELL Open House.
- Meadowbrook School staff held their monthly Jeans Day. The proceeds from the month of September went to support Patty G's Help for Heroes.

Vetter School

- On the first two days of school for the students, Mr. Iozzi began with a 2016 kick-off assembly for all students. He gave them a basic overview of the school and touched on subjects such as arrival and dismissal procedures, expectations in the classroom and common areas, and spoke about the resources available to students. There also was time provided for questions and answers to help students feel comfortable about the premier of the new Vetter School organization.
- On Thursday, September 21<sup>st</sup>, Vetter School held its annual Back to School Night. Parents were invited into the classrooms to meet the teachers and learn about their child's program. The evening was well attended with a schoolwide attendance rate of 84% of the Vetter students represented by parents.
- At the Back to School Night Presentation on Thursday, September 21<sup>st</sup>, Mr. Iozzi unveiled a pilot program to the parents and community called "Remind." "Remind" is texting application in which parents are given a code to voluntarily sign-up on their smartphone for one-way text messages. This will allow Vetter School to send important reminders

about upcoming events to the parents. It will not take the place of traditional methods of disseminating information, however, reminders about picture days, one-session days, State testing, or PTO meetings are just some of the communications that are planned to be sent with this messaging system. Currently, there are 62 members signed up and the number continues to grow as word of mouth spreads.

- On Friday, September 23<sup>rd</sup>, Vetter School staff held their monthly Jeans Day to benefit Childhood Cancer Awareness Month. Vetter raised over \$120.00 for the foundation.
- On Monday, September 26<sup>th</sup>, the Vetter School PTO welcomed back the students and families to the 2016-17 school year with Vetter's annual "Ice Cream Social." A large number of staff and parents joined forces to create a "night to remember" for Vetter families. The night was filled with ice cream, chocolate syrup, marshmallows, M&Ms, and whipped cream. Students listened to music as they mingled with family and friends, not to mention Toby, the Vetter School Tiger Mascot, who was greeting and interacting with the Vetter families. Thank you to all of the PTO members, staff, and volunteer parents that made this night successful.

#### Woodmere School

- Woodmere's Back to School Night was held on Tuesday, September 20<sup>th</sup>. Parents were invited to visit their child's classroom and meet the classroom teacher. The attendance rate for the evening was about 56%. Thank you to all of the parents who attended this important event.
- Picture Day was a success with all students looking their best. Staff participated and had their classes ready and prepared. The day went without incident and was a success.
- Woodmere School has introduced Fun Fridays. Students will have the opportunity to have picnics outside (weather permitting) every Friday during lunch. Woodmere School also has a dance break throughout the day. Students take a mental break by going into the hallways and dancing to the music on the loudspeaker. These programs have been received very positively by the students and staff.

#### Special Services

- I.E.P. Briefing Conferences were conducted at all four schools.
- During the month of September, the Child Study Team's work included:
  - Total number of new referrals: 6
  - Total number of evaluations: 3
  - Total number of re-evaluations: 8
  - Total number of identification meetings: 1
  - Total number of annual review meetings: 7
  - Total number of eligibility meetings: 5

Office of the Director of Elementary and Secondary Education

- On September 29<sup>th</sup>, the Title I Annual Meeting and Family Fun Night were held at Vetter School. Parents and students listened as Mrs. Micciulla discussed the Title I program in Eatontown at the annual Title I parents meeting, a requirement under the federal program. After being treated to dinner, the families enjoyed “The Brain Show”, an interactive game show in which families answer educational questions through song and dance. Attendance was strong and fun was had by all!

District News

- It has been a very busy first month of school for administrators, teachers, and staff. The district continues to plan for as well as refine some of the changes in program, assessment, evaluation, and procedures that are occurring this year in relation to school reorganization.

There was one out-of-school suspension at Memorial School and two out-of-school suspensions at Meadowbrook School in September 2016.

Mr. Lawson presented the following Resolution, seconded by Mrs. Martinock.

BE IT RESOLVED to approve the Superintendent’s Report and Enrollment Report for September 2016.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: English, Fitterer, Lawson, Martinock, Palenzuela and Siino

Nay: None

Absent: Bennett, Fukushima and Miller

Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mrs. Palenzuela.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of September 26, 2016, be approved as attached.

Aye: English, Fitterer, Lawson, Martinock, Palenzuela and Siino

Nay: None

Absent: Bennett, Fukushima and Miller

Opened to the Public

Mr. Siino motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

#### Meeting Closed to the Public

Mr. Siino motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

#### Insurance & Finance

There was no report from the Committee Chairperson.

#### Educational Resources

Mrs. Palenzuela presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2016-2017 school year for the personnel listed below plus mileage if requested:

Debra Nappi, Special Services Supervisor

Workshop: NJ Tiered System of Supports, FEA, Monroe Township, NJ  
October 18, 2016, December 6, 2016 and January 13, 2017

Fee: \$150                      Mileage: Not Requested

Jade Barber, Vetter School Teacher

Workshop: AENJ Conference, Ocean Place Resort, Long Branch, NJ  
October 11, 2016

Fee: \$185                      Mileage: \$3.78

Sue Hartman, Memorial School Nurse

Workshop: Common Orthopedic Injuries & Splinting Basics for School Nurses,  
Monmouth University, West Long Branch, NJ  
October 19, 2016

Fee: \$75                      Mileage: Not Requested

Maureen Gaynor, Woodmere Teacher

Workshop: Diversity Council, Kean University, Union, NJ  
October 20, 2016

Fee: 0                      Mileage: Not Requested

Katie Zuretti, Meadowbrook Teacher  
Workshop: Gold Training, How to access Kindergarteners  
Berkley Township Schools  
October 20, 2016, December 6, 2016, February 15, 2017, March 22, 2017 and  
May 19, 2017  
Fee: 0                      Mileage: \$108.50

Inez Bruno, Meadowbrook Paraprofessional  
Workshop: Learn More Techniques for Restraint Training Strategies for Crisis  
Prevention, Monmouth Mall, Eatontown, NJ  
October 26, 2016  
Fee: 0                      Mileage: Not Requested

Lindsay DeVito, Meadowbrook Teacher  
Workshop: Learn More Techniques for Restraint Training Strategies for Crisis  
Prevention, Monmouth Mall, Eatontown, NJ  
October 26, 2016  
Fee: 0                      Mileage: Not Requested

Debra Nappi, Special Services Supervisor  
Workshop: Special Services Directors Toolkit, Forsgate Country Club,  
Monroe, NJ  
November 1, 2016  
Fee: \$149                      Mileage: Not Requested

Jeanine DeFilippis, Meadowbrook Teacher  
Workshop: Research-Based Best Practices in Vocabulary Instruction for K-5  
Classroom, Monmouth Mall, Eatontown, NJ  
November 15, 2016  
Fee: 0                      Mileage: Not Requested

Laura Barthel, Vetter Teacher  
Workshop: Addressing Challenging Behaviors in the Classroom,  
Monmouth Mall, Eatontown, NJ  
December 5, 2016  
Fee: 0                      Mileage: Not Requested

Roxanne Neis, Vetter Teacher  
Workshop: Addressing Challenging Behaviors in the Classroom,  
Monmouth Mall, Eatontown, NJ  
December 5, 2016  
Fee: 0                      Mileage: Not Requested

Laura Barthel, Vetter Teacher  
Workshop: Webquests – Inquiry Based Activities for Differentiation,  
Monmouth Mall, Eatontown, NJ  
May 31, 2017  
Fee: 0                      Mileage: Not Requested

Roxanne Neis, Vetter Teacher  
Workshop: Webquests – Interactive Technology for the Classroom,  
Monmouth Mall, Eatontown, NJ  
May 31, 2016  
Fee: 0                      Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2016-2017 school year:

Vetter School  
Grade 6 A/T Class (7 students)  
Buehler Space Center, Paramus, NJ  
October 18, 2016  
1 Chaperone

Vetter School  
Grade 6 A/T Class (7 students)  
Middletown Arts Center, Middletown NJ  
October 21, 2016  
1 Chaperone

Meadowbrook School  
Kindergarten (92 students)  
Atlantic Farms, Wall Township, NJ  
October 25, 2016  
21 chaperones

Meadowbrook School  
Grade 1 (103 students)  
Wemrock Orchards, Freehold, NJ  
October 26, 2016  
10 chaperones

Meadowbrook School  
Grade 2 (102 students)  
Jenkinson's Aquarium, Point Pleasant, NJ  
May 11, 2017  
14 chaperones

3. BE IT RESOLVED to approve the QSAC SOA (Statement of Assurance) for the 2016-2017 for Instruction and Program, Fiscal, Governance, Personnel and Operations as prepared by the Superintendent, Business Administrator, and reviewed by the Board of Education. Approval is required prior to submission and the on-site by the Monmouth County Office Department of Education. A copy is held in the Superintendent's Office.
4. BE IT RESOLVED to approve the attached workshops for Brookdale Community College for the 2016-2017 school year for the following personnel plus mileage if requested. (Attachment B5)
5. BE IT RESOLVED to approve the tuition payment of \$13,393 to Howell Schools for case #36 for the 2016-2017 school year.
6. BE IT RESOLVED to approve the revised Non-Public School Entitlement Aid for the 2016-2017 school year as follows:

School	Nursing	Technology
Sead	\$ 270.00	\$ 78.00
Voyagers	\$ 3,510.00	\$1,014.00
Yeshiva Keter Torah	\$11,700.00	\$3,380.00
Total	\$15,480.00	\$4,472.00

7. BE IT RESOLVED to accept Case 37ID from the Keansburg Board of Education, Keansburg, New Jersey, beginning September 6, 2016, for the 2016-2017 school year at an annual tuition rate of \$24,096. The Keansburg Board of Education will pay the full tuition cost.

Aye: English, Fitterer, Lawson, Martinock, Palenzuela and Siino

Nay: None

Absent: Bennett, Fukushima and Miller

#### Personnel

Mrs. Palenzuela presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following substitute teachers for the 2016-2017 school year:

Ingrid Geraldo (CEAS)



2. BE IT RESOLVED to appoint Joy Lindstrom as a Part-time Special Education Paraprofessional at Vetter School and Woodmere School beginning October 14, 2016, for 2016-2017 school year, at a salary of \$19,053 (pro-rated) based on Step 1 of the contract guide not to exceed 17.5 hours per week. This salary is in accordance with the 2011-2014 Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached.

3. BE IT RESOLVED to approve the following staff members for appointment to the Vetter School After School Programs for 2016-2017 School Year at the rate of \$37 per hour. The After School Programs will run for one hour for no more than 12 sessions. The stipends are in accordance with the 2011-2014 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached.

5<sup>th</sup> Grade Math PARCC – Roxanne Neis, Sal Costanzo, Marianna Ingrassia  
5<sup>th</sup> Grade ELA PARCC – Christine Santonello, Jen Wagner, Kristen DeRiggi  
6<sup>th</sup> Grade Math PARCC – Susan Giordano, Laura Barthel, Michelle Bonnetti  
6<sup>th</sup> Grade ELA PARCC – Sarah Kuipers, Christine Gallucci, Shannon Ardise

4. BE IT RESOLVED to approve the following staff members for appointment for the Vetter School After School Programs for 2016-2017 School Year at the rate of \$37 per hour. The After School Programs will run for one hour for the sessions indicated below. The stipends are in accordance with the 2011-2014 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached.

After School Music – Mike Rosa (28 sessions)  
After School Technology – Megan Ferraioli (24 sessions)  
After School Art – Jade Barber (16 sessions)  
After School Yearbook – Christine Gallucci (21 sessions)

5. BE IT RESOLVED to approve the following staff members for appointment for the Homework Enrichment Club for 2016-2017 School Year at a rate of \$37 per hour. The stipends are in accordance with the 2011-2014 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached. Title I Funds are being used to support this club.

Woodmere School

Jen Wall	Grade 3	not to exceed 50 hours
Elizabeth Mooney	Grade 4	not to exceed 50 hours
Substitute Teachers: Nicole DiPieri		

6. BE IT RESOLVED to approve Brooke Mindnich and Kristin Lancton for appointment for the Family Evening Program for 2016-2017 School Year at a rate of \$37 per hour not to exceed 20 hours each. The stipends are in accordance with the 2011-2014 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached. Title III Funds are being used to support this program.

Aye: English, Fitterer, Lawson, Martinock, Palenzuela and Siino

Nay: None

Absent: Bennett, Fukushima and Miller

#### Operations Committee

Mr. Siino inquired about food services procedures in regards to unpaid balances on students' accounts.

A discussion ensued among the Administrators and Board Members.

Mr. Siino presented the following Resolutions, seconded by Mr. Lawson.

1. Approval of the Three-Year Comprehensive Maintenance Plan and M1-Form (2015-2016, 2016-2017 & 2017-2018 School Years)

BE IT RESOLVED that the Board approve the following Resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year Comprehensive Maintenance Plan and M-1 form documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for various school facilities of the Eatontown School District are consistent with these requirements,

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Eatontown Board of Education hereby authorizes the School Business Administrator to submit the attached Three Year Comprehensive Plan and M1-form for the Eatontown School District in compliance with the Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator. (Attachment D1)

Aye: English, Fitterer, Lawson, Martinock, Palenzuela and Siino  
Nay: None  
Absent: Bennett, Fukushima and Miller

#### Technology

There was no report from the Committee Chairperson.

#### Safety & Security

There was no report from the Committee Chairperson.

#### Negotiations

Mr. Fitterer presented the following Resolution, seconded by Mr. Lawson.

1. WHEREAS the Eatontown Board of Education's Negotiations Committee and Representatives of the Eatontown Education Association together with Representatives of the Eatontown Secretaries and Clerks Association (hereinafter collectively the Parties) have engaged in a series of negotiation's sessions to agree upon terms and conditions of employment (hereinafter terms) for a successor agreement to the Collective Bargaining Agreement(s) ending June 30, 2014; and

Whereas the Parties have reached an agreement as to terms and reduced the Parties agreement upon those terms to a Memorandum of Agreement (hereinafter MOA), attached hereto and incorporated by reference herein; and

Whereas the Eatontown Board of Education's Negotiation's Committee recommends the Eatontown Board of Education (hereinafter Board) ratify the MOA, inclusive of Salary Guides referenced in the MOA.

NOW THEREFORE BE IT RESOLVED that the Board hereby ratifies the MOA, inclusive of Salary Guides referenced therein; and

BE IT FURTHER RESOLVED that the District's Administration and professional staff take any and all action necessary to effectuate the Board's action and in furtherance of the Board's direction to produce a successor agreement in accordance with the terms of the MOA for approval and ratification by the Parties.

Aye: English, Fitterer, Lawson, Martinock and, Palenzuela  
Nay: None  
Abstain: Siino  
Absent: Bennett, Fukushima and Miller

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Eatontown Re-Development & Planning

Mr. Fitterer comment that the Fort Monmouth Economic Revitalization Authority has been working tirelessly to redevelop Eatontown.

Items for Discussion

There were no items for discussion.

Other Business from The Board

Friday	October 21, 2016	One Session Day for Students P.M. In-Service Day for Staff
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Meeting Opened to the Public

Mr. Lawson motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Fitterer.

Upon call of the question, the motion passed unanimously.

Meeting Closed to the Public

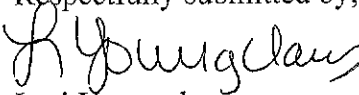
Mrs. Palenzuela motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Adjournment  
8:50 p.m.

Mrs. Palenzuela motioned to adjourn the meeting, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Respectfully submitted by,  
  
Lori Youngclaus  
Board Secretary