

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
November 21, 2016

Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 11, 2016, in the Asbury Park Press and sent to the Atlanticville on January 11, 2016, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Core Curriculum Content Standards as well as the Common Core State Standards.

Moment of Reflection

Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag

All pledged allegiance to our Flag.

Roll Call

The meeting was called to order with the following members in attendance: Messrs. Bennett, English, Fitterer Lawson, Siino and Mmes. Martinock and Palenzuela. Mr. Fukushima and Mrs. Miller were absent. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq.

Student Council Liaison Officer

Holly Spadavecchia, President

Good evening members of the Board and audience. My name is Holly Spadavecchia, and I am this year's Student Council President. I am glad to be attending this meeting tonight, as I get to inform you of all that has happened so far this school year. First off, our walk-a-thon fundraiser was a fun success! Also we raised money from our annual candy sales. These fundraisers will help to pay for our Philadelphia and Washington trips that we all look forward to in the spring.

We have just finished our cross country and soccer seasons and everything went well. I myself was on the girls' soccer team and although we did not win in all of our games, we still had fun bonding and playing together as a team. We also represented Memorial School at Monmouth University girls' soccer game as their ball-runners which was a memorable event. Everyone is now looking forward to the upcoming basketball season which includes our cheerleaders and school mascot as well.

Along with our sports and fundraising events, students also enjoyed a Halloween dance and two inspirational assemblies. Both Michael Fowlin and Eric LaGrand provided us with amazing personal messages that everyone will remember. As the first marking period comes to an end, we all hope for a great report card.

Presentation

“2015-2016 Audit Report” presented by Mathew Holman of Holman Frenia Allison P.C.

Mr. Holman stated that the audit report for the 2015-2016 school year was completed. He continued by saying that the financial books were well kept, in compliance with state regulations, and there were no recommendations.

Election Results

<u>3 Seats for the 3 Year Term</u>	<u>Total Votes – (Unofficial results)</u>
1. Lori Flynn	3,081
2. Edmund Fitterer	2,874
3. Nelson Ortiz	2,924
Write-ins	59

It was determined that at the election Mrs. Lori Flynn, Mr. Edmund Fitterer, and Mr. Nelson Ortiz were duly elected members of the Eatontown Board of Education, three year terms respectively.

Superintendent’s Report

Mr. McCue gave the following report:

Congratulations to our newly elected Board of Education Members. The Board of Education and I look forward to working with you in the near future. I would like to commend Mrs. Youngclaus and her team, Mrs. Miller, Mrs. Carretta and Mrs. Courtney for a successful audit. Happy Thanksgiving.

Mr. Bennett presented the following Resolution, seconded by Mr. Siino.

BE IT RESOLVED to accept the Superintendent’s Report.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: Bennett, English, Fitterer, Lawson, Martinock, Palenzuela and Siino

Nay: None

Absent: Fukushima and Miller

Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mrs. Palenzuela.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of November 7, 2016, be approved as attached.

Aye: Bennett, English, Fitterer, Lawson, Martinock, Miller and Palenzuela

Nay: None

Abstain: Siino

Absent: Fukushima and Miller

Opened to the Public

Mr. Bennett motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mrs. Martinock motioned to close the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Carl Lawson stated that since the last Board of Education meeting we did have a Finance Committee meeting. It was tonight, Monday, November 21, 2016 at 6:30 p.m. In attendance was the Superintendent, Mr. Scott T. McCue, Business Administrator, Mrs. Lori Youngclaus, Finance Committee Member, Ed Fitterer, Board President, Mr. Bob English, Mr. Matthew Holman, representing Holman Frenia Allison and myself. We met to review the 2015-2016 audit that was presented here tonight. Once again, we hit the nail on the head, with no recommendations. I want to thank Mr. McCue, Mrs. Youngclaus and her team consisting of Cindy Carretta, Suzanne Courtney and Darlene Miller, for all of the time and effort that they put into this yearly audit. I would also like to thank the Finance Committee and also the rest of the Board of Education for their support. Also, the District is working on finalizing the ASSA (Application for State School Aid) Report. This state report helps to determine our state aid for next year's budget (2017-2018).

Mr. Lawson presented the following Resolutions, seconded by Mr. Bennett.

1. BE IT RESOLVED that the Certified List of Bills in the amount of \$2,329,109.55 dated November 21, 2016, be approved as enclosed.
2. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of September 30, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of September 30, 2016, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending September 30, 2016.
4. BE IT RESOLVED to approve the payment of \$33,837.08 to Sodexo Inc. & Affiliates for the cost of food service operation for the month of October 2016, as per the district's contract agreement.
5. BE IT RESOLVED that the Eatontown Board of Education accept and approve the Eatontown School District Comprehensive Annual Financial Report/Audit for the 2015-2016 school year with no recommendations.

Aye: Bennett, English (2-3 & 5) Fitterer, Lawson, Martinock, Palenzuela and Siino
Nay: None
Abstain: English (1 and 4 only)
Absent: Fukushima and Miller

Educational Resources

Mr. Palenzuela stated that the Committee will meet on November 28, 2016.

Mrs. Palenzuela presented the following Resolutions, seconded by Mr. Bennett.

1. BE IT RESOLVED to approve the following workshops for the 2016-2017 school year for the personnel listed below plus mileage if requested:

Jennifer Ruane, Vetter Teacher
Workshop: Closing the Gap: Math and Special Education, Brookdale Community College
November 15, 2016
Lincroft, NJ

Fee: District Fee Mileage: Not Requested
Dawn McCulloch, School Psychologist
Workshop, Preschool Training Series 2016-2017 – Personal Care, New Brunswick, NJ
November 28, 2016
Fee: 0 Mileage: Not Requested

Jamie Johnson, Meadowbrook Teacher
Workshop: Best Practices/First Grade Guidelines, Memorial School, Eatontown, NJ
December 5, 2016, January 10, 2016, February 16, 2016, March 9, 2016, June 9, 2016
Fee: 0 Mileage: Not Requested

Kristin Jakuboski, Meadowbrook Teacher
Workshop: Best Practices/First Grade Guidelines, Memorial School, Eatontown, NJ
December 5, 2016, January 10, 2016, February 16, 2016, March 9, 2016, June 9, 2016
Fee: 0 Mileage: Not Requested

Lara Neary, Meadowbrook Teacher
Workshop: Best Practices/First Grade Guidelines, Memorial School, Eatontown, NJ
December 5, 2016, January 10, 2016, February 16, 2016, March 9, 2016, June 9, 2016
Fee: 0 Mileage: Not Requested

Revised
Lara Neary, Meadowbrook Teacher
Workshop: First through Third Grade Guidelines Professional Learning Series,
Memorial School, Eatontown, NJ
December 5, 2016, January 10, 2016, February 16, 2016, March 9, 2016, June 9, 2016
Fee: 0 Mileage: Not Requested

Kelly Schlegel, Woodmere Teacher
Workshop: Best Practices/First Grade Guidelines, Memorial School, Eatontown, NJ
December 5, 2016, January 10, 2016, February 16, 2016, March 9, 2016, June 9, 2016
Fee: 0 Mileage: Not Requested

Stephanie D'Agnese, Library/Media Specialists
Workshop: Best Practices/First Grade Guidelines, Memorial School, Eatontown, NJ
December 5, 2016, January 10, 2016, February 16, 2016, March 9, 2016, June 9, 2016
Fee: 0 Mileage: Not Requested

Robin Caroppolo, Memorial Teacher
Workshop: Holocaust Educators Conference, Brookdale Community College
Lincroft, NJ
December 5, 2016
Fee: \$45.00 Mileage: Not Requested

Danielle Greenberg, Memorial Teacher
Workshop: Holocaust Educators Conference, Brookdale Community College
Lincroft, NJ
December 5, 2016
Fee: \$45.00 Mileage: Not Requested

Kristen Carter, School Psychologist
Workshop: Effectively Including Children with Disabilities in General Education
Classrooms, RPDA, Monmouth, NJ
December 6, 2016
Fee: 0 Mileage Not Requested

Joelle Rybakowski, Learning Disability Teacher/Consultant
Workshop: Effectively Including Children with Disabilities in General Education
Classrooms, RPDA, Monmouth, NJ
December 6, 2016
Fee: 0 Mileage: Not Requested

Kristen Carter, School Psychologist
Workshop: Universal Positive Behavior Supports in the Classroom: Creating a climate
to Maximize Student Success, RPDA, Monmouth Mall, NJ
December 8, 2016
Fee: 0 Mileage: Not Requested

Jennifer Ruane, Vetter Teacher
Workshop: Understanding Elementary Math through Questioning, Brookdale
Community College
January 18, 2017
Lincroft, NJ
Fee: District Fee Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2016-2017 school year:

Vetter School
Grade 5 Academically Talented (2 students)
Middletown Arts Center, Middletown, NJ
January 19, 2017
Newark Museum, Newark, NJ
January 20, 2017
1 chaperone

Vetter School
Grade 5 (125 students)
Liberty Science Center, Jersey City, NJ
March 23, 2017
13 Chaperones

Meadowbrook School
Grade 1 (105 students)
Novins Planetarium, Ocean County College, Toms River, NJ
June 16, 2017
20 Chaperones

Vetter School
Grade 5 (125 students)
Manasquan Reservoir Environmental Center, Howell, NJ
June 8, 2017
12 Chaperones

3. BE IT RESOLVED to approve the placement and transportation of case #41 at the Long Branch Public Schools Autistic Program commencing September 6, 2016 and continuing through the remainder of the 2016-2017 school year at a cost of \$69,764.21.
4. BE IT RESOLVED to approve the placement and transportation of case #42 at the Long Branch Public Schools Behavioral Disabilities Program commencing November 4, 2016 and continuing through the remainder of the 2016-2017 school year at a cost of \$14,962.63.

Aye: Bennett, English, Fitterer, Lawson, Martinock, Palenzuela and Siino

Nay: None

Absent: Fukushima and Miller

Personnel

Mrs. Palenzuela stated that the Committee will meet on November 28, 2016.

Mrs. Palenzuela presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following substitute teacher for the 2016-2017 school year:

Carmen Cancel-Seaman (MCSC)

2. BE IT RESOLVED to approve the following leave of absence for Amanda Crann, Woodmere School Teacher, as follows:

Leave of Absence

January 1, 2017 to June 30, 2017

(utilizing 10 Personal Illness Days)

3. BE IT RESOLVED to approve the following leave of absence for Sandra Crawford, Meadowbrook Speech Therapist, as follows:

Leave of Absence
November 16, 2016 to December 23, 2016
(utilizing 27 Personal Illness Days)

4. BE IT RESOLVED to approve Theresa Berweiler, Memorial School Special Education Paraprofessional, as Girls' Basketball Before Practice Supervisory Aide for 30 minutes per day when practice is occurring at a rate of \$37.00 per hour for the 2016-2017 school year. The rate is in accordance with the 2011-2014 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached.
5. BE IT RESOLVED to approve Sara English as the Replacement Grade 3 Teacher at Woodmere School from December 24, 2016 to the end of the school year at a salary of \$52,161, BA Step 1, (pro-rated). This salary is in accordance with the 2011-2014 Board of Education/Eatontown Education Association Collective Bargaining Agreement, or until a successor agreement has been reached.
6. BE IT RESOLVED to approve the following staff member for appointment for the winter sport coaching position for the 2016-2017 school year. This stipend is in accordance with the 2011-2014 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached:

Varsity Cheerleading	Brianna Eckolf	\$2,816
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7. BE IT RESOLVED to approve Karena Warren as a Substitute Bus Aide for the 2016-2017 school year.

Aye: Bennett, English, Fitterer, Lawson, Martinock, Palenzuela and Siino
Nay: None
Absent: Fukushima and Miller

Operations

There was no report from the Committee Chairperson.

Technology

There was no report from the Committee Chairperson.

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

Mr. Fitterer stated a draft form of the contract has been circulated to the EEA and we are hoping to have the contract complete in order to vote on it at the next Board Meeting.

Student Activities, Recreation & Development

Mrs. Martinock stated that the Committee met on November 17, 2016 and discussed activities moving forward and the after school clubs.

Eatontown Re-Development & Planning

There was no report from the Committee Chairperson.

Items for Discussion

A discussion ensued among the Board Members and the Administrators in regards to a couple recent transportation concerns.

Other Business from The Board

Wednesday	November 23, 2016	Thanksgiving Recess – One Session Day for Students & Staff
Thursday & Friday	November 24-25, 2016	Thanksgiving Recess – Schools Closed

Opened to the Public

Mr. Bennett motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mr. Bennett motioned to close the meeting to the Public, seconded by Mrs. Palenzuela.

Upon call of the question, the motion passed unanimously.

Adjournment

8:19 p.m.

Mr. Fitterer motioned to adjourn the meeting, seconded by Mr. Bennett.

Upon call of the question, the motion passed unanimously.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori Youngclaus". The signature is written in black ink and is positioned above the printed name and title.

Lori Youngclaus
Board Secretary