

**EATONTOWN BOARD OF EDUCATION**  
**Eatontown, New Jersey**  
**November 7, 2016**  
**Minutes**

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 11, 2016, in the Asbury Park Press and sent to the Atlanticville on January 11, 2016, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

District Mission: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Core Curriculum Content Standards as well as the Common Core State Standards.

#### Moment of Reflection

Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag                      All pledged allegiance to our Flag.

Roll Call                      The meeting was called to order with the following members in attendance: Messrs. Bennett, English, Fitterer, Fukushima, Lawson, and Mmes. Martinock, Miller and Palenzuela. Mr. Siino was absent. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq.

#### Presentation

New Jersey Schools Insurance Group – Mr. Terry Barlow - 2016 Safety Award

Mr. Terry Barlow presented the District with the 2016 Safety Award.

Mr. McCue thanked the team for their efforts.

## Superintendent's Report

Mr. McCue gave the following report:

### Memorial School

- On October 28<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students packed the All-Purpose Room for Memorial School's Halloween Dance. Students and staff danced the night away to current hits and Halloween classics. Thank you to the PTO for providing refreshments for the students.
- As part of the Eric LeGrand assembly, all Memorial students were given the opportunity to visit the New Jersey Hall of Fame Mobile Museum. Interesting NJ history related artifacts were on display as students learned about the wonderful people whose local origins helped shape the identity of the Garden State.

### Meadowbrook School

- Meadowbrook School hosted, "The NED Show" assembly, on October 19<sup>th</sup>. All grade levels participated in the program. "The NED Show" encourages students to do their best and never give up in school as well as in life.
- Meadowbrook School staff held their monthly Jeans' Day. The proceeds from October went to The Welna Foundation. The Matthew M. Welna Foundation offers a scholarship to the graduate and athlete who most embodies grace, commitment, and warmth.

### Vetter School

- Throughout the month of October, Vetter School observed several themed weeks. This included the Week of Respect, Fire Prevention Week, Violence Awareness Week, and Red Ribbon Week. The following are highlighted projects done throughout the month: Students wrote poems and short essays on "What Respect Means to Me." Students were chosen to share their works on the loud speaker each morning. Ms. Rosati, the School Counselor, did personalized lessons for each class as it relates to tolerance and anti-bullying. Students were treated to an anti-bullying/respect multi-media assembly by Camfel productions. The Eatontown Fire Department presented a schoolwide presentation about fire safety. Vetter School students and staff dressed in various colors and themes to show a schoolwide commitment towards stopping bullying. Eric LeGrand, former Rutgers football player, turned inspirational speaker, addressed Vetter and Memorial School students at an assembly program involving both schools.
- On Friday, October 28<sup>th</sup>, the Vetter School PTO hosted a Halloween Dance. Over 150 tickets sold resulted in a room full of dancing children, games, prizes, and, of course, lots of treats. The night was a huge success. A special thanks goes to Jeanna Migliaccio and the entire PTO whose dedication made this a night to remember.
- On October 31<sup>st</sup>, Vetter School held its Halloween Parade outside the building. Parents and spectators were treated to a music filled celebration of ghouls and goblins. Immediately following, parents were invited back to the classrooms to join in classroom celebrations.

### Woodmere School

- Woodmere School conducted their Halloween Parade which was filled with fun and excitement. All the students looked great in their costumes as they walked around and sang Halloween songs. The weather was great and many parent supporters visited the

school to view the festivities. Along with the parade, each class decorated a pumpkin supplied by the PTA for the Annual Pumpkin Decorating Activity. It was a great day for all!

- The NED Show came to visit Woodmere School and performed a great assembly. Students were exposed to the benefits of being a great person and helping others. They also had an opportunity to buy yo-yos and “Pay It Forward”. It was a great show and the students had fun once again!

#### Special Services

- In October, Child Study Team conducted:
  - Total number of new referrals: 3
  - Total number of evaluations: 3
  - Total number of re-evaluations: 6
  - Total number of identification meetings: 6
  - Total number of IEP meetings: 20
  - Total number of eligibility meetings: 0
- The following attended workshops during the month of October:
  - Nicole Chabot-Waugh, Lindsay DeVito, Inez Bruno, and Kristen Jakuboski attended *Techniques for Restraint Training: Strategies for Crisis and Prevention* which provides techniques to safely and effectively assist students to calm down while preventing injury.
  - Dawn McCulloch and Christina Sorbara attended *Preschool Training Series 2016-1: Space and Furnishings*.

#### Director of Elementary and Secondary Education

- Running Records Benchmarking (K-6) scores were collected.
- Go Math Benchmark (K-2) scores were collected.
- Math and Writing Prompts (K-8) scores were collected.
- Edmentum Benchmarking (Grades 3-8) results were collected.
- Parent Teacher Conference Checklists and Teacher Record Forms were designed and distributed.

#### Other News

- Parent/Teacher Conferences are being conducted this week.
- Please exercise your right to vote on Election Day.
- The Memorial School Band will be performing at the Veterans’ Day ceremony this Friday, November 11<sup>th</sup>.

For the month of October, the district had three out-of-school suspensions at Memorial School, one out-of-school suspension at Woodmere School, and one out-of-school suspension at Meadowbrook School. I respectfully submit the Harassment, Intimidation, and Bullying Report and the Superintendent’s Report.

Mr. Lawson stated that since the last Board of Education meeting the Finance Committee met on November 3, 2016 at 5:00 p.m. In attendance were Mr. McCue, Mrs. Youngclaus, Mr. Fitterer, Mr. English and myself. Items discussed were the ASSA (Application of State School Aid), this state report helps to determine our state aide for next year's budget, the 2017-2018 Budget, the 2015-2016 Audit and the Health Insurance outlook. The Committee will met again on Monday, November 21, 2016, at 6:30 p.m. to review the 2015-2016 Audit. Also, there will be a presentation of the 2015-2016 Audit at the November 21, 2016 Board of Education Meeting.

Mr. Lawson presented the following Resolution, seconded by Mr. Fukushima.

BE IT RESOLVED to approve the Superintendent's Report and Enrollment Report for October 2016.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: Bennett, English, Fitterer, Fukushima, Lawson, Martinock, Miller and Palenzuela

Nay: None

Absent: Siino

#### Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mrs. Miller

BE IT RESOLVED that the Minutes of the Regular Board Meeting of October 24, 2016, be approved as attached.

Aye: English, Fukushima, Lawson, Martinock, Miller and Palenzuela

Nay: None

Abstain: Bennett and Fitterer

Absent: Siino

#### Opened to the Public

Mrs. Palenzuela motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mrs. Martinock motioned to close the meeting to the Public, seconded by Mr. Fukushima.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson presented the following Resolutions, seconded by Mr. Fukushima.

1. BE IT RESOLVED to approve payment to Bob Evans Refrigeration & Air Conditioning, LLC, in the amount of \$4,599.80 for a new compressor unit for the walk-in refrigerator box at Memorial School.

Aye: Bennett, English, Fitterer, Fukushima, Lawson, Martinock, Miller and Palenzuela

Nay: None

Absent: Siino

Educational Resources

Mr. English thanked the Elks Association for their donation.

Mr. Fukushima presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2016-2017 school year for the personnel listed below plus mileage if requested:

Denise Caiazza, Vetter School Nurse

Workshop: Common Orthopedic Injuries & Splinting Basics for School Nurses, Monmouth University, West Long Branch, NJ

October 18, 2016

Fee: \$75.00            Mileage: Not Requested

Kristin Jakuboski, Meadowbrook Teacher

Workshop: Lean More Techniques for Restraint Training: Strategies for Crisis Intervention and Prevention (SCIP) Part II, Monmouth Mall, Eatontown, NJ

October 26, 2016

Fee: 0                    Mileage: Not Requested

Gina Bradley, Woodmere Teacher  
Workshop: Principles and Practical Strategies for Managing Disruptive Behaviors in the Classroom, Monmouth Mall, Eatontown, NJ  
November 4, 2016  
Fee: 0                      Mileage: Not Requested

Elizabeth Cleerdin, Social Worker  
Workshop: Principles and Practical Strategies for Managing Disruptive Behaviors in the Classroom, Monmouth Mall, Eatontown, NJ  
November 4, 2016  
Fee: 0                      Mileage: Not Requested

Kerry Corregano, Woodmere Teacher  
Workshop: Principles and Practical Strategies for Managing Disruptive Behavior in the Classroom, Monmouth Mall, Eatontown, NJ  
November 4, 2016  
Fee: 0                      Mileage: Not Requested

Andrew Roth, Woodmere Paraprofessional  
Workshop: Principles and Practical Strategies for Managing Disruptive Behavior in the Classroom, Monmouth Mall, Eatontown, NJ  
November 4, 2016  
Fee: 0                      Mileage: Not Requested

Lara Neary, Meadowbrook Teacher  
Workshop: First through Third Grade Guidelines Professional Learning Series, Memorial School, Eatontown, NJ  
November 16, 2016  
Fee: 0                      Mileage: Not Requested

Sarah Kuipers, Vetter Teacher  
Workshop: More Writing Less Grading! A Manageable Approach to Writing Across the Curriculum, Monmouth Mall, Eatontown, NJ  
December 1, 2016  
Fee: 0                      Mileage: Not Requested

Cynthia Caretta, Accounts Payable/Transportation Coordinator  
Workshop: School Transportation Supervisors of New Jersey, Crown Plaza Hotel, Jamesburg, NJ  
December 2, 2016  
Fee: 0                      Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2016-2017 school year:

Meadowbrook School  
Grade 1 (104 students)  
Eatontown Boro Hall, Eatontown, NJ  
November 28, 2016  
8 Chaperones

Memorial School  
Grade 7<sup>th</sup> & 8<sup>th</sup> AT Class (6 students)  
Lincoln Center & Nuyorican Cafe, New York, NY  
November 17, 2016 (Day One)  
McLoone's Restaurant  
Asbury Park, NJ  
March 14, 2016 (Day Two)

3. BE IT RESOLVED to approve the following course reimbursement for the 2016-2017 school year:

#5 Jeanine DeFilippis, Meadowbrook Teacher  
Course: SPED5197 Problems & Issues SPED Research  
Kean University, Spring 2017, 3 credits  
Not to exceed \$2,067.00

4. BE IT RESOLVED to accept the Eatontown Elks' Association donation of \$500 to the Eatontown Board of Education to support student participation in the New Jersey State Elks' Association Path to Leadership Conference during the 2016-2017 school year.

5. Nonpublic School Requests For Security Aid Program

WHEREAS, the Eatontown Public School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Eatontown Public School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of security services, equipment, and/or technology for the full-time pupils enrolled in the nonpublic school(s) and

WHEREAS, the Eatontown Public School District is in agreement with the security services, equipment, and or technology to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the NJ Nonpublic Security Aid Program Requests for nonpublic school(s);

AND, BE IT FURTHER RESOLVED that the Board of Education will forward certified minutes of this Resolution along with the NP Security Aid Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State Department of Education.

6. BE IT RESOLVED to approve the Non-Public School Entitlement Aid for the 2016-2017 school year as follows:

School	Security
Sead	\$ 150.00
Voyagers	\$2,650.00
Yeshiva Keter Torah	\$6,500.00
Total	\$9,300.00

7. BE IT RESOLVED to accept Case 39ID and Case 40ID from the Toms River Regional Schools District, Toms River, New Jersey, beginning November 3, 2016, for the 2016-2017 school year at an annual tuition rate of \$15,715 (prorated) for each student for a total of \$31,430 (pro-rated). The Toms River Regional Schools Board of Education will pay the full tuition cost.

Aye: Bennett, English, Fitterer, Fukushima, Lawson, Martinock, Miller and Palenzuela

Nay: None

Absent: Siino

Personnel

Mrs. Palenzuela presented the following Resolutions, seconded by Mrs. Martinock.

1. BE IT RESOLVED to approve the following substitute teachers for the 2016-2017 school year:

Julie Green (pending MCSC)

Marissa Poplawski (pending MCSC)

2. BE IT RESOLVED to increase the Substitute Nurse Rate to \$150 per diem for the 2016-2017 school year.
3. BE IT RESOLVED to approve Cathleen Desmond pending criminal clearance as a Substitute Bus Aide for the 2016-2017 school year.



4. BE IT RESOLVED to approve the following leave of absence for Laurie Coluni, Vetter School Teacher, as follows:

New Jersey Family Leave Act (NJFLA)  
November 14, 2016 to November 25, 2016  
(utilizing 8 Personal Illness Days)  
Leave of Absence  
November 28, 2016 to June 30, 2017

5. BE IT RESOLVED to appoint Erica Hokanson as the Replacement Fifth Grade Teacher at Vetter School from November 14, 2016 through the end of the 2016-2017 school year at a salary of \$52,161, BA Step 1, (pro-rated). This salary is in accordance with the 2011-2014 Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached.
6. BE IT RESOLVED to approve the following personnel for appointment as extracurricular activity advisors for the 2016-2017 school year:

Memorial School Play Advisors

Nichole Brockreide	\$2,500.00
Barbara Van Wagner	\$2,500.00

7. BE IT RESOLVED to appoint Michael Rosa as the Music Director of the Memorial School Play on an as needed basis at a rate of \$37.00 per hour not to exceed \$2,500.00.
8. BE IT RESOLVED to accept with regret the retirement of MARY RITA KARPOVITCH, Guidance Counselor at the Meadowbrook and Woodmere Schools, effective January 1, 2017.

WHEREAS, **MARY RITA KARPOVITCH** has been a staff member for twenty-five years in the Eatontown Public School District; and

WHEREAS, **MARY RITA KARPOVITCH** will retire from active employment in the Eatontown School District, effective January 1, 2017;

WHEREAS, **MARY RITA KARPOVITCH** has influenced and enriched the lives of our students through her teaching and genuine concern for children; and

WHEREAS, she has given unselfishly of her time, talent and professional competence to the Eatontown School District and Community; now, therefore,

BE IT RESOLVED that the Eatontown Board of Education accept the retirement of **MARY RITA KARPOVITCH** with regret, effective January 1, 2017 and further commend her for her dedicated service to the students of the Eatontown Public Schools; and

BE IT FURTHER RESOLVED that the Superintendent of Schools will forward an appropriate letter of commendation and retirement to **MARY RITA KARPOVITCH** for her dedication and service.

BE IT FURTHER RESOLVED that the Board, Administrators and Staff extend to her much happiness and good health in her retirement; and

BE IT FURTHER RESOLVED that the Superintendent of Schools will forward an appropriate letter of commendation and retirement to **MARY RITA KARPOVITCH** for her dedication and service.

- 9. BE IT RESOLVED to approve the following personnel as a Breakfast Program Moderator for the 2016-2017 school year, for 20 minutes per day at a rate of \$37.00 per hour when breakfast services are available.

School	Staff
Woodmere School	Andrew Barone

Aye: Bennett, English, Fitterer, Fukushima, Lawson, Martinock, Miller and Palenzuela  
Nay: None  
Absent: Siino

Operations

Mr. Fukushima presented the following Resolutions, seconded by Mrs. Miller.

- 1. BE IT RESOLVED to approve the 2016-2017 Eatontown Nursing Services Plan according to N.J.A.C. 16-2.1 through 2.5. This plan can be found on file in the Superintendent's Office.

Aye: Bennett, English, Fitterer, Fukushima, Lawson, Martinock, Miller and Palenzuela  
Nay: None  
Absent: Siino

Technology

Mrs. Miller stated the Committee met prior to the Board Meeting and discussed possible plans for the future including new devices, new audio video equipment and a new PA system.

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

Mr. Fitterer stated that we are close to a contract.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Eatontown Re-Development & Planning

Mr. Fitterer stated that the meeting last month was cancelled.

Items for Discussion

There were no items for discussion.

Other Business from The Board

Mr. Fitterer opened a discussion regarding lunch applications. Mr. Bennett advised the topic remain in Committee. Mr. McCue stated more information will be provided to the Board regarding this topic in the near future.

Monday & Tuesday	November 7 - 8, 2016	Parent-Teacher Conferences Afternoon & Evening One Session Days for Students
Wednesday	November 9, 2016	One Session Day for Students & Staff
Thursday	November 10, 2016	NJEA Convention - Schools Closed
Friday	November 11, 2016	Veterans' Day/NJEA Convention - Schools Closed
Wednesday	November 23, 2016	Thanksgiving Recess - One Session Day for Students & Staff
Thursday & Friday	November 24 - 25, 2016	Thanksgiving Recess - Schools Closed

Opened to the Public

Mr. Fukushima motioned to open the meeting to the public to comment on agenda items only, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mrs. Palenzuela motioned to close the meeting to the Public, seconded by Mr. Fukushima.

Upon call of the question, the motion passed unanimously.

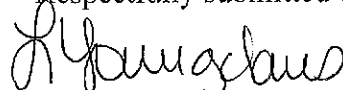
Adjournment

8:09 p.m.

Mr. Fitterer motioned to adjourn the meeting, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Respectfully submitted by,



Lori Youngclaus  
Board Secretary