

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
March 27, 2017
Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 6, 2017, in the Asbury Park Press and sent to the Atlanticville on January 6, 2017, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Core Curriculum Content Standards as well as the Common Core State Standards.

Roll Call The meeting was called to order with the following members in attendance: Messrs. Bennett, English, Lawson, Ortiz and Siino and Mmes. Martinock and Miller. Mr. Fitterer and Mrs. Flynn were absent. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag All pledged allegiance to our Flag.

Superintendent's Report Mr. Scott T. McCue gave the following report:

The purpose of the Eatontown Foundation for Excellence in Education, Inc. is to solicit funds to enhance the Eatontown Public Schools programs and curriculum. The goals of the corporation are to provide supplemental outside resources to enable Eatontown Schools to further develop and expand and enrich the current programs.

The Eatontown Foundation for Excellence in Education (EFEE) is led by a Board of Trustees operating under Roberts Rules of Order. The organization is seeking executive board members, trustees, and volunteers.

What: Initial Planning Meeting to Discuss Next Steps
Why: Raise Fund for School Programs and Students
When: Tuesday, April 4, 2017 at 6:30 p.m.
Where: Memorial School Media Center
Who: All are welcome to attend

Please email Mrs. Cindy Carretta, President, at ccarretta@eatontown.org or call her at 732-935-3304 if you plan on attending this planning session.

Mr. Bennett presented the following Resolution, seconded by Mrs. Miller.

BE IT RESOLVED to accept the Superintendent's Report.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: Bennett, English, Lawson, Martinock, Miller, Ortiz and Siino

Nay: None

Absent: Fitterer and Flynn

Approval of Minutes

Mr. Lawson presented the following Resolution, seconded by Mrs. Martinock.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of March 13, 2017, be approved as attached.

Aye: English, Lawson, Martinock, Miller, Ortiz and Siino

Nay: None

Abstain: Bennett

Absent: Fitterer and Flynn

Opened to the Public

Mr. Ortiz presented the following Resolution, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mr. Siino motioned to close the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson presented the following Resolution, seconded by Mr. Bennett.

1. BE IT RESOLVED that the Certified List of Bills in the amount of \$1,809,732.81 dated March 27, 2017, be approved as enclosed.
2. BE IT RESOLVED to approve the attached transfer list dated March 27, 2017, covering appropriation transfers in the 2016-2017 General Funds Budget. Said transfers shall result in no change in the total original appropriations.
3. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of January 31, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of January 31, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending January 31, 2017.
5. BE IT RESOLVED to approve the payment of \$33,603.68 to Sodexo Inc. & Affiliates for the cost of food service operation for the month of February 2017, as per the district's contract agreement.

Aye: Bennett, English #1 - #4, Lawson, Martinock, Miller, Ortiz and Siino

Abstain: English item #5

Nay: None

Absent: Fitterer and Flynn

Educational Resources

Mrs. Miller presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2016-2017 school year for the personnel listed below plus mileage if requested:

Emily Bilotti, Memorial School Teacher
Workshop: NJIT – Try Engineering! And Next Generation Science Standards (NGSS) and Integrated Lesson Design for Middle School Teachers, Center for Pre-College Programs, Newark, NJ
March 28 and 29, 2017
Fee: \$150 Mileage: Not Requested

Linda McNelis, Memorial School Teacher
Workshop: NJIT – Try Engineering! And Next Generation Science Standards (NGSS) and Integrated Lesson Design for Middle School Teachers, Center for Pre-College Programs, Newark, NJ
March 28 and 29, 2017
Fee: \$150 Mileage: \$69.80

Jill Wetzel, Memorial School Teacher
Workshop: NJIT – Try Engineering! And Next Generation Science Standards (NGSS) and Integrated Lesson Design for Middle School Teachers, Center for Pre-College Programs, Newark, NJ
March 28 and 29, 2017
Fee: \$150 Mileage: Not Requested

Dawn McCulloch, School Psychologist
Workshop: ABA Teaching Strategies, Eden Autism Services, Princeton, NJ
March 30 and 31, 2017
Fee: \$200.00 Mileage: Not Requested

Sandra Crawford, Speech Therapist
Workshop: NJSHA Convention, Ocean Place Resort, Long Branch, NJ
April 27 and 28, 2017
Fee: \$250 Mileage: Not Requested

Maureen Young, Administrative Assistant to the Superintendent
Workshop: NJPSA/FEA, Legal One, School Law for Administrative Assistants, Forsgate Country Club, Monroe Twp., NJ
April 27, 2017
Fee: \$100 Mileage: \$16.68

2. BE IT RESOLVED to approve the following field trips for the 2016-2017 school year:

Memorial School
Grade: 8th Grade Class Trip (115 students)
Washington, D.C.
May 22, 23 and 24, 2017
11 Chaperones

Memorial School
Grade: 7th Grade Class Trip (100 students)
Philadelphia, PA
June 8, 2017
10 Chaperones

3. BE IT RESOLVED to approve the placement and transportation of case #46 at the Rugby School commencing March 27, 2017 and continuing through the remainder of the 2016-2017 school year at a cost of \$22, 917.06.
4. BE IT RESOLVED approve amendments made to the IDEA 2017 Grant. Amendments are carryovers which need to be added from the IDEA 2016 Grant \$2,165 into Public and \$6,205 into Nonpublic.
5. BE IT RESOLVED to approve the following course reimbursements for the 2016-2017 school year:

#1 Jeanine DeFilippis, Meadowbrook Teacher
Course: SPED 5410 Learning Disabilities
Kean University, Fall 2017, 3 credits
Not to exceed the amount of \$2,067.00

#2 Jeanine DeFilippis, Meadowbrook Teacher
Course: SPED 5410 5198 Advanced Seminar I
Kean University, Fall 2017, 3 credits
Not to exceed the amount of \$2,067.00

6. BE IT RESOLVED to approve the Second Reading of the following Policies and Regulations:

P 2460	Special Education (M)
R 2460	Special Education (M)
R 2460.1	Special Education - Location, Identification, and Referral (M)
R 2460.8	Special Education - Free and Appropriate Public Education (M)
R 2460.9	Special Education - Transition From Early Intervention Programs to Preschool Programs (M)
R 2460.15	Special Education - In-Service Training Needs for Professional and Paraprofessional Staff (M)
P 2467	Surrogate Parents and Foster Parents (M)

7. BE IT RESOLVED to approve the First Reading of the following Policies and Regulations:

- 0000.01 Introduction (M)
- 0000.02 Introduction (M)
- 0000.03 Introduction (M)
- P 2415.06 Unsafe School Choice Option (M)
- P 2464 Gifted and Talented Students (M)
- P 2622 Student Assessment (M)
- P 3160 Physical Examination (M)
- R 3160 Physical Examination (M)
- P 4160 Physical Examination (M)
- R 4160 Physical Examination (M)
- P 8350 Records Retention

Aye: Bennett, English, Lawson, Martinock, Miller, Ortiz and Siino

Nay: None

Absent: Fitterer and Flynn

Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Miller.

Mr. McCue praised Mrs. Kelly for her dedication to the students of Eatontown.

Mr. Bennett thanked Mrs. Kelly for her years of service.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following personnel as a substitute teacher for the 2016-2017 school year:

Shannon Gaetano (pending Monmouth County Substitute Credential)

2. BE IT RESOLVED to approve the following revised leave of absence for Andrew Roth, Woodmere Special Education Paraprofessional, as follows:

Family Leave (unpaid)
March 6, 2017 to March 10, 2017

Leave of Absence (unpaid)
March 13, 2017 to March 31, 2017

3. BE IT RESOLVED to approve the following teachers for the Parent Involvement Night hosted on April 12, 2017 at a rate of \$38 an hour, not to exceed 3 hours for each teacher. The rates are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement. Title I Funds are being used to support this event.

Robin Caroppolo
Michelle Bonnetti
Sara English
Cynthia Seary
Jill Wetzel
Jeanine DeFilippis
Cornelia Plancey
Samantha Lowes
Megan Ferraioli
Ellyn Rosati

4. BE IT RESOLVED to approve Erin Jorgensen as a substitute Breakfast Program Moderator at the Meadowbrook School for the 2016-2017 school year, for 20 minutes per day at a rate of \$38.00 per hour when breakfast services are available and on an as needed basis.
5. BE IT RESOLVED to accept with regret the retirement of **WILLIAM REICH**, Social Studies Teacher at the Memorial School, effective July 1, 2017.

WHEREAS, **WILLIAM REICH** has been a staff member for thirty years in the Eatontown Public School District; and

WHEREAS, **WILLIAM REICH** will retire from active employment in the Eatontown School District, effective July 1, 2017;

WHEREAS, **WILLIAM REICH** has influenced and enriched the lives of our students through his teaching and genuine concern for children; and

WHEREAS, he has given unselfishly of his time, talent and professional competence to the Eatontown School District and Community; now, therefore,

BE IT RESOLVED that the Eatontown Board of Education accept the retirement of **WILLIAM REICH** with regret, effective July 1, 2017 and further commend him for his dedicated service to the students of the Eatontown Public Schools; and

BE IT FURTHER RESOLVED that the Board, Administrators and Staff extend to him much happiness and good health in his retirement; and

BE IT FURTHER RESOLVED that the Superintendent of Schools will forward an appropriate letter of commendation and retirement to **WILLIAM REICH** for his dedication and service.

Read by Mrs. Martinock

6. BE IT RESOLVED to accept with regret the retirement of **CARMELA KELLY**, Gifted and Talented Teacher at the Woodmere School, effective July 1, 2017.

WHEREAS, **CARMELA KELLY** has been a staff member for forty years in the Eatontown Public School District; and

WHEREAS, **CARMELA KELLY** will retire from active employment in the Eatontown School District, effective July 1, 2017;

WHEREAS, **CARMELA KELLY** has influenced and enriched the lives of our students through her teaching and genuine concern for children; and

WHEREAS, she has given unselfishly of her time, talent and professional competence to the Eatontown School District and Community; now, therefore,

BE IT RESOLVED that the Eatontown Board of Education accept the retirement of **CARMELA KELLY** with regret, effective July 1, 2017 and further commend her for her dedicated service to the students of the Eatontown Public Schools; and

BE IT FURTHER RESOLVED that the Board, Administrators and Staff extend to her much happiness and good health in her retirement; and

BE IT FURTHER RESOLVED that the Superintendent of Schools will forward an appropriate letter of commendation and retirement to **CARMELA KELLY** for her dedication and service.

Aye: Bennett, English, Lawson, Martinock, Miller, Ortiz and Siino

Nay: None

Absent: Fitterer and Flynn

Operations

There was no report from the committee chairperson.

Technology

Mr. Ortiz stated that the committee met on March 27, 2017 and discussed the replacement of computers, researching LCD projectors, and updating the District website.

Mr. Ortiz presented the following Resolution, seconded by Siino.

1. BE IT RESOLVED to enter into a Five-Year Lease Purchase Agreement with Dell Financial Services through Ocean Computer Group to provide server

hardware (VX Rail), software licensing (VM Ware) and support for \$92,072.24 through NASPO – State Contract #89967 with a \$1.00 purchase option at the end of the lease. (Contract on file in the Business Office.)

Aye: Bennett, English, Lawson, Martinock, Miller, Ortiz and Siino

Nay: None

Absent: Fitterer and Flynn

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

Mr. English stated that the Committee is currently working with the Eatontown Administrators Association on their contract.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Items for Discussion

There were no items for discussion.

Other Business from The Board

Friday- Friday	April 14 - 21, 2017	Spring Recess - Schools Closed
Monday	April 24, 2017	Schools Reopen

Meeting Opened to the Public

Mr. Bennett motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

Mr. and Mrs. Santos addressed the Board regarding the age requirement policy for first grade. Mr. Santos presented the Board with information from other school districts within Monmouth County, in addition to quoting principals in those other districts.

Mr. Collins clarified for the record to Mr. Santos that the Board relies on the administration for information.

Mr. Santos requested a waiver with contingency for students who do not meet the age requirement.

Mr. McCue stated there have been a number of communications and emails regarding this request and Mr. McCue would not recommend a waiver for one student due to the fact that it would not be equitable to past decisions or existing Board of Education policy.

Mr. Collins asked the Board if there was any Board Member that would consider making a motion to allow the waiver and no Board Member responded.

Closed to the Public

Mr. Bennett motioned to close the meeting to the Public, seconded by Lawson.

Upon call of the question, the motion passed unanimously.

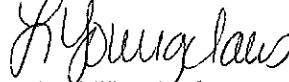
Adjournment

8:13 p.m.

Mr. Bennett motioned to adjourn the meeting, seconded by Mr. Siino.

Upon call of the question, the motion passed unanimously.

Respectfully submitted by,



Lori Youngclaus
Board Secretary