

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
January 26, 2017

Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 24, 2017, in the Asbury Park Press and sent to the Atlanticville on January 24, 2017, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Core Curriculum Content Standards as well as the Common Core State Standards.

Roll Call The meeting was called to order with the following members in attendance:
Messrs. English, Fitterer, Lawson, Ortiz and Siino and Mmes. Flynn,
Martinock and Miller. Mr. Bennett was absent. Also present were Mr. Scott T.
McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business
Administrator/Board Secretary and Mr. Dennis Collins, Esq.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag All pledged allegiance to our Flag.

Superintendent's Report

Mr. McCue gave the following report:

- Memorial School
- Throughout the month of December, students and staff donated to the Links of Hope fundraiser. Ms. Krsyzckowski's and Ms. Rosati's organization of the drive raised \$800.00 that was used to purchase supermarket and mall gift cards for needy Memorial School families.

- The third annual Midday Madness Pep Rally took place on December 23rd. Student athletes were introduced to the student body while the pep band and cheerleaders warmed up the audience.

Meadowbrook School

- On December 4th, Meadowbrook School's first graders traveled to Borough Hall with biodegradable decorations for the outdoor tree. After placing their decorations on the tree, students were treated to a sing-a-long led by the Memorial School Chorus and a treat from Mayor Connelly.
- Ms. Jorgenson presented Meadowbrook School's Winter Concert on Tuesday, December 13th. The second grades performed musical pieces from "The Big Chill" and the Meadowbrook Chimes Chorus had their grand debut.
- On Wednesday, December 21st, Meadowbrook School's second grade parents were invited to build gingerbread houses with their children. This was a grand finale to their "Holidays Around the World" theme. Parents and students worked together to build and to decorate their gingerbread house which were wrapped and sent home for the holidays.

Vetter School

- During the month of December, the Vetter School students, in conjunction with the Community Service Alliance (CSA) and Ms. Rosati, ran a fundraiser entitled "Links of Hope". This fundraiser cost one dollar for a construction paper link that students can write their holiday wish on which was then joined together with other wishes. The classroom that had the longest chain link won a pretzel party courtesy of the CSA. Vetter School, with the assistance of the PTA, raised over \$1,100.00 for the local children of Eatontown to enjoy the holidays.
- On December 7th through the 10th, the Vetter PTA held its annual Holiday Shoppe for the Vetter Students. Students were invited to walk through a display of various holiday items and make purchases for their family and friends. The event, as always, was very successful.
- On December 14th, Vetter School held its annual Holiday Concert. The Vetter School Chorus and Band played a variety of holiday selections. As a step towards the anticipated large crowd that would be attending the concert, the concert was moved to the Memorial School Gym, where there was still standing room only. The PTA sold refreshments to benefit the "Links of Hope" fundraiser. All performances went extremely well and nothing but compliments followed by all that attended. Thank you to Mr. Rosa, the Vetter PTA, and especially the students for a job well done.
- Throughout the fall semester, hand-picked Vetter students were chosen to partner with Monmouth University students in a pen-pal program. Until December 15th, the partners had never met except through writing. To mark the end of the semester, Vetter School, through Title I funding, provided refreshments for the Monmouth University students and their Vetter School pen-pal partners as they met for the first time. Thank you to the Monmouth University students and thank you to Mrs. Boufford, Mrs. Micciulla, and Ms. Rosati for their assistance in putting this culminating activity together.

Woodmere School

- On Thursday, December 15th, Woodmere School held its annual Winter Concert. Students in 3rd & 4th grades delighted the audience with festive songs and musical performances. The turnout was unbelievable. Over 300 adults and children attended the concert which

was standing room only. Everybody left with smiles and an overall good feeling of the holidays. Thank you to Mr. Monaco for a great show and to all of the teachers who volunteered to come back to help orchestrate the event.

- On Friday, December 23rd, Woodmere School held its first ever Mannequin Challenge. All students had to devise a scene for the challenge. They had 2 periods to create the scene and then perform it by becoming totally still. Each class was rated based on their creativity and ability to become a “mannequin”. The challenge was filmed and in the end, there were 2 winning classes. Great job to all those who participated!

Special Services

- During the month of December, the Child Study Team performed 3 evaluations, 6 re-evaluations, 7 identification meetings, 3 eligibility meetings, and examined 5 new referrals.

Director of Elementary and Secondary Education

- On December 6th, families from the ELL program met to discuss remedies from their different cultures. Nurse Lucy Craig attended to help discuss the benefits of the remedies. A handbook of remedies was completed and distributed to the families.

Suspensions for December 2016

During the month of December, there was one out of school suspension at Vetter School and four out of school suspensions at Memorial School.

Other District News

As we move forward in the New Year, we will continue to focus our energy and efforts on the BOE Goals and providing a quality, first-rate education for the children of Eatontown with an emphasis on “college and career.”

I also want to mention that the State provided the district’s scores for the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the school year 2015-2016. This information was initially provided to the State by the School Safety Teams and the school principals. The report was submitted back in August of 2016. The school scores were:

- o Memorial- 76 out of 78
- o Meadowbrook- 75 out of 78
- o Vetter- 76 out of 78
- o Woodmere- 75 out of 78

This information will be listed on the district website also.

In addition, to my Superintendent’s Report, I would also ask the Board of Education to accept the Harassment, Intimidation, and Bullying Report.

Mr. Martinock presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED to accept the Superintendent’s Report and the Enrollment Report for the month of December 2016.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
Nays: None
Absent: Bennett
Approval of Minutes

Mr. Martinock presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED that the Minutes of the Reorganizational/Regular Board Meeting of January 3, 2017, be approved as attached.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
Nays: None
Absent: Bennett

Opened to the Public

Mrs. Martinock presented the following Resolution, seconded by Mr. Fitterer.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mr. Siino motioned to close the meeting to the Public, seconded by Mrs. Miller.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that since the last Board of Education Meeting there has not been a Finance Committee Meeting. I would just like to add a reminder, that the 2017-2018 budget planning process is underway. Principals and Supervisors have submitted school and department budgets. Our Business Administrator, Mrs. Lori Youngclaus and the Superintendent, Mr. Scott T. McCue are meeting with all department heads and school principals to review budget proposals. In planning the budget, we are hoping state aid will at least remain flat. However, the Governor will not deliver his budget speech until the end of February. We will be looking to schedule a Finance Committee meeting in the near future, possibly early February.

Mr. Lawson presented the following Resolutions, seconded by Mr. Fitterer.

1. BE IT RESOLVED that the Certified List of Bills in the amount of \$2,016,936.18 dated January 23, 2017, be approved as enclosed.

2. BE IT RESOLVED to approve the attached transfer list dated January 23, 2017, covering appropriation transfers in the 2016-2017 General Funds Budget. Said transfers shall result in no change in the total original appropriations.
3. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of November 30, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of November 30, 2016, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending November 30, 2016.
5. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of December 31, 2016 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of December 31, 2016, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending December 31, 2016.
7. BE IT RESOLVED to approve the payment of \$30,196.33 to Sodexo Inc. & Affiliates for the cost of food service operation for the month of December 2016, as per the district's contract agreement.

Ayes: English item #1 all except Staples bill, Fitterer, Flynn, Lawson,
Martinoch, Miller, Ortiz and Siino

Nays: None

Abstain: English item #1 Staples bill only & item #7

Absent: Bennett

Educational Resources

Mrs. Miller presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2016-2017 school year for the personnel listed below plus mileage if requested:

Sara English, Woodmere School Teacher

Workshop: Building a Conceptual Understanding of Elementary Math Through Questioning, Brookdale Community College, Lincroft, NJ

January 18, 2017

Fee: 0

Mileage: Not Requested

Dawn McCulloch, School Psychologist

Workshop: Preschool Training Series 2016-2017, LRC Central, Trenton, NJ

January 20, 2017

Fee: 0

Mileage: Not Requested

Valerie Cioffi, Meadowbrook School Principal

Workshop: How to Implement K-3 Guidelines, Rutgers University, New Brunswick, NJ

January 19, 2017

Fee: 0

Mileage: Not Requested

Jay Medlin, Memorial School Principal

Workshop: Diversity Council Winter Conference, Kean University, Union, NJ

January 24, 2017

Fee: 0

Mileage: Not Requested

Michael Brown, Technology Coordinator

Workshop: TECHSPO '17, Harrah's, Atlantic City, NJ

January 28, 2017

Fee: \$325.00

Mileage: \$48.42

Jeff Dingfeld, Technology Assistant

Workshop: TECHSPO '17, Harrah's, Atlantic City, NJ

January 28, 2017

Fee: \$325.00

Mileage: Not Requested

Megan Ferraioli, Technology Teacher

Workshop: TECHSPO '17, Harrah's, Atlantic City, NJ

January 28, 2017

Fee: \$325.00

Mileage: Not Requested

Faith Ende, Technology Teacher
Workshop: TECHSPO '17, Harrah's, Atlantic City, New Jersey
January 28, 2017
Fee: \$325.00 Mileage: Not Requested

Megan Ferraioli, Memorial School Teacher
Workshop: Making Use of Free Google Tools and Apps to Enhance Content
Learning, Sheraton, Eatontown, NJ
January 31, 2017
Fee: \$245.00 Mileage: Not Requested

Faith Ende, Woodmere School Teacher
Workshop: Making Use of Free Google Tools and Apps to Enhance Content
Learning, Sheraton, Eatontown, NJ
January 31, 2017
Fee: \$245.00 Mileage: Not Requested

Jay Medlin, Memorial School Teacher
Workshop: Gang Awareness Training, Monmouth County Prosecutors Office,
Freehold, NJ
February 3, 2017
Fee: 0 Mileage: Not Requested

Debbie Nappi, Supervisor Special Services
Workshop: LRE Decision Making Part 1 & 2, LRC Central, Trenton, NJ
February 13, 2017
Fee: 0 Mileage: Not Requested

Lara Neary, Meadowbrook School Teacher
Workshop: Sheltered Instruction Training for ELL Students, Memorial School,
Eatontown, NJ
February 14, 2017, March 14, 2017 and April 5, 2017
Fee: 0 Mileage: Not Requested

Debbie Nappi, Supervisor Special Services
Workshop: Using Data to Inform Instruction, LRC South, Blackwood, NJ
February 16, 2017
Fee: 0 Mileage: Not Requested

Michael Brown, Technology Coordinator
Workshop: Level 2 Google Certification Camp, Matawan/Aberdeen Regional
School District, Aberdeen, NJ
February 16, 2017
Fee: \$150.00 Mileage: \$8.68

Jeff Dingfeld, Technology Assistant
Workshop: Level 2 Google Certification Camp, Matawan/Aberdeen Regional
School District, Aberdeen, NJ
February 16, 2017
Fee: \$150.00 Mileage: Not Requested

Megan Ferraioli, Technology Teacher
Workshop: Level 2 Google Certification Camp, Matawan/Aberdeen Regional
School District, Aberdeen, NJ
February 16, 2017
Fee: \$150.00 Mileage: Not Requested

Faith Ende, Technology Teacher
Workshop: Level 2 Google Certification Camp, Matawan/Aberdeen Regional
School District, Aberdeen, NJ
February 16, 2017
Fee: \$150.00 Mileage: Not Requested

Jamie Farrah, Vetter School Teacher
Workshop: New Jersey AHPERD Annual Convention, Ocean Place Resort &
Spa, Long Branch, NJ
February 27 & 28, 2017
Fee: \$100.00 Mileage: Not Requested

Douglas Hughes, Memorial School Teacher
Workshop: New Jersey AHPERD Annual Convention, Ocean Place Resort &
Spa, Long Branch, NJ
February 27 & 28, 2017
Fee: \$100.00 Mileage: Not Requested

Patty Stengel, Meadowbrook School Teacher
Workshop: New Jersey AHPERD Annual Convention, Ocean Place Resort &
Spa, Long Branch, NJ
February 27 & 28, 2017
Fee: \$100.00 Mileage: Not Requested

Andrew Barone, Woodmere School Teacher
Workshop: New Jersey AHPERD Annual Convention, Ocean Place Resort &
Spa, Long Branch, NJ
February 27 & 28, 2017
Fee: \$100.00 Mileage: Not Requested

Jessica Kuras, Meadowbrook School Teacher
Workshop: Train the Trainer: Guided Reading, Maggiano's Restaurant,
Hackensack, NJ
March 2, 2017
Fee: \$150.00 (Title IIA Funded) Mileage: \$36.58

Tara Micciulla, Director of Elementary & Secondary Education
Workshop: Train the Trainer: Guided Reading, Maggiano's Restaurant,
Hackensack, NJ
March 2, 2017
Fee: \$150.00 (Title IIA Funded) Mileage: \$35.90

Jill O'Brien, Woodmere School Teacher
Workshop: Train the Trainer: Guided Reading, Maggiano's Restaurant,
Hackensack, NJ
March 2, 2017
Fee: \$150.00 (Title IIA Funded) Mileage: Not Requested

Tiffany Boufford, Vetter School Teacher
Workshop: Master Workshop Focusing on "Building Grammar, Usage, and Style
into Writer's Workshop, Conover Road Elementary School, Colts Neck, NJ
March 6, 2017
Fee: \$125.00 (Title IIA Funded) Mileage: \$8.06

Sarah Kuipers, Vetter School Teacher
Workshop: Master Workshop focusing on "Building Grammar, Usage, and Style
into Writer's Workshop, Conover Road Elementary School, Colts Neck, NJ
March 6, 2017
Fee: \$125.00 (Title IIA Funded) Mileage: \$8.06

Christine Santonello, Vetter School Teacher
Workshop: Master Workshop focusing on "Building Grammar, Usage, and Style
into Writer's Workshop, Conover Road Elementary School, Colts Neck, NJ
March 6, 2017
Fee: \$125.00 (Title IIA Funded) Mileage: Not Requested

Debbie Nappi, Supervisor Special Services
Workshop: Achieving Academic Success UDL Part 1, LRC Central, Trenton, NJ
March 29, 2017
Fee: 0 Mileage: Not Requested

Laura Buono, Woodmere School Teacher
Workshop: Differentiation in a Co-Teaching Classroom, Regional Professional
Development Academy, Monmouth Mall, Eatontown, NJ
May 25, 2017
Fee: 0 Mileage: Not Requested

Lori Critelli, Vetter School Teacher
Workshop: Webquests – Inquiry Based Activities for Differentiation Workshop
Monmouth Mall, Eatontown, NJ
May 31, 2017
Fee: 0 Mileage: Not Requested

Sarah Kuipers, Vetter School Teacher
Workshop: Technology and Strategies to Support Project-Based Learning,
Collaboration and Student Inquiry, Monmouth Mall, Eatontown, NJ
June 1, 2017
Fee: 0 Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2016-2017 school year:

Memorial School
Grade 8 (16 students)
Kean University, Union, NJ
March 2, 2017
(2 chaperones)

Vetter School
Grades 5 and 6 (no more than 24 students)
Meadowbrook School
March 2, 2017
(2 chaperones)

Woodmere School
Grade 4 (130 students)
Allaire Village, Farmingdale, NJ
May 2, 2017
(15 Chaperones)

3. BE IT RESOLVED to approve the attached Field Placement Schedules for Monmouth University students Spring 2017 Semester. (Schedule B3 as attached.)

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
Nays: None
Absent: Bennett

Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mr. Lawson.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following teachers for the Parent Involvement Night on January 18, 2017 at a rate of \$38.00 an hour, not to exceed 2.5 hours for each teacher. The rates are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association

Collective Bargaining Agreement. Title I Funds are being used to support this event.

Christine Santonello
Megan Ferraioli
Robin Caroppolo
Dawn Ryan
Laura Barthel
Cynthia Seary
Ellyn Rosati

2. BE IT RESOLVED to accept with regret the resignation of Stacian Megill as the Cafeteria Aide at the Woodmere Elementary School, effective January 13, 2017.
3. BE IT RESOLVED to approve the following substitute teachers for the 2016-2017 school year:

Robert Clark (Hunterdon County Substitute Credential)
Priscilla Morales (pending Criminal History Clearance)
Carl Lawson (pending MCSC)
Mary Thompson (pending MCSC)

4. BE IT RESOLVED to approve Gurcharan Punea as a substitute nurse for the 2016-2017 school year pending Criminal History Clearance.
5. BE IT RESOLVED to approve the following staff member for appointment to the Vetter School After School Program for 2016-2017 school year at the rate of \$38 per hour. The After School Program will run for one hour for no more than 12 sessions. The rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement.

5th Grade ELA PARCC – Erica Hokanson

6. BE IT RESOLVED to approve the salary of Doreen Sisolak, Meadowbrook School Teacher, in the amount of \$64,994, Step 5 MA (pro-rated) effective February 1, 2017 until the end of the 2016-2017 school year. This salary is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement. Mrs. Sisolak has completed her MA degree.
7. BE IT RESOLVED to appoint Telma Cronin as a translator for the Child Study Team for the 2016-2017 school year, during meetings and evaluations as needed and at rate of \$37.00 per hour, respectively in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement.

Ayes: English, Fitterer, Flynn, Lawson #1-#2 & #4-#7 only, Martinock, Miller, Ortiz and Siino
 Abstain: Lawson # 3 only
 Nays: None
 Absent: Bennett

Operations

There was no report from the Committee Chairperson.

Technology

There was no report from the Committee Chairperson.

Safety & Security

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

1. BE IT RESOLVED to approve the Electronic Violence & Vandalism Reporting System Data Report #1 for the 2016-2017 school year as presented by Mr. Scott T. McCue, Superintendent of Schools.

January 1, 2016 – June 30, 2016						July 1, 2016 – December 31, 2016				
School	Violence	Vandalism	Weapons	Substance Abuse	HIB	Violence	Vandalism	Weapons	Substance Abuse	HIB
Meadowbrook	0	0	1	0	0	1	0	0	0	0
Memorial	0	0	0	0	3	2	0	0	0	3
Vetter	0	0	0	0	0	0	0	0	1	1
Woodmere	0	0	0	0	1	0	0	0	0	0
Total	0	0	1	0	4	3	0	0	1	4

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
 Nays: None
 Absent: Bennett

Negotiations

Mr. Fitterer stated that the Administrators Contract is up for renewal.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Items for Discussion – There were no items for discussion.

Other Business from The Board

Mr. English reminder the Board and Public about the Memorial School Play this weekend.

Friday	January 27, 2017	One Session Day for Students P.M. In-Service Day for Staff
Friday	February 10, 2017	One Session Day for Students P.M. In-Service Day for Staff
Friday	February 17, 2017	Schools Closed for Students Professional In-Service Day for Staff
Monday	February 20, 2017	Presidents' Day - Schools Closed

Meeting Opened to the Public

Mrs. Martinock motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously

Mr. Santos addressed the Board and inquired about the admission process.

Mr. Collins explained the process.

Closed to the Public

Mr. Siino motioned to close the meeting to the Public, seconded by Mrs. Miller.

Upon call of the question, the motion passed unanimously.

Adjournment
8:00 p.m.

Mrs. Martinock motioned to adjourn the meeting, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori Youngclaus".

Lori Youngclaus
Board Secretary