

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
February 13, 2017

Minutes

Mr. English, Board President read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 6, 2017, in the Asbury Park Press and sent to the Atlanticville on January 6, 2017, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Core Curriculum Content Standards as well as the Common Core State Standards.

Roll Call The meeting was called to order with the following members in attendance: Messrs. Bennett, English, Fitterer, Lawson, Ortiz and Siino and Mmes. Flynn, Martinock and Miller. Also present were Mrs. Lori Youngclaus, Business Administrator/Board Secretary, Mrs. Valerie Cioffi, Meadowbrook Building Principal and Mr. Dennis Collins, Esq. Mr. Scott T. McCue, Superintendent of Schools, was not present.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag All pledged allegiance to our Flag.

Student Council Liaison – Holly Spadavecchia, President gave the following report.

We continue to have many great things to report at Memorial School. The Memorial basketball season is coming to an end and both the girls' and boys' teams are competing well.

The National Junior Honor Society members began a weekly after-school homework assistance program at Vetter School. This has proven to be both rewarding to the members and helpful to the students.

The PTO provided a pizza party for the 7th and 8th grade homerooms that collected the most Box-Tops for Education. There will be another party scheduled for the top homerooms after the end of year collections. Last Friday night we had our Valentine's Day Dance which was a lot of fun.

Late January, we had our annual Memorial School Play, “The Little Mermaid”. The performers worked very hard and put in a lot of effort by practicing almost every day after school. The play was a success and well worth it to see our very talented students perform. Also, we will be holding our Italian Dinner on February 24th to raise money for our Washington trip. Teachers will prepare a tasty pasta dish and our 8th grade students will be the servers. The tickets for the dinner are still available.

Presentation

Monmouth County Superintendents’ Educator of the Year Program

Mr. Jay Medlin, Principal of Memorial School
Mrs. Valerie Cioffi, Principal of Meadowbrook School
Mr. Kevin Iozzi, Principal of Vetter School
Mr. Kristoffer Brogna, Principal of Woodmere School

Comments:

Ms. Janis Mottershead, President of the Eatontown Education Association

Mr. Scott T. McCue, Superintendent of Schools

Prepared by Mr. Scott T. McCue and read by Mrs. Cioffi:

Our district is very proud of our four Teacher of the Year nominees. Each of these candidates represents a different grade level and level of experience in our district. It is a testament to their outstanding teaching and dedication to the profession that each of these talented educators has been nominated relatively early in their teaching careers. Two of the four teachers recognized here tonight I hired and the other two teachers I would have hired if they were not employed by previous administrations.

In today’s educational arena, there is a tremendous amount of discussion about using data to drive individual student instruction, curriculum, and programs. Although I clearly believe the use of data and the “science of education” has its place and importance in education, I also contend that education is an art as well. Part of that art is having a passion as well as love for what you do each day with children and striving to be the best professional you can be. The candidates honored here tonight possess the unique ability to balance the science and the art of education in order to benefit student learning and enhance students’ skills and abilities. These fine educators work beyond the contract and give of their time freely in order to make students better each school day. I appreciate your hard work and commitment. You are making a difference!

At the end of the school day, we all hope that the educational strategies, approaches, and activities employed in our classrooms districtwide, provide a safe pathway for students to engage in rigorous intellectual travel. During students’ educational journey in Eatontown,

our hope is that their experience demonstrates that through hard work, dedication, and a love of learning, all students can and will achieve their goals, and more importantly their dreams.

Thank you for your continued service to the students of Eatontown. We appreciate your love and passion for education!

Resolution

Mr. Lawson presented the following Resolutions, seconded by Mrs. Martinock.

BE IT RESOLVED to approve the following named staff members as participants in the 2017 Monmouth County Superintendents' Educator of the Year Program:

Memorial School	-	Mrs. Theresa Krsyzekowski
Vetter School	-	Mrs. Shannon Ardise
Woodmere School	-	Mr. Michael Boxer
Meadowbrook School	-	Ms. Lindsay DeVito

BE IT RESOLVED that the Board of Education allots \$500.00 to each of the participants recognized through the 2017 Monmouth County Superintendents' Educator of the Year Program.

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
Nay: None

Superintendent's Report – Read by Mrs. Cioffi.

Memorial School

- On Friday, January 27th at the Monmouth Regional Performing Arts Center (PAC), "*The Little Mermaid*," opened to rave reviews. Community members from across Eatontown enjoyed the play's familiar tunes and vibrant-colored costumes. In total, 40 students were involved in the productions as either cast or crew. This annual community event hosted approximately 1,000 guests over the three-day run. Thank you to Mrs. Brockriede and Mrs. Van Wagner for their energy, creativity, and vision in creating three wonderful performances.

Meadowbrook School

- On Saturday, January 30th, the Meadowbrook School Hand Chime Chorus performed with the Memorial School Theater Department in the production of "*The Little Mermaid*." The second grade students were excited to be included in the play and did an outstanding job entertaining the audience with the wonderful sounds of their chimes. This is the first year of the Meadowbrook School Hand Chime program.

Vetter School

- Vetter School held its annual Scripp's Spelling Bee on January 18th. One representative from each of 12 classes (determined by classroom qualification rounds) participated in this school wide assembly. Congratulations to 6th grader Ethan Tang who will be representing Vetter school in the regional competition at Monmouth University.
- Vetter School also held the annual Geography Bee on January 25th. This year's winner, after similar qualifying rounds to the Spelling Bee, is 5th grade student Hannah Jacobs. Congratulations and good luck in the next round of competition!
- Vetter School is proud to continue its partnership with Monmouth University as a Professional Development School. On January 23rd, Mr. Iozzi and Mrs. Micciulla met with Dr. Carolyn Groff and Dr. Dorothy Varygiannes from Monmouth University. Dr. Varygiannes will be taking over the on-site duties at Vetter School from Dr. Groff and will now begin providing her services as part of Monmouth University-Eatontown Public Schools agreement. What makes this prospect exciting is that while Dr. Groff's specialties were in Literacy, Dr. Varygiannes's specialties are in Math. Dr. Varygiannes has been a curriculum director and worked at the state level in creating the current NJ Math Standards. We look forward to her feedback and will continue to look for opportunities to improve instruction not only at Vetter School, but throughout the district.
- On Tuesday, January 24th, Elevate Education, provided through Title I funding, presented to Vetter School to complete Part II of their student achievement program. This presentation was an 80-minute seminar for our sixth grade students. The seminar was designed to help boost student achievement, improve learning outcomes, and close achievement gaps through enhancing student study skills and work habits. The student evaluation forms indicated that the program was very well received and positive feedback was provided by the teachers as well.

Woodmere School

- The Geography Bee was conducted on Friday, January 13th in the All-Purpose Room. Student participants were: Sarah Dornemann, Frankie Colvin, Lucas Bates, Vincent Alexander, Teresa d'Emery Ward, Isabela Delgado, Satvika Jupalli, Rasheim Phelps, Krishna Vemuri, and Tyler Wong. Congratulations to the first place finalist Sarah Dornemann and also Frankie Colvin who placed second. Sarah took the qualifying test on January 26th in Mr. Brogna's office. The Woodmere staff and students wish her the best of luck in qualifying for the next round of the competition.
- On Friday, January 27th, the Woodmere School Chorus under the direction of Mr. Monaco performed with the Memorial School Theater Department in the production of "The Little Mermaid." The play was produced by the Eatontown Board of Education and performed at the Monmouth Regional High School Performing Arts Center (PAC). The Woodmere Chorus kicked off the show with an amazing performance. We thank the students and Mr. Monaco for their enthusiastic opening act.
- This month the Woodmere School began their push towards adding more Science to the school day. Mrs. D'Agnes meets with students in different classes to promote STEAM (Science, Technology, Engineering, Arts, Mathematics) and immerse students into the wonders of science. Through a combination of lessons using graphic novels in science and project-based learning, the program is sure to be an added benefit to the Woodmere School experience.

Special Services

- During the month of January, the Child Study Team conducted 7 evaluations, 12 re-evaluations, 7 identification meetings, 3 eligibility meetings, and 35 IEP meetings.

Director of Elementary and Secondary Education

- On January 18th, parents of students in Grades 5-8 were invited to the Title I Family Night focusing on the topic of “Study Skills.” Elevate Education presented a parent seminar on how parents could reinforce study skills at home.

There was one out-of-school suspension and one in-school suspension at Memorial School, three out-of-school suspensions at Meadowbrook School, and one out-of-school suspension at Woodmere School in the month of January.

Mrs. Martinock presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED to accept the Superintendent’s Report and the Enrollment Report for the month of January 2017.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino

Nay: None

Approval of Minutes

Mrs. Miller presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of January 26, 2017, be approved as attached.

Aye: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino

Nay: None

Abstain: Bennett

Opened to the Public

Mrs. Martinock presented the following Resolution, seconded by Mrs. Miller.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that the Committee met prior to the Board meeting. In attendance were Business Administrator, Lori Youngclaus, Finance Committee members, Mr. Fitterer, Mr. Bennett, Board President, Mr. English and myself. Items we discussed were anticipated revenues, health insurance costs, 2017-2018 anticipated expenditures and capital improvements/reserve proposed projects. In planning the budget, we are hoping state aid will at least remain flat. However, the Governor will not deliver his budget speech until the end of February.

Mr. Lawson presented the following Resolution, seconded by Mr. Bennett.

1. BE IT RESOLVED to approve the following procedures and timelines for the 2016-2017 Annual School Budget in accordance with applicable law.

February 2017 - end of month	Anticipated date for State Aid Figures
March 2017	Meet with County Officials to review tentative budget
March 13, 2017	Adopt a tentative budget with the full board at the scheduled public meeting
March 20, 2017	Filing of Budget with County Superintendent
April 20, 2017	Notice of Public Hearing -- Day to advertise for the Public Hearing
April 24, 2017	Last Day of Budget Approval by Executive County Superintendent
April 24, 2017	Public Hearing on Budget
April 26, 2017	User-Friendly Budget Posted to District Website

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino

Nay: None

Educational Resources

Mrs. Miller stated that the committee met on February 7, 2017. In attendance were Mr. McCue, Mrs. Micciulla, Mrs. Flynn, Mrs. Martinock and myself. Items discussed Realignment, Mid-Year Benchmark Data Review, Future Curriculum Writing, the 2017-2018 School Calendar and Kindergarten Registration.

Mrs. Miller presented the following Resolutions, seconded by Mrs. Martinock.

1. BE IT RESOLVED to approve the following workshops for the 2016-2017 school year for the personnel listed below plus mileage if requested:

Dawn McCullough, School Psychologist
 Workshop: Preschool Training Series 2016-2017, LRC Central, Trenton, NJ
 February 23, 2017, March 7, 2017, and April 6, 2017
 Fee: 0 Mileage: Not Requested

Cynthia Carretta, Accounts Payable/Transportation Coordinator
 Workshop: Transportation Conference, Golden Nugget, Atlantic City, NJ
 March 29 – 30, 2017
 Fee: \$405 Mileage: \$49.29

2. BE IT RESOLVED to approve the following field trips for the 2016-2017 school year:

Woodmere School
 Grade 3 Academically Talented Class – 5 students
 Storming Robots, Branchburg, NJ
 February 28, 2017
 Middletown Arts Center, Middletown, NJ
 March 1, 2017
 (1 chaperone)

3. BE IT RESOLVED to accept Case #45 from Toms River Schools, Toms River, NJ beginning January 3, 2017 for the 2016-2017 school year at an annual tuition rate of \$15,715 (pro-rated). Toms River Schools will pay the tuition cost.
4. BE IT RESOLVED to approve the 2017 Spring Semester Field Placements for the following students from Brookdale Community College:

Student	Field Experience Hours	Teacher	Grade
Jessica DiGiovanni	60	Laurie McGrath	1
Ja'niah Jones	60	Carmela Cervone	6

5. BE IT RESOLVED to approve the 2017 Spring Semester Field Placement for the following student from Western Governors University:

Student	Field Experience Hours	Teacher	Grade
Christopher Huhn	60	Jill Wetzel	7 - Science

6. BE IT RESOLVED to provide home instruction for Case 46ID. Home instruction will begin February 14, 2017 and continue until an appropriate out of district placement is found. Home instruction teacher will provide 10 hours of instruction per week and paid at the curriculum rate of \$38.00 per hour.

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
 Nay: None

Personnel

Mrs. Martinock stated that the committee met on February 7, 2017. In attendance were Mrs. Flynn, Mrs. Miller, Mr. McCue and myself. Items discussed were updates on leaves, an update on the teacher and principal evaluation processes, and the non-tenure process.

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

1. BE IT RESOLVED to approve the following staff members for appointment for the spring coaching positions for the 2016-2017 school year. These stipends are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement:

Employee	Title	Stipend
Robert Guiliano	Baseball Head Coach	\$3,335.00
Gary Woloshin	Asst. Baseball Coach	\$1,669.00
Richard Ipsen	Softball Head Coach	\$3,335.00
Samantha Lowes	Asst. Softball Coach	\$1,669.00
William Reich	Boys Track Head Coach	\$3,335.00
Theresa Krsyzckowski	Girls Track Head Coach	\$3,335.00
Linda McNelis	Asst. Track Coach	\$1,669.00

2. BE IT RESOLVED to approve Sherry Palmer as the Woodmere School Cafeteria/Playground Aide for the 2016-2017 school year (pro-rated), effective February 14, 2017, at a rate of \$11.75 per hour, 1 ½ hours per day, when school is in session.
3. BE IT RESOLVED to approve the following revised leave of absence for Andrew Roth, Woodmere Special Education Paraprofessional, as follows:

Family Leave (unpaid)
 February 15, 2017 to March 3, 2017

4. BE IT RESOLVED to approve the following staff members for appointment to the Woodmere School After School Programs for 2016-2017 School Year at the rate of \$38 per hour. The After School Programs will run for one hour for no more than 12 sessions. The stipends are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement.

- 3rd Grade ELA/Math PARCC Club - Christine Amoscato and Michael Boxer
- 4th Grade ELA/Math PARCC Club - Maureen Gaynor/Elizabeth Mooney
(shared position)
- 4th Grade ELA/Math PARCC Club - Jennifer Wall

5. BE IT RESOLVED to approve Stephanie Clayton as the home instruction teacher beginning February 14, 2017 for student Case Number 46ID. Home instruction will continue until an appropriate out of district placement is found. Home instruction teacher will provide 10 hours of instruction per week and be paid at the contract rate of \$38.00 per hour.
6. BE IT RESOLVED to approve Dana Aagaard as the 7th and 8th Grade Mathematics Teacher for the Winter Learning Academy, held at Vetter School for a total of 6 weeks at a rate of \$38.00 per hour, not to exceed a total of 21 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement. NCLB Title I funds are being used to support the Winter Learning Academy.
7. BE IT RESOLVED to approve William Parker, pending criminal history clearance, as a substitute bus aide for the 2016-2017 school year.
8. BE IT RESOLVED to approve the following staff members to pilot the Vetter School Lunch Options Program beginning February 14, 2017 at a rate of \$38.00 per hour until the end of the 2016-2017 school year. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement pending the availability of funds.

Teacher	Grade	Days
Kristin DeRiggi	5	Tuesday
Shannon Ardise	5	Thursday
Jennifer Wagner	5	Substitute
Lori Critelli	6	Tuesday
Sarah Kuipers	6	Thursday
Michelle Bonnetti	6	Substitute
Christine Santonello	5/6	Substitute

9. BE IT RESOLVED to approve the following revised leave of absence for Carolyn Kelleher, Memorial School Teacher, as follows:

Leave of Absence
 January 20, 2017 to March 2, 2017
 (utilizing accumulated Personal Illness Days)

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
Nay: None

Operations

Mr. Siino stated that the committee met on February 1, 2017 and discussed various capital improvement projects.

Mr. Siino presented the following Resolutions, seconded by Mr. Ortiz.

1. BE IT RESOLVED that the Board renew the contract (January 1, 2017 to December 31, 2017) with Prevention Specialists, Inc., Ocean, New Jersey, for the provision of drug and alcohol testing services for school district's employees who are required to possess a commercial driver's license (including bus drivers) at the following rates:

<u>Services to be Performed</u>	<u>Rate</u>
Base Fee	\$505.00
Drug Testing	\$68.00/test
Alcohol Testing	\$39.00/test

2. BE IT RESOLVED that the Board of Education authorize the School Business Administrator to advertise for bids for Student Transportation Services -- Late Runs for the 2017-2018 School Year.

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
Nay: None

Technology

There was no report from the Committee Chairperson.

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

Negotiations with the Eatontown Educators Administrators' Association will begin shortly.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Items for Discussion – There were no items for discussion.

Other Business from The Board

Friday	February 17, 2017	Schools Closed for Students Professional In-Service Day for Staff
Monday	February 20, 2017	Presidents' Day - Schools Closed
Friday	March 10, 2017	Afternoon Parent/Teacher Conferences - One Session Day For Students

Meeting Opened to the Public

Mrs. Martinock motioned to open the meeting to the public to comment on agenda items only, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously

There were no comments from the Public.

Closed to the Public

Mr. Siino motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Executive Session
8:30 p.m.

Mr. Siino motioned to move into Executive Session, seconded by Mr. Lawson.

Upon call of the question, the motion was passed unanimously.

Mr. Collins read the Executive Session Resolution.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

HIB items

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

When confidentiality is no longer required.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
2. Rendered confidential by State Statute or Court Rule.
3. Would constitute an unwarranted invasion of individual privacy.
4. Deals with collective bargaining, including negotiation positions.
5. Deals with purchase, lease or acquisition of real property with public funds.
6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.
7. Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.
8. Related to investigation of violations or possible violations of the law.
9. Related to pending/anticipated litigation or contract negotiations in which the public body is or may be a party.
10. Falls within the attorney-client privilege and confidentiality is required.
11. Deals with personnel matters of public employees and employee has not requested that the matter be made public.
12. Quasi-judicial deliberations after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

Meeting Reopened
10:34 p.m.

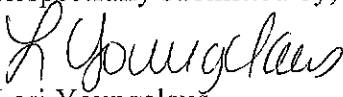
Mr. English motioned to reopen open the meeting, seconded by Mr. Lawson.

Upon call of the question the motion passed unanimously.

Adjournment
10:35 p.m.

Mr. English motioned to adjourn the meeting, seconded by Mr. Lawson

Upon call of the question, the motion passed unanimously.

Respectfully submitted by,

Lori Youngclaus
Board Secretary