

**EATONTOWN BOARD OF EDUCATION**  
**Eatontown, New Jersey**  
**April 24, 2017**

**Minutes**

Mr. Robert English, Board President read the following: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 6, 2017, in the Asbury Park Press and sent to the Atlanticville on January 6, 2017, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Core Curriculum Content Standards as well as the Common Core State Standards.

Roll Call            The meeting was called to order with the following members in attendance:  
Messrs. Bennett, English, Fitterer Lawson and Ortiz and Mmes. Flynn,  
Martinock and Miller. Mr. Siino was absent. Also present were Mr. Scott T.  
McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business  
Administrator/Board Secretary and Mr. Dennis Collins, Esq.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag            All pledged allegiance to our Flag.

Presentation

Public Hearing of the 2017-2018 School Budget

Scott T. McCue, Superintendent of Schools  
Lori Youngclaus, School Business Administrator/Board Secretary

Mr. Scott T. McCue and Mrs. Lori Youngclaus presented the 2017-2018 Proposed Budget with the following highlights:

**The 2017-2018 Budget provides for the following:**

- Strong academic programs based on the Common Core State Standards and the NJ Core Curriculum Content Standards
- Professional growth & development for staff, including an additional Professional Development Day
- Continued investment in research-based, educational best practices
- Staffing and Resources to support and expanding ELL and Special Education population
- Continued support of Gifted and Talented and Extracurricular Programs
- Continued enhancements to the Technology Program and new devices for students and staff
- Continued funding to support the District's Ten-Year Technology Plan
- Providing new educational materials for curriculum areas such as Science, English Language Arts, and Mathematics
- Support of facility maintenance and improvements
- Continuation of shared services arrangements

**Major Factors Impacting the School Budget**

- Declining Enrollment
- Flat State Aid over the last few years
- Local Economic Forces (45% free and reduced lunch)
- 12% Increase in health benefits – equating to \$323,361
- Rising Special Education Costs of about \$162,000 due to increased numbers
  - State 16%
  - Monmouth County 18%
  - Eatontown 24%
- Unfunded Mandates (State & Federal Levels)
- Fixed Costs (supplies/materials, services, salaries & benefits)

**2017-2018 General Fund: Other Revenues and the Tax Levy**

- Increase in the General Fund Tax Levy (3.25%)
  - 2% Tax Cap Levy
  - Health Benefit Waiver
- Fund Balance: \$1,244,245
- State Aid: \$3,851,572
  - \$10,570 for PARCC
  - \$10,570 for Growth Aid
- General Fund: \$14,992,180
  - It represents a dollar figure of \$472,354
  - Capital Reserve Withdrawal of \$203,000
  - Maintenance Reserve Withdrawal of \$79,000

**Technology Budget**

- \$301,000 Technology Investment
- Increase the number of student-used devices
- Purchase of new hardware & software
- Assessment programs to track student progress in English Language Arts and Mathematics
- Technology training for staff members
- Refreshing of computers according to the Ten-Year Technology Plan

**Budget Accomplishments**

- Maintain and enhances current educational programs, services and staffing
- Supports rewriting the English Language Arts and Mathematics Curriculums K-8 over the summer
- Addresses the needs of all students in a fiscally responsible manner
- Maintains extra/co-curricular programs
- Continues the implementation of Common Core State Standards
- Supports a strong technology program to enhance teaching and learning initiatives
- Provides resources to implement the changes to the science curriculum to the Next Generation Science Standards
- Supports educational programs, staffing and materials needed to address the needs of all learners
- Provides rich Professional Development experiences for staff
- Provides for additional learning opportunities for students using the Winter and Summer Learning Academies
- Establishes a new, district managed Extended School Year program for Special Education students (ESY)
- Superintendent’s base salary is frozen
- Principal and Supervisor salaries are a 2.25% increase over last year
- Maintains a vision for future educational and facilities improvements

**Budget Historical Tax Levy**

- Historically, the Board of Education has worked hard to maintain a reasonable tax levy

<u>School Year</u>	<u>Tax Levy Increase</u>	<u>Actual/Proposed Tax Levy</u>	<u>Tax Levy at 2% per year</u>
2010-2011	0.00%	13,076,199	13,337,723
2011-2012	0.00%	13,076,199	13,604,477
2012-2013	1.00%	13,206,960	13,876,567
2013-2014	1.19%	13,364,766	14,154,098
2014-2015	1.00%	13,498,414	14,437,180
2015-2016	1.85%	13,748,134	14,725,924
2016-2017	5.61%	14,519,826	15,020,442
2017-2018	3.25	14,992,180	15,320,851

Over the last 8 years, including the 2017-2018 budget, the Board of Education has maintained an average tax levy increase of 1.76%

If over the last 8 years the Board of Education decided to use the full 2% increase, the impact on a home valued at \$310,000 would have been an additional \$102.86 annually in 2017-2018. School taxes would have been higher in the prior 7 years as well.

A conversation ensued between Mr. Fitterer, Mr. McCue and Mr. Collins regarding the major factors impacting the school budget.

Mr. Ortiz questioned the possibility of offering additional programs.

Mr. English thanked the Finance Committee, Mr. McCue, Mrs. Youngclaus and the Business Office staff for all their work on the 2017-2018 Budget.

### Organizational Resolutions

Mr. English presented the following Resolution, seconded by Mrs. Martinock.

#### **Approval of Depositories**

1. BE IT RESOLVED that the below listed Financial Institutions, Funds and Corporations be designated as approved depositories for the Eatontown Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Approval of Depositories: TD Bank of Eatontown, New Jersey, Chase Bank of Shrewsbury, New Jersey, Sovereign Bank of West Long Branch, New Jersey, Wells Fargo Bank of Eatontown, New Jersey, Beneficial Bank, New Jersey and the State of New Jersey Cash Management Fund and NJ/ARM Asset and Rebate Management Program;

AND, FURTHER BE IT RESOLVED that the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only;

AND, FURTHER BE IT RESOLVED that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate;

AND, FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements;

AND, FURTHER BE IT RESOLVED that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education;

AND, FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes,



**Payroll Agency Account - Facsimile Required**

All of the following persons: 1. Treasurer  
2. Board Secretary

**Payroll Account - Facsimile Required**

All of the following persons: 1. Treasurer  
2. Board Secretary

**Unemployment Insurance Trust Account – Signature Required**

The following person: 1. Board Secretary

**Flexible Spending Account – Facsimile Required**

The following person: 1. Treasurer

**Palmisano Account – Signature Required**

One of the following persons: 1. Superintendent  
2. Board Secretary

**Sickle Fund – Memorial School – Signature Required**

One of the following persons: 1. Superintendent  
2. Board Secretary

**Appointment of Representatives Requesting  
Federal and State Funds**

- 3. BE IT RESOLVED that the Superintendent of Schools and the Business Administrator/Board Secretary for the Eatontown Board of Education or their designees, be designated as the Board’s agents to request state and federal funds under the existing State and Federal Laws for the period from the date of this Organization Meeting to the Board Organization Meeting in the next calendar year.

**Appointments**

- 4. BE IT RESOLVED to approve the following appointments for the 2017-2018 school year:

Public Agency Compliance Officer	Lori Youngclaus
Custodian of Public Records	Lori Youngclaus
Affirmative Action Officer for Contracts	Lori Youngclaus
District Purchasing Agent	Lori Youngclaus
403b Plan Administrator	Lori Youngclaus
Homeless Liaison	Debra Nappi
Americans with Disabilities Act Officer	Debra Nappi
Division of Youth and Family Services Coordinator	Debra Nappi
Affirmative Action Officer for District & Curriculum	Kristoffer Brogna
Affirmative Action Officer/Gender-Equity Officer	Kristoffer Brogna
504 Officer	Kristoffer Brogna
Title 9 Officer	Kristoffer Brogna
English as a Second Language Plan	Tara Micciulla
Safety Officer	Gardner Gilsey
Substance Awareness Coordinator	Jay Medlin
Emergency Management Preparedness Coordinator/ Crisis Coordinator	Kevin Iozzi

Right-To-Know Contact Person	Gardner Gilsey
Indoor Air Quality Officer	Gardner Gilsey
Chemical Hygiene Officer	Gardner Gilsey
Asbestos Officer	Gardner Gilsey
Integrated Pest Management Officer	Gardner Gilsey
School Physician	Dr. Felzenberg

**School Funds Investor**

- 5. BE IT RESOLVED to designate the Business Administrator as the School Funds Investor.

**Uniform Minimum Chart of Accounts**

- 6. BE IT RESOLVED to authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2017-2018 school year.

**Tax Shelter Annuity Companies - 2017-2018**

- 7. BE IT RESOLVED to approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2017-2018 school year.

Lincoln	Met Life	AXA Equitable	Valic
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**Petty Cash Accounts**

- 8. BE IT RESOLVED that the Board approve the Petty Cash Fund in the amount of \$200.00 with a set maximum allowable individual expenditure of \$50.00. The following building principals/administrators will be authorized to approve:

<u>School</u>	<u>Name</u>	<u>Amount</u>
Memorial School	Jay Medlin, Principal	\$200/\$50
Vetter School	Kevin Iozzi, Principal	\$200/\$50
Meadowbrook	Valerie Cioffi, Principal	\$200/\$50
Woodmere	Kristoffer Brogna, Principal	\$200/\$50
Administrative Office	Lori Youngclaus, Business Administrator	\$200/\$50

**Claims Auditor**

**Pre-Payment Authority**

- 9. BE IT RESOLVED that the Business Administrator be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

**Organization Chart**

- 10. BE IT RESOLVED the Board approve the 2017-2018 Organization Chart for the Board of Education. (Attachment #10)

**Designation of Superintendent**

**Transfer Authority**

- 11. BE IT RESOLVED that as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings; and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

**Appointment of Representative to  
County Educational Services Commission**

12. BE IT RESOLVED that the Superintendent of Schools, is designated as the Board representative to the Monmouth-Ocean Education Services Commission for a period from the date of this Organization Meeting to the Organization Meeting in the next calendar year.

**Fee for Copies of Public Documents**

13. BE IT RESOLVED that the Board of Education hereby establishes a photocopy fee of (\$.05) five cents for printed matter of letter size page or smaller and (\$.07) seven cents for printed matter of legal size or larger for official Board Minutes and other public documents.

**Adoption of Emergency Management Plan**

14. BE IT RESOLVED to approve the adoption of the Emergency Management Plan for the 2017-2018 school year.

**2017-2018 Curriculum & Text Book Adoption**

15. BE IT RESOLVED to adopt all textbooks and curriculum guides presently in effect for the 2017-2018 school year.

**Multi-Year Plans**

16. BE IT RESOLVED to approve the following multi-year plans:

- (a) The Long Range Facility Plan
- (b) The Three-Year Comprehensive Maintenance Plan
- (c) Technology Plan
- (d) Comprehensive Equity Plan
- (e) New Teacher Induction/Mentor Plan

**Insurance Agent**

17. BE IT RESOLVED that the Board appoint Robert Squillare, Robert Squillare & Associates, 86 Broad Street, Eatontown, New Jersey, 07724, to serve as the district insurance agent for the 2017-2018 school year.

**Asbestos Management  
Extraordinary Unspecifiable Services**

18. BE IT RESOLVED that the Board appoint Brinkerhoff Services Incorporated, Manasquan, New Jersey as Asbestos Management of Record for the 2017-2018 school year.

**Integrated Pest Management Coordinator**

19. BE IT RESOLVED that the Board appoint Western Pest Services, Shrewsbury, New Jersey, as its Integrated Pest Management Service of Record for the 2017-2018 school year.

**Board Attorney**

20. BE IT RESOLVED that the Board of Education appoint Mr. Dennis Collins, Esq. of the firm Collins, Vella & Casello, LLC, as Board Attorney, for legal services from July 1, 2017 through June 30, 2018 in accordance with the contract for services which is placed on file in the Business Office.



This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts Law. All requisite "Pay to Play" submissions have been received.

**Computer Software Maintenance  
Extraordinary Unspecifiable Services**

21. WHEREAS, the Eatontown Board of Education has need for Computer Software Maintenance Services to assist the district in daily usage of budget, payroll, personnel and fixed asset software for the 2017-2018 school year,

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and software, and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Eatontown Board of Education shall award a contract in the amount of \$8,268.00 for these services as an extraordinary unspecifiable service to Computer Solutions Incorporated, 6 Commerce Street, Branchburg, New Jersey 08876.

BE IT FURTHER RESOLVED that the details of the computer software maintenance services and the costs will be covered by a mutually agreed upon contract filed in the Business Office.

**E-Rate  
Extraordinary Unspecifiable Service**

22. BE IT RESOLVED to appoint E-Rate Consulting, 130 Valley Road, Montclair, New Jersey 07042, to provide E-Rate Services, Category 1 & 2 Services, for the 2017-2018 school year.

**Policy Services  
Extraordinary Unspecifiable Service**

23. BE IT RESOLVED that the Board appoint Strauss-Esmay, Toms River, New Jersey as the Policy Services of record for the 2017-2018 school year.

**Auditing Services**

24. BE IT RESOLVED that the Board of Education appoint Mr. Robert Allison of Holman, Frenia, and Allison, PC. Freehold, New Jersey, as Board Auditor for the 2017-2018 school year.

This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts Law. All requisite "Pay to Play" submissions have been received.

**State Contract Purchasing Resolution Authorizing the Procurement of  
Goods & Services through State Agency for the 2017-2018 school year**

25. WHEREAS, Title 18A:18A-10 provides that " a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Eatontown Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Eatontown Board of Education desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.”

NOW, THEREFORE, BE IT RESOLVED that the Eatontown Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contact Number utilized.

**Healthcare  
Third Party Administrator**

26. BE IT RESOLVED that the Board of Education approve Brown & Brown Benefit Advisors, as the District’s Third Party Administrator – Health/Dental Insurance Broker of Record for the 2017-2018 school year. Brown & Brown Benefit Advisors will provide Third Party Administrator services regarding the Flexible Spending Account Plan.

**Administrator/Teacher in Charge for the 2017-2018 school year**

27. BE IT RESOLVED to approve the following personnel as teachers and/or administrator-in-charge when the principals are out of their buildings for the 2017-2018 school year:

Memorial School -	Mrs. Tara Micciulla
Woodmere School -	Ms. Kerry Corregano
Vetter School -	Mrs. Tiffany Boufford
Meadowbrook School -	Mrs. Patricia Stengel

**Designation of Superintendent Transfer Authority for the 2017-2018 school year**

28. BE IT RESOLVED to approve Mrs. Valerie Cioffi, Principal of Meadowbrook School, as the “Superintendent In Charge” for the 2017-2018 school year as needed in the absence of the Superintendent.

**Appointment of Labor Attorney for the 2017-2018 school year**

29. BE IT RESOLVED that the Board of Education appoint Mr. Douglas Kovats, Esq., of the firm of Kenney, Gross, Kovats and Parton, as labor counsel for the Eatontown Board of Education for the 2017-2018 school year in accordance with the contract for services which is placed on file in the Business Office.

This contract is awarded without competitive bidding as a professional service under the provisions of the Public School Contracts Law. All requisite “Pay to Play” submissions have been received.

**Third Party Administrators Workers Compensation**

30. BE IT RESOLVED that the Board appoint New Jersey School Board Insurance Group, Burlington, New Jersey as the Third Party Administrators of record for the 2017-2018 school year.

**Alliance for Competitive Energy Services (ACES)**

31. BE IT RESOLVED to appoint the Alliance for Energy Services for the 2017-2018 school year.

**Alliance for Competitive Telecommunication Services (ACT)**

32. BE IT RESOLVED to appoint the Alliance for Competitive Telecommunication Services for the 2017-2018 school year.

**District Vehicle Usage**

33. BE IT RESOLVED that the use of all district vehicles be used in accordance with Board Policy # 7650 – School Vehicle Assignment, Use, Tracking, Maintenance and Accounting.

**Standard Operating Procedures/Internal Controls Manual**

34. BE IT RESOLVED to adopt the Standard Operating Procedures/Internal Controls Manual pursuant to N.J.A.C. 6A:23A-16.8 for the 2017-2018 school year which can be found on file in the Business Office.

**Purchasing Manual**

35. BE IT RESOLVED to adopt the Purchasing Manual pursuant to N.J.A.C. 5:34,et seq for the 2017-2018 school year which can be found on file in the Business Office.

**Waiver of Coverage**

**HEALTH BENEFITS PROGRAM**

36. WHEREAS, employees are now permitted to waive their HBP medical and prescription coverage – provided they have other health care coverage, and

WHEREAS, a Health Benefits Program Coverage Waiver/Reinstatement Form and Active Employee Health Benefits Application must be submitted through the Payroll Office to the HBP in order to waive HBP medical and prescription coverage, and

WHEREAS, to reinstate coverage under the HBP, an employee must once again complete a Health Benefits Program Coverage Waiver/Reinstatement Form and Active Employee Health Benefits Application, and

WHEREAS, the employee must notify the Payroll Office within 30 days of the loss of the other coverage and provide proof of loss of that coverage, and

WHEREAS, reinstatement will be effective immediately following the loss of the employee's other health plan coverage,

NOW, THEREFORE, BE IT RESOLVED that the Eatontown Board of Education offers the opt out plan to all active eligible employees, and

BE IT FURTHER RESOLVED those active eligible employees who are eligible for other health care coverage will receive an incentive payment of the following:

Single	\$1,455	Married/Spouse	\$2,911
Parent/Child	\$2,154	Family	\$3,639

BE IT FURTHER RESOLVED the incentive payment will be paid in two installments on the closest pay date to January 30th and June 30th each year.

The decision of the Eatontown Board of Education to allow its employees to waive coverage, and the amount of incentive to be paid, cannot be subject to the collective bargaining process.

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller and Ortiz

Nay: None

Absent: Siino

Superintendent's Report      There was no report.

#### Approval of Minutes

Mr. Lawson presented the following Resolution, seconded by Mrs. Martinock.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of April 10, 2017, be approved as attached.

Aye: English, Flynn, Lawson, Martinock, Miller and Ortiz

Nay: None

Abstain: Bennett and Fitterer

Absent: Siino

#### Opened to The Public

Mr. Bennett motioned to open the meeting to the Public, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

#### Meeting Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Miller.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that since our last Board of Education Meeting we have not have a Finance Committee meeting. I would like to thank the Superintendent, Scott T. McCue, and our Business Administrator, Lori Youngclaus, for tonight's "Budget Presentation". I would also like to thank Scott T. McCue and Lori Youngclaus for their time and dedication that they put into the 2017-2018 budget. While other districts may run into a problem or two, our district continues to move forward while maintaining its programs, technology, services, staffing, sports, etc. I would also like to thank the Finance Committee for their time and commitment, and also that the rest of the Board for their support.

Mr. Lawson presented the following Resolutions, seconded by Mr. Bennett.

1. Recommend the Board approve the following resolution:

WHEREAS, the Eatontown Board of Education adopted a tentative budget on March 13, 2017 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 27, 2017 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 19, 2017, and

WHEREAS, the tentative budget was presented to the public during a public hearing on March 13, 2017, and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$20,482,364 of which \$14,992,181 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$875,543, of which \$0.00 shall be raised by tax levy, and

WHEREAS, the total amount of the budget for Debt Service Expense shall be \$1,955,950, of which \$1,216,839 shall be raised by tax levy.

NOW THEREFORE, BE IT RESOLVED that the Eatontown Board of Education hereby adopts the 2017-2018 School Year budget and,

BE IT RESOLVED that there should be a local tax levy raised for the General Funds \$14,992,181 for the ensuing School Year (2017-2018) and

BE IT RESOLVED that there should be a local tax levy raised for Debt Service Funds, \$1,216,839 for the ensuing School Year (2017-2018).

Capital Reserve Account Withdrawal

BE IT RESOLVED that the Eatontown Board of Education requests the approval of a capital reserve withdrawal in the amount of \$203,000. The district intends to utilize these funds as follows:

District Wide – Upgrade of Exterior Light Fixtures	\$ 45,270
Vetter School – Replace Multipurpose Room Floors	43,000
Meadowbrook School – Driveway Site Improvement	48,300
Meadowbrook School – Signage Site Improvement	35,000
Special Services Building – Exterior Windows	22,200
Transportation Building – Exterior Windows	<u>9,230</u>
Total	<u>\$203,000</u>

Maintenance Reserve Account Withdrawal

BE IT RESOLVED that the Eatontown Board of Education requests the approval of a maintenance reserve withdrawal in the amount of \$79,000. The district intends to utilize these funds as follows:

District Wide – Repainting of Multipurpose Room	\$ 32,000
Memorial School – Refinish Gym Floor	21,850
Memorial and Vetter School – Fire Panel	<u>25,150</u>
Total	<u>\$ 79,000</u>

2. BE IT RESOLVED that the Certified List of Bills in the amount of \$1,798,954.02 dated April 24, 2017, be approved as enclosed.
3. BE IT RESOLVED to approve the attached transfer list dated April 24, 2017, covering appropriation transfers in the 2017-2018 General Funds Budget. Said transfers shall result in no change in the total original appropriations.
4. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator’s Certification as of February 28, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of February 28, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. The Eatontown Board of Education hereby accepts the Board’s Secretary Report and the Treasurer of School Monies report for the month ending February 28, 2017.

6. BE IT RESOLVED to approve the payment of \$40,905.17 to Sodexo Inc. & Affiliates for the cost of food service operation for the month of March 2017, as per the district's contract agreement.

Aye: Bennett, English (except staples bill and #6), Fitterer, Flynn, Lawson, Martinock, Miller and Ortiz

Nay: None

Absent: Siino

Abstain: English (staples bill and #6)

#### Educational Resources

Mrs. Miller presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2016-2017 school year for the personnel listed below plus mileage if requested:

Jonathan Blaydes, Meadowbrook and Woodmere School Guidance Counselor  
Workshop: Intervention and Referral Services One-Day Team Training  
SRI & ETTC Building, Galloway, New Jersey  
April 27, 2017  
Fee: \$178.00                      Mileage: \$41.54

Debra Nappi, Supervisor Special Services  
Workshop: 2017 Anti-Bullying and School Safety Conference  
Richard Stockton University, Campus Center  
Galloway City, New Jersey  
May 24<sup>th</sup> & 25<sup>th</sup>, 2017  
Fee: \$225.00                      Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2016-2017

Meadowbrook School  
Grade: 1<sup>st</sup> (23 students), (18 students) (19 students) (20 students) (20 students)  
Memorial School Greenhouse, Eatontown, New Jersey  
May 1, May 2, May 3, May 4<sup>th</sup>, and May 5, 2017  
2 chaperones each day

Memorial Middle School  
Grade: 7<sup>th</sup> & 8<sup>th</sup> (20 students)  
Manasquan Reservoir  
Manasquan, New Jersey  
May 15, 2017  
2 chaperones

3. BE IT RESOLVED to approve the following course reimbursements for the 2017-2018 school year:

#4 Danna Valenti, Meadowbrook Teacher  
Course: EDUC6610 Teacher as Professional  
Walden University, Summer 2017, 3 credits  
Not to exceed the amount of \$400.00

#5 Lindsay DeVito, Meadowbrook Teacher  
Course: EDUC6610 Teacher as Professional  
Walden University, Summer 2017, 3 credits  
Not to exceed the amount of \$2,067.00

4. BE IT RESOLVED to approve the placement and transportation of case #51 at the Regional Day School in Jackson commencing on April 24, 2017 and continuing through the remainder of the 2016-2017 school year at a cost of \$66,500 (pro-rated).
5. BE IT RESOLVED to approve case #7 at the Tinton Falls School District to add 1:1 aide for two periods per day commencing on February 28, 2017 at a cost of \$3,585.00 for the 2016-2017 school year.

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller and Ortiz  
Nay: None

## Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mr. Ortiz.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following personnel as a substitute teacher for the 2016-2017 school year:

Gerald Brady (pending criminal history clearance)

2. BE IT RESOLVED to approve the following Curriculum Writing Committee members not to exceed thirty (30) hours per person at a rate of \$37.00 per hour. This work needs to be completed by June 30, 2017.

Science Curriculum Writing Committee (K – 4):

Jamie Johnson	Kindergarten
Laura Neary	1 <sup>st</sup> Grade
Jeanine DeFilippis	2 <sup>nd</sup> Grade
Michael Boxer	3 <sup>rd</sup> Grade
Stephanie D'Agnese	4 <sup>th</sup> Grade



Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller and Ortiz  
Nay: None  
Absent: Siino

#### Operations

There was no report from the Committee Chairperson.

#### Technology

There was no report from the committee chairperson.

#### Safety & Security

There was no report from the Committee Chairperson.

#### Negotiations

Mr. English thanked Mr. Fitterer and Mrs. Cioffi for executing a speedy contract.

Mr. Fitterer presented the following Resolutions, seconded by Mr. Ortiz.

Resolution of the Board of Education of the Borough of Eatontown and the Eatontown Administrators Association Adopting and Ratifying the Collective Bargaining Agreement

1. BE IT RESOLVED by the Board of Education of the Borough of Eatontown that the Collective Bargaining Agreement between the Eatontown Board of Education and the Eatontown Administrators' Association dated April 24, 2017, for the school years 2017-2018, 2018-2019, 2019-2020, including salary schedules, be adopted and ratified by the Eatontown Board of Education; and

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute said Collective Bargaining Agreement; and

BE IT FURTHER RESOLVED that the Superintendent and the School Business Administrator are authorized to take all steps to implement said Collection Bargaining Agreement.

Aye: Bennett, English, Fitterer, Flynn, Lawson, Martinock, Miller and Ortiz  
Nay: None  
Absent: Siino

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Items for Discussion

Mr. Fitterer mentioned there will be an Eatontown Foundation for Excellence in Education meeting on May 2, 2017 and encouraged anyone that is interested to attend.

Mr. English stated Fort Monmouth and Howard Commons revitalization are waiting on permits.

Other Business from The Board

There was no other business.

Meeting Opened to the Public

Mr. Bennett motioned to open the meeting to the seconded by Mr. Fitterer.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mr. Lawson motioned to close the meeting to the Public, seconded by Mrs. Miller.

Upon call of the question, the motion passed unanimously.

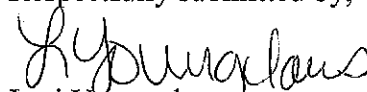
Adjournment

8:27 p.m.

Mrs. Martinock motioned to adjourn the meeting, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Respectfully submitted by,



Lori Youngclaus  
Board Secretary