

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
October 30, 2017
Minutes

Mr. Robert English, Board President read the following: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 6, 2017, in the Asbury Park Press and sent to the Atlanticville on January 6, 2017, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag

All pledged allegiance to our Flag.

Roll Call

The meeting was called to order with the following members in attendance: Messrs. English, Fitterer, Lawson and Ortiz, and Mmes. Flynn and Martinock. Messrs. Bennett and Siino and Mrs. Miller were absent. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq., Board Attorney.

Presentations

Introduction of Board Candidates

Three Seats for Full Three Year Term

1. Debbie Martinock
2. Shellie Miller
3. Mark Regan, Jr.

Mrs. Martinock and Mr. Regan, Jr. each addressed the Board and the public and gave a brief description of their qualifications and reasons why they want to become a Board Member. Mrs. Miller was not present.

Superintendent's Report

Mr. Scott T. McCue gave the following report:

1. The District Mission Statement needed to be tweaked to reflect the changes in the State Academic Standards.
2. The HIB Report was revised to reflect new information that was sent to my office today.

Mr. Lawson presented the following Resolution, seconded by Mrs. Martinock.

BE IT RESOLVED to accept the Superintendent's Report for October 2017.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: English, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nay: None

Absent: Bennett, Miller and Siino

Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mr. Ortiz.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of October 16, 2017, be approved as attached.

Aye: English, Flynn, Lawson, Martinock and Ortiz

Nay: None

Abstain: Fitterer

Absent: Bennett, Miller and Siino

Meeting Opened to The Public

Mr. Ortiz motioned to open the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Meeting Closed to the Public

Mrs. Martinock motioned to close the meeting to the Public, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that since the last Board of Education Meeting there has not been a Finance Committee Meeting. He added that Brown and Brown Benefit Advisors are working with the Business Office to begin transition from the State Health Benefits Plan to the Health Insurance Fund in January 2018. Lori Youngclaus, Business Administrator, and the Business Office Team are working on completing the Application for State School Aid Report. This report helps to determine our state aid in the future. Also, the districts audit is completed, although we have not yet received the final report. We are hoping to get Robert Allison from Holman, Frenia and Allison, to give us a presentation at a November 2017 meeting.

Mr. Lawson presented the following Resolution, seconded by Mr. Fitterer.

1. BE IT RESOLVED to approve the attached transfer list dated October 30, 2017, covering appropriation transfers in the 2017-2018 General Funds Budget. Said transfers shall result in no change in the total original appropriations.
2. BE IT RESOLVED that the Certified List of Bills in the amount of \$2,649,678.29 dated October 30, 2017, be approved as enclosed.
3. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of August 31, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of August 31, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending August 31, 2017.
5. BE IT RESOLVED by the Eatontown School District that Lori Youngclaus is hereby appointed as Fund Commissioner to the Schools Health Insurance Fund, effective October 16, 2017 to represent the Eatontown Board of Education.

BE IT FURTHER RESOLVED that Scott T. McCue be and is appointed as Alternate Fund Commissioner to the School Health Insurance Fund effective October 16, 2017.

6. BE IT RESOLVED to approve the payment of \$43,718.16 to Sodexo Inc. & Affiliates for the cost of food service operations for the month of September, as per the district's contact agreement.

Aye: English item #1 all except staples bill an items 2-5 only, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nay: None

Abstain: English - item #1 staples bill only and item #6

Absent: Bennett, Miller and Siino

Educational Resources

Mrs. Flynn presented the following Resolution, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:

Revised

Christina Sorbara, Woodmere School Teacher

Workshop: Developing Individual Discrete Trail Programs Based on VBMAPP Assessment, Rahway, NJ

October 26 & 27, 2017.

Fee: \$195.00

Mileage: \$48.10

Laura Buono, Vetter School Teacher

Workshop: Cross-Curricular Literacy

November 2, 2017

Monmouth Mall, Eatontown, NJ

Fee: 0

Mileage: Not Requested

Liz Cleerdin, Social Worker

Workshop: Fostering Social Skills Development in Children with ADHD,

Monmouth Mall, Eatontown, NJ

November 3, 2017

Fee: 0

Mileage: Not Requested

Amanda Gilsey, Guidance Counselor

Workshop: Fostering Social Skills Development in Children with ADHD,

Monmouth Mall, Eatontown, NJ

November 3, 2017

Fee: 0

Mileage: Not Requested

Jamie Johnson, Vetter School Teacher

Workshop: Observation of Reading Specialists

Wayside School, Ocean Township, NJ

November 13, 2017

Fee: 0

Mileage: Not Requested

Michael Boxer, Woodmere School Teacher
Workshop: Guided Math Conference, New Brunswick, NJ
November 28 & 29, 2017
Fee: \$399.00 Mileage: Not Requested

Erica Huhn, Woodmere School Teacher
Workshop: Guided Math Conference, New Brunswick, NJ
November 28 & 29, 2017
Fee: \$399.00 Mileage: Not Requested

Amie Hutting, Woodmere School Teacher
Workshop: Guided Math Conference, New Brunswick, NJ
November 28 & 29, 2017
Fee: \$399.00 Mileage: \$51.51

Jill Moberg, Woodmere School Teacher
Workshop: Guided Math Conference, New Brunswick, NJ
November 28 & 29, 2017
Fee: \$399.00 Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2017-2018 school year:

Vetter School
6th Grade (115 students)
Count Basie Theatre, Red Bank, NJ
February 12, 2018
13 Chaperones

Vetter School
6th Grade (115 students)
Medieval Times, Lyndhurst, NJ
June 14, 2018
13 Chaperones

3. BE IT RESOLVED to approve the QSAC SOA (Statement of Assurance) for the 2017-2018 for Instruction and Program, Fiscal, Governance, Personnel and Operations as prepared by the Superintendent, Business Administrator, and reviewed by the Board of Education. Approval is required prior to submission and the on-site by the Monmouth County Office Department of Education. A copy is held in the Superintendent's Office.
4. BE IT RESOLVED to approve the following course reimbursement for the 2017-2018 school year:

#6 Sara English, Vetter School Teacher
Course: EDS-580 Research Seminar in Autism
Monmouth University, Spring 2018
Not to exceed the amount of: \$400.00

5. BE IT RESOLVED to accept Case #26 and Case #27 from Asbury Park School District beginning September 7, 2017 for the 2017-2018 school year at an annual tuition rate of \$16,644 for Case #26 and \$14,544 for Case #27. Asbury Park Board of Education will pay the full tuition cost.
6. BE IT RESOLVED to accept Case #30 from the Long Branch School District beginning September 7, 2017 for the 2017-2018 school year at an annual tuition rate of \$16,644. The Long Branch Board of Education will pay the full tuition cost.
7. BE IT RESOLVED to approve the tuition contract with the Neptune School District for Case #31, beginning September 18, 2017 for the 2017-2018 school year at the pro-rated tuition amount of \$12,700.00.
8. BE IT RESOLVED to approve the placement of Case #29 at the Children's Center of Monmouth County, beginning October 10, 2017 for the 2017-2018 school year at a cost of \$64,544.16 (pro-rated).
9. BE IT RESOLVED to accept the donation of a Weber upright piano from Mrs. Twila C. Liggett, an Eatontown resident and producer of the original Reading Rainbow, by the Board of Education as outlined in Board Policy No. 7230, and that this piano will be used by the Memorial School Music Department.

BE IT FURTHER RESOLVED that the Superintendent of Schools, Scott T. McCue, will forward an appropriate letter of appreciation to Mrs. Liggett for her generous donation.

Aye: English, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nay: None

Absent: Bennett, Miller and Siino

Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mr. Lawson.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve Robert Guillano as Substitute Breakfast Program Moderator at the Memorial School for the 2017-2018 school year, for 20 minutes per day at a rate of \$39.00 per hour when breakfast services are available on an as needed basis.

2. BE IT RESOLVED to accept with regret the retirement of **CECILY COMANDINI**, Speech/Language Specialist, effective January 1, 2018.

WHEREAS, **CECILY COMANDINI** has been a staff member for over 10 years in the Eatontown Public School District; and

WHEREAS, **CECILY COMANDINI** will retire from active employment in the Eatontown School District, effective January 1, 2018;

WHEREAS, **CECILY COMANDINI** has influenced and enriched the lives of our students through her genuine concern for children; and

WHEREAS, she has given unselfishly of her time, talent and professional competence to the Eatontown School District and Community; now, therefore,

BE IT RESOLVED that the Eatontown Board of Education accept the retirement of **CECILY COMANDINI** with regret, effective January 1, 2018, and further commend her for her dedicated service to the students of the Eatontown Public Schools; and

BE IT FURTHER RESOLVED that the Board, Administrators and Staff extend to her much happiness and good health in her retirement; and

BE IT FURTHER RESOLVED that the Superintendent of Schools will forward an appropriate letter of commendation and retirement to **CECILY COMANDINI** for her dedication and service.

3. BE IT RESOLVED to approve Michael Rosa, Vetter School Music Teacher as the Music Director for the 2017-2018 Memorial School Play on an as needed basis at a rate of \$39.00 per hour not to exceed \$2,500.00.

Aye: English, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nay: None

Absent: Bennett, Miller and Siino

Operations

Mr. Fitterer asked for clarification on the fixed cost resolution, Mrs. Youngclaus explained the differences between cost reimbursement basis and fixed price basis.

Mr. Ortiz presented the following Resolutions, seconded by Mrs. Flynn.

1. BE IT RESOLVED to donate a 1999 16-passenger yellow school bus to the Borough of Eatontown. This vehicle is being donated to another government entity as permitted by law.

2. Cost Reimbursement for Food Service Management Services works best for the Eatontown School District

Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a "Cost Reimbursement Basis" to a "Fixed Price Basis" for contract awards, and

Whereas, the Eatontown Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the Eatontown Board of Education credits the current "Cost Reimbursement" procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Eatontown Board of Education declares that the "Fixed Price" procurement system would dramatically reduce the school district's ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Eatontown Board of Education further declares that the "Fixed Price" procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Eatontown Board of Education further declares that the "Fixed Price" procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the Eatontown Board of Education rejects the Department of Agriculture's underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the Eatontown Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either "Cost Reimbursement" or "Fixed Price" as the basis for contract awards.

Now Therefore be it Resolved, that the Eatontown Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a "Fixed Price" basis and allow the option of continuing to use a "Cost Reimbursement procurement model"; or in the alternative , a "Fixed Price" procurement method, and

Be It Further Resolved that copies of this resolution shall be forward to: New Jersey Association of School Business Officials, New Jersey Secretary of Agriculture (369 S. Warren St., Trenton, NJ 08608) Local Legislators, NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

Aye: English, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nay: None

Absent: Bennett, Miller and Siino

Technology

There was no report from the Committee Chairperson.

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

There was no report from the Committee Chairperson.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Items for Discussion

Mr. Lawson suggested that the Board Meetings be moved to 7:00 p.m. A discussion ensued among the Board Member. Mr. Collins suggested the topic be postponed until all Board Members are able to join the discussion

Mr. English gave an updated on the Fort Monmouth Economic Revitalization Authority.

Mr. Fitterer questioned if we should be worried about overcrowding.

Mr. English stated that the realignment of the schools has alleviated that worry.

Mr. McCue stated that our enrollment is the lowest in seven years.

A discussion ensued among the Board Members.

Mrs. Martinock and Mr. Fitterer questioned the issues of the late buses.

Mr. Collins urged the Board Members to communicate to the parents that are voicing their concerns to the Board Members themselves be instructed to call Cindy Carretta, Transportation Coordinator directly.

It was decided that the Board Members would receive updates periodically.

Other Business from The Board

Monday & Tuesday	November 6 - 7, 2017	Parent-Teacher Conferences Afternoon & Evening One-Session Days for Students
Wednesday	November 8, 2017	One-Session Day for Students & Staff
Thursday	November 9, 2017	NJEA Convention - Schools Closed
Friday	November 10, 2017	NJEA Convention - Schools Closed
Wednesday	November 22, 2017	Thanksgiving Recess - One-Session Day for Students & Staff
Thursday & Friday	November 23 - 24, 2017	Thanksgiving Recess - Schools Closed

Meeting Opened to the Public

Mr. Ortiz motioned to open the meeting to the public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Flynn.

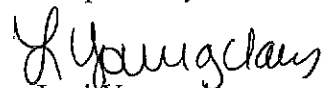
Upon call of the question, the motion passed unanimously.

Adjournment
8:11 p.m.

Mrs. Martinock motioned to adjourn the meeting, seconded by Mr. Lawson.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,



Lori Youngclaus
Business Administrator