

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
November 27, 2017
Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 6, 2017, in the Asbury Park Press and sent to the Atlanticville on January 6, 2017, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Roll Call The meeting was called to order with the following members in attendance: Messrs. English, Fitterer, Lawson and Ortiz, and Mmes. Flynn, Martinock and Miller. Mr. Bennett and Mr. Siino were absent. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq., Board Attorney.

Pledge to The Flag – All pledge allegiance to the Flag

Presentation

“2016-2017 Audit Report” Presented by Mathew Holman of Holman Frenia Alison P.C.

Mr. Holman stated that the audit report for the 2016-2017 school year was completed. He continued by saying that the financial books were well kept, in compliance with state regulations, and there were no recommendations. Mr. Holman also stated the District will apply for a “Certificate of Excellence”.

Superintendent’s Report

Mr. McCue stated the following:

Congratulations to the Business Office team for a successful audit report with no recommendations. Special thanks to Mrs. Youngclaus, Mrs. Miller, Mrs. Courtney, and Mrs. Carretta for their help, support, and hard work."

Mr. Ortiz presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED to accept the Superintendent's Report.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: Fitterer, English, Flynn, Lawson, Martinock, Miller and Ortiz

Nay: None

Absent: Bennett and Siino

Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of November 13, 2017, be approved as attached.

Aye: Fitterer, English, Flynn, Lawson, Martinock and Ortiz

Nay: None

Abstain: Miller

Absent: Bennett and Siino

Meeting Opened to The Public

Mrs. Miller motioned to open the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Meeting Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that the committee met before the meeting tonight and discussed the audit and extended a thank you to Mr. McCue, Mrs. Youngclaus and the Business Office for their hard work and dedication.

Mr. Lawson presented the following Resolution, seconded by Mr. Fitterer.

1. BE IT RESOLVED to approve the attached transfer list dated November 27, 2017, covering appropriation transfers in the 2017-2018 General Funds Budget. Said transfers shall result in no change in the total original appropriations.
2. BE IT RESOLVED that the Certified List of Bills in the amount of \$2,831,249.11 dated November 27, 2017, be approved as enclosed.
3. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of September 30, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of September 30, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending September 30, 2017.
5. BE IT RESOLVED to approve the payment of \$38,981.45 to Sodexo Inc. & Affiliates for the cost of food service operations for the month of October, as per the district's contact agreement.
6. BE IT RESOLVED that the Eatontown Board of Education hereby accepts the 2017 Safety Grant Award from New Jersey School Boards Association Insurance Group – MOCSSIF SubFund in the amount of \$7,374.00.
7. BE IT RESOLVED that the Eatontown Board of Education accept and approve the Eatontown School District Comprehensive Annual Financial Report/Audit for the 2016-2017 school year with no recommendations.

Aye: Fitterer, English item #1, #2 all except staples bill, #3, #4, #6 and #7,
Flynn, Lawson, Martinock, Miller and Ortiz

Nay: None

Absent: Bennett and Siino

Abstain: English item # 2 staples bill only and item #5

Educational Resources

Mrs. Miller presented the following Resolution, seconded by Mrs. Martinock.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:

Nicole Faas, Social Worker

Workshop: Behavior Intervention Plans for Students with Challenging Behaviors, Monmouth Mall, Eatontown, NJ

November 14, 2017

Fee: 0

Mileage: Not Requested

Nicole Faas, Social Worker

Workshop: Been There Done That, Now What?!? Avoiding Power Struggles and De-escalating Behavior, Monmouth Mall, Eatontown, NJ

November 27, 2017

Fee: 0

Mileage: Not Requested

Doug Hughes, Memorial Teacher

Workshop: 2018 Annual NJAHPEPD Convention, Long Branch, NJ

February 27th & 28th

Fee: \$120.00

Mileage: Not Requested

Lucy Craig, Meadowbrook School Nurse

Workshop: Practical Strategies to Address the Challenges of Today's School Nurse, Middletown, NJ

November 30, 2017

Fee: \$259.00

Mileage: \$5.08

Revised

Stephanie Brady, Woodmere Speech Therapist

Workshop: Prompt II – Bridging, Morris-Union Jointure Commission, New Providence, NJ

April 16 – 18, 2018

Fee: \$875.00

Mileage: \$96.16

2. BE IT RESOLVED to approve the following field trips for the 2017-2018 school year:

Memorial School

7th & 8th Grade (50 students)

Monmouth Teen Arts Festival, Brookdale Community College, Lincroft, NJ

March 16, 2018

4 Chaperones

3. BE IT RESOLVED to approve the submission of the Elementary and Secondary Education Act (ESEA) grant application for the fiscal year 2018 in the following amounts:

Title I	Part A	\$379,894
Title II	Part A	\$ 55,407
Title III		\$ 59,481
Title III Immigrant		\$ 3,995
Title IV Part A		\$ 10,000
Total Allocations		\$508,777

These amounts include non-public schools allocations, carryover funds, and consortium allocations, pending Office of Grants Management approval. As per program and budget allocations prepared by Tara Micciulla, Director of Elementary and Secondary Education, pending the availability of funds, as per notification of the New Jersey Department of Education. (A copy of this resolution and application will be sent to the New Jersey Department of Education, Office of Grants Management, Trenton, New Jersey.)

4. BE IT RESOLVED to approve the tuition contracts with the Long Branch Board of Education for the 2017 – 2018 school year for case #35 in the amount not to exceed \$10,630, Case # 36, #37 & #38 in the amount not to exceed \$13,294 and case # 39 in the amount not to exceed \$14,128.

Aye: Fitterer, English, Flynn, Lawson, Martinock, Miller and Ortiz

Nay: None

Absent: Bennett and Siino

Personnel

Mrs. Martinock stated that the next committee meeting date will be December 5, 2017.

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following staff member for appointment for the winter sport coaching position for the 2017-2018 school year. This stipend is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement:

Varsity Cheerleading Co Advisor	Alyssa Amato*	\$1,464.50
Varsity Cheerleading Co Advisor	Tiffany Martino*	\$1,464.50
	*pending MCSC	

2. BE IT RESOLVED to approve Linda McNelis as home instruction teacher for a Memorial School student, Case Number 34. Home instruction will begin on November 28, 2017 and continue until the student can return to school. The home instruction teacher will provide 10 hours of instruction per week and be paid at the rate of \$39.00 per hour.
3. BE IT RESOLVED approve Lindsay Szatkowski as home instruction teacher for a Meadowbrook student, Case Number 40. Home instruction will begin on November 28, 2017 and continue until the student can return to school. The home instruction teacher will provide 10 hours of instruction per week and be paid at the rate of \$39.00 per hour.
4. BE IT RESOLVED to appoint Alexa DellaMonica as a Special Education Teacher at Woodmere School beginning January 2, 2018, or until released from her former district, for 2017-2018 school year at a salary of \$55,564 (pro-rated), BA Step 1, pending criminal history clearance. This salary is in accordance with the 2014-2018 Board of Education/Eatontown Education Association Collective Bargaining Agreement.
5. BE IT RESOLVED to appoint Lauren Piccarelli as a Speech Language Therapist beginning January 2, 2018, or until released from her former district, for 2017-2018 school year at a salary of \$59,569 (pro-rated), MA Step 1, pending criminal history clearance. This salary is in accordance with the 2014-2018 Board of Education/Eatontown Education Association Collective Bargaining Agreement.
6. BE IT RESOLVED to approve the following leave of absence for Robert Pillis, School Bus Driver, as follows:

Leave of Absence (unpaid)
December 1, 2017 to January 1, 2018

Aye: Fitterer, English, Flynn, Lawson, Martinock, Miller and Ortiz

Nay: None

Absent: Bennett and Siino

Operations

Mr. Ortiz presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the School Bus Emergency Evacuation Drill Reports for the Eatontown Public Schools as follows:

Vetter & Memorial Schools	November 14 & 15, 2017, 7:20 a.m.
Woodmere Elementary School	November 14 & 15, 2017, 8:05 a.m.
Meadowbrook Elementary School	November 14 & 15, 2017, 8:05 a.m.

Aye: Fitterer, English, Flynn, Lawson, Martinock, Miller and Ortiz
Nay: None
Absent: Bennett and Siino

Technology

There was no report from the Committee Chairperson.

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

Mr. Fitterer stated that the Committee met right before the meeting tonight for an informal meeting with the leadership team of the Eatontown Educators Association. In attendance was Mr. Ortiz, Mr. English, Mr. Fitterer, Mr. McCue along with Mrs. Brockriede, Mrs. Bilotti and Ms. McNelis. The purpose of the meeting was to establish the work frame for the next round of contract negotiations. The next meeting will be in the near future.

Student Activities, Recreation & Development

Mrs. Flynn stated that the committee will be meeting in the near future.

Mr. Fitterer questioned the anticipated topics for the meeting.

Mr. McCue stated that at the meeting updates to STEM and school related activities will be some of the items discussed.

Items for Discussion

There were no items for discussion.

Other Business from The Board

Friday	December 15, 2017	One Session Day for Students P.M. In-Service Day for Staff
Monday- Monday	December 25, 2017 to January 1, 2018	Winter Recess - Schools Closed
Tuesday	January 2, 2018	Schools Reopen

Meeting Opened to the Public

Mr. Ortiz motioned to open the meeting to the public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Miller.

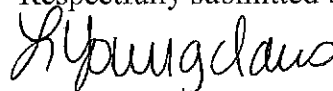
Upon call of the question, the motion passed unanimously.

Adjournment
7:56 p.m.

Mr. Ortiz motioned to adjourn the meeting, seconded by Mr. Lawson.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,



Lori Youngclaus
Business Administrator