

**EATONTOWN BOARD OF EDUCATION**  
**Eatontown, New Jersey**  
**November 13, 2017**  
**Minutes**

Mr. Robert English, Board President read the following: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 6, 2017, in the Asbury Park Press and sent to the Atlanticville on January 6, 2017, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.  
Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Roll Call            The meeting was called to order with the following members in attendance: Messrs. Bennett, English, Fitterer, Lawson and Ortiz, and Mmes. Flynn and Martinock. Mr. Siino and Mrs. Miller were absent. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq., Board Attorney.

Pledge to The Flag – Led by the 6<sup>th</sup> Grade Vetter Students

Student Council Liaison Officer      Sofia Roman, President

Good evening Board Members and Eatontown citizens, a lot has happened in the past couple of weeks at Memorial School. To start off we received the results of the school wide door decorating contest. From 7<sup>th</sup> grade we had Mrs. Williscroft's homeroom, and from 8<sup>th</sup> grade Mrs. Yanstick's. The students worked extremely hard in the time they had and it really showed in their creations. Our National Junior Honor Society was nominated and inducted, they have great projects planned for this year that will start very soon. Along with the NJHS, our annual play is kicking into gear. Auditions and the cast list for Memorial rendition of Seussical the Musical were held and posted at the end of October. Rehearsals are already underway and I hope all of you come out to see it in January. The 2017-2018 basketball season is starting this week with boys and girls tryouts being held. This winter will be filled with lots of school activities and I can't wait to share their success with you.

## Election Results

<u>3 Seats for a Three-Year Term</u>	<u>Total Votes – (Unofficial Results)</u>
Debbie Martinock	1,673
Shellie Miller	1,671
Mark Regan, Jr.	1,746

Superintendent's Report - Mr. Scott T. McCue gave the following report:

### Memorial School

- The math classes created coordinate plane graphs to celebrate the Halloween holiday. Additionally, students created an anti-bullying graph using real-life statistics as well as student enrollment in each of the four schools. Google Apps was used to create and save these projects.
- The Spanish classes prepared for the Annual Day of the Dead celebration, by continuing to add to Rubicon Atlas with various curriculum additions.

### Meadowbrook School

- Meadowbrook students in Grades 1 and 2 began their Walk to Read Program on October 16<sup>th</sup>. The students were given beginning of the year benchmark assessments and put into groups based on their reading levels and abilities. This program was created to ensure that all of their literacy instructional and learning needs are met.
- On October 23<sup>rd</sup>, Meadowbrook students were treated to a PTA sponsored assembly, Character U, focusing on positive self-talk and mindset skills.
- All Meadowbrook Teachers completed their Student Growth Objectives for the 2017-2018 school year.
- The PTA held their Annual Walk-A-Thon on Friday, October 27<sup>th</sup> to raise money for the various events sponsored during the school year.
- Meadowbrook School staff held their monthly Jeans Day. The proceeds from October went to benefit the Hoercher Family. The Hoerchers are a former Meadowbrook family, their daughter, Kaleigh, has been diagnosed with ALL, Acute Lymphoblastic Leukemia.

### Vetter School

- Throughout the month of October, Vetter School observed several themed weeks. This included the Week of Respect, Fire Prevention Week, Violence Awareness Week, and Red Ribbon Week. The following are highlighted projects done throughout the month: Students wrote poems and short essays on "What Respect Means to Me?"; Students were chosen to share their works over the loud speaker each morning; Ms. Rosati, the School Counselor, did personalized lessons for each class as it relates to tolerance and anti-bullying; Students were treated to an anti-bullying/respect multi-media assembly by Camfel Productions; The Eatontown Fire Department presented a school wide presentation about fire safety; Vetter students and staff dressed in various colors and themes to show a school wide approach towards stopping bullying. Respect Door Decorating Contest happened throughout the month; many classes participated in this new competition.
- On October 18<sup>th</sup>, Vetter School began its after school STEM programs. The fifth grade students began their engineering focus by experimenting on how to create catapults using

house hold items. Each week we will have a different engineering experiment to explore. The sixth grade group began working with robotics and coded messages needed to control them. This unit takes them through building a robot to create a desired action and then learning how to control it through computer coding.

- On Tuesday, October 10<sup>th</sup>, Elevate Education, provided through Title I funding, presented at Vetter School. This was an 80-minute seminar for our 6th-grade students designed to help boost student achievement, improve learning outcomes, and close achievement gaps through improvement of study skills and work habit strategies.
- Throughout the Month of October, Mrs. Gallucci's 6<sup>th</sup> grade class engaged in a program entitled: The Global Read Aloud. Through this program, classrooms around the world are linked in utilizing the interactive technology located in the classrooms to foster real time literary book discussions. So far, Mrs. Gallucci has lead her class through discussions with students from Ottawa, Toronto, and Alabama with more stops on the horizon. More information will be presented in the November district newsletter.

#### Woodmere School

- Woodmere had their annual Halloween Parade which was filled with fun and excitement. All the students looked great in their costumes as they walked around the campus and sang their Halloween Songs. The weather was great and many parent supporters attended to view the festivities. Each class made a class banner to showcase during the parade. The banners reflected some of their personalities as a class, some of the skills they have been working on, and novels they will be reading. Each banner looked great. In addition, Woodmere School held its first annual Pumpkin Estimation Challenge. Each student got a chance to guess the weight of the 3 pumpkins that were brought into the school. The top 3 estimates received a certificate, a gift card, and a choice of their own pumpkin. The students did a great job!
- The teachers at Woodmere School have been focusing on math and science. With the new curriculum that was released this past summer, teachers have been working hard to create new lessons and infuse them with the new math standards. Many lessons and experiments have been a success and are making the students think outside the box. With the Science Fair happening later on in the year, teachers are trying to prepare the students and infuse math and science concepts together. We are looking forward to future experiments and engaging lessons with the students!

#### Special Services

- In October, Child Study Team conducted:
  - Total number of new referrals: 7
  - Total number of evaluations: 6
  - Total number of re-evaluations: 5
  - Total number of identification meetings: 7
  - Total number of IEP meetings: 24
  - Total number of eligibility meetings: 6
- Child Study Team members are providing behavioral supports to the schools and students.

Director of Elementary and Secondary Education

- On October 27<sup>th</sup>, Eatontown Public Schools hosted a Sheltered Instruction training at Memorial's Media Center for Eatontown, Holmdel, and Neptune teachers. Sheltered instruction is an approach to teaching English Language Learners which integrates language and content instruction. The classroom teachers being trained were given strategies and accommodations that will help the English Language Learners in their classrooms. The teachers will receive two more workshops throughout the year. This is a requirement for our Bilingual Waiver. Each year, we must ask for a bilingual waiver from the State Department of Education because we have 20 or more ESL students in our district that speak one particular language.
- On October 30<sup>th</sup>, 12 ESL families attended an evening meeting hosted by the ESL Department. The families were treated to dinner and desserts. After dinner, students were treated to movies and games, while the parents attended a meeting with topics that included what to expect and how to prepare for Parent/Teacher Conferences, an overview of the different report cards, and a presentation on the Parent Portal System and how to utilize it. Another meeting is scheduled for January and will include topics such as the various state mandated tests and how to prepare students for them.
- On October 17<sup>th</sup>, 75 people attended the Title I Family Math Night at Vetter School. Students and their families in the Title I programs at Vetter, Woodmere, and Meadowbrook Schools attended the event. The night began in the All-Purpose Room where families ate pizza and snacks while Mrs. Tara Micciulla presented a Power Point presentation on the Title I program. Students and their families then were able to attend different classrooms set-up throughout the first wing of the building that included a card game room (how to use a deck of cards to play math games), a board game room (math board games), a computer room (students played Math Jeopardy with their families), and a Make and Take room (students made salt dough and used number cookie cutters to practice math facts). At the end of the night, families returned to the All-Purpose Room for door prizes and every student was given a deck of cards to practice the games they learned how to play during the night.

Other News

- Parent/Teacher Conferences were conducted last week.

For the month of October, the district had four out-of-school suspensions at Memorial School, one out-of-school suspension and one in-school suspension at Woodmere School, and four out-of-school suspensions and one in-school suspension at Meadowbrook School. I respectfully submit the Harassment, Intimidation, and Bullying Report and the Superintendent's Report.

Mr. Bennett presented the following Resolution, seconded by Mrs. Martinock.

BE IT RESOLVED to accept the Superintendent's Report and Enrollment Report for October 2017.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: Bennett, Fitterer, English, Flynn, Lawson, Martinock and Ortiz

Nay: None

Absent: Miller and Siino

## Approval of Minutes

Mr. Lawson presented the following Resolution, seconded by Mr. Ortiz.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of October 30, 2017, be approved as attached.

Aye: English, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nay: None

Abstain: Bennett

Absent: Miller and Siino

## Meeting Opened to The Public

Mr. Bennett motioned to open the meeting to the Public, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

## Meeting Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

## Insurance & Finance

Mr. Lawson stated that since our last Board of Education meeting we have not had a Finance Committee meeting. I would like to add once again, that Brown and Brown Benefit Advisors are working with the Business Office to begin the transition from the State Health Benefits Plan to the Health Insurance Fund as of January 1, 2018. And once again mention that our Business Administrator, Lori Youngclaus and the Business Office Team are working on completing the ASSA Report. This report helps to determine our state aid in the future. Also, the Audit Presentation will be provided to the Board of Education on Monday November 27, 2017.

## Educational Resources

Mrs. Martinock presented the following Resolution, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:

Amanda Crann, Woodmere School Teacher  
Workshop: Sheltered Instruction, Memorial School, Eatontown, NJ  
October 27, 2017  
Fee: 0                      Mileage: Not Requested

Jill Moberg, Woodmere School Teacher  
Workshop: Sheltered Instruction, Memorial School, Eatontown, NJ  
October 27, 2017  
Fee: 0                      Mileage: Not Requested

Lily Occhipinti, Meadowbrook School Teacher  
Workshop: Avoiding Power Struggles & De-escalating Behavior, Monmouth Mall, NJ  
November 27, 2017  
Fee: 0                      Mileage: Not Requested

Robin Caroppolo, Memorial School Teacher  
Workshop: 16<sup>th</sup> Annual Council of Holocaust Educators Annual Conference,  
Brookdale Community College, Lincroft, NJ  
December 1, 2017  
Fee: \$50                      Mileage: Not Requested

Michelle Yanstick, Memorial School Teacher  
Workshop: 16<sup>th</sup> Annual Council of Holocaust Educators Annual Conference,  
Brookdale Community College, Lincroft, NJ  
December 1, 2017  
Fee: \$50                      Mileage: Not Requested

Cynthia Carretta, Transportation Coordinator  
Workshop: Transportation Convention, Atlantic City, NJ  
March 22 – 23, 2018  
Fee: \$522.00                      Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2017-2018 school year:

Vetter School  
5<sup>th</sup> Grade (110 students)  
Manasquan Reservoir Environmental Center, Howell, NJ  
May 17, 2018  
10 Chaperones

Vetter School  
5<sup>th</sup> Grade (110 students)  
Liberty Science Center, Jersey City, NJ  
March 1, 2018  
15 Chaperones

3. BE IT RESOLVED to approve the following Monmouth University student for their 15-week Clinical Practice II assignment, January 8, 2018 – April 20, 2018:

Student	Teacher	Grade/Subject
Nicole Lang	Tami Smith	Grade 1 Inclusion: ELA and Mathematics

Aye: Bennett, Fitterer, English, Flynn, Lawson, Martinock and Ortiz

Nay: None

Absent: Miller and Siino

## Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mr. Lawson.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following substitute teachers for the 2017-2018 school year:

Alexandra O'Connor (pending MCSC)

2. BE IT RESOLVED to approve Brooke Mindnich, Meadowbrook School ESL teacher, for appointment for the Adult ESL evening classes for 2017-2018 School Year at a rate of \$38 per hour not to exceed 30 hours. The stipend is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement. Title III Immigrant Funds are being used to support this program.
3. BE IT RESOLVED to approve Denise Caiazza, Vetter School Nurse, for appointment as a nurse and Susan Hartman, Memorial School Nurse, for appointment as a substitute nurse for the Title I Homework Enrichment Club for 2017-2018 School Year at a rate of \$39 per hour. The stipends are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement. Title I Funds are being used to support this club.

Aye: Bennett, Fitterer, English, Flynn, Lawson, Martinock and Ortiz

Nay: None

Absent: Miller and Siino

## Operations

There was no report from the Committee Chairperson.

## Technology

There was no report from the Committee Chairperson.

## Safety & Security

Mrs. Martinock stated that the committee met on November 1, 2017 and discussed a part time safety officers and security camera options.

Mrs. Martinock presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to accept the 2017 Uniform State Memorandum of Agreement between the Eatontown Education & Law Enforcement Officials executed on November 3, 2017, between Scott T. McCue, Superintendent of Schools, and Police Chief Michael Goldfarb. This is in accordance with the N.J.A.C. 6A:16:16-6.2(b)13 through 14.

Aye: Bennett, Fitterer, English, Flynn, Lawson, Martinock and Ortiz

Nay: None

Absent: Miller and Siino

## Negotiations

Mr. Fitterer stated that on November 6, 2017 the Committee met with the Mr. McCue Mrs. Youngclaus and Labor Counsel and discussed where we were with negotiations. The next meeting will take place on November 27, 2017.

## Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

## Items for Discussion

There were no items for discussion.



Other Business from The Board

Wednesday	November 22, 2017	Thanksgiving Recess – One-Session Day for Students & Staff
Thursday & Friday	November 23 - 24, 2017	Thanksgiving Recess - Schools Closed

Meeting Opened to the Public

Mr. Bennett motioned to open the meeting to the public, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public


Mr. Bennett motioned to close the meeting to the Public, seconded by Mrs. Flynn.

Upon call of the question, the motion passed unanimously.

Adjournment  
7:53 p.m.

Mr. Bennett motioned to adjourn the meeting, seconded by Mr. Fitterer.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,  
  
Lori Youngclaus  
Business Administrator