

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
May 7, 2018
Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 5, 2018, in the Asbury Park Press and sent to the Atlanticville on January 5, 2018, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the flag – All pledge allegiance to the flag

Roll Call Roll call showed the following Board Members in attendance: Messrs. English, Fitterer (arrived at 7:12 p.m.) Lawson, Ortiz and Mmes. Flynn and Martinock. Messrs. Regan and Siino and Mrs. Miller were absent. Also in attendance: Mr. Scott T. McCue, Superintendent, Mrs. Lori Youngclaus, Business Administrator/Board Secretary, and Mr. Dennis Collins, Esq.

Superintendent's Report – Mr. McCue gave the following report:

Student Safety Data System Report to the Board of Education and Public
Report #1
July 1, 2017- December 31, 2017

May 7, 2018

Please see the resolution listed under Safety and Security.

State law requires that the Superintendent report semi-annually to the Board of Education and the public on Violence, Vandalism, Weapons, Substance Abuse and Harassment, Intimidation, and Bullying (HIB) as defined by the State of New Jersey from the previous reporting period.

During this reporting period, the district had 1 incident of violence, 0 incidents of vandalism, 0 incidents of weapons, and 0 incidents of substance abuse. It has been noted that the district did experience one less incident in the category of violence, vandalism, weapons, and substance abuse from this reporting period to the last reporting period.

During this reporting period, the district did have five reports of Harassment, Intimidation, and Bullying to investigate. Four of the investigations led to a confirmation of Harassment, Intimidation, and Bullying. The basis of the bullying in each of these cases was Other Distinguishing Characteristics and Mental, Physical, or Sensory Disability. The number of confirmed investigations of Harassment, Intimidation, and Bullying was one lower this reporting period compared to the last reporting period.

All investigations were conducted by the School Anti-Bullying Specialists within the prescribed ten-day investigation period. Disciplinary actions in these cases included in-school suspension, out of school suspension, assignment of demerits, loss of privileges, and detention. Other measures taken have included phone calls to parents, conferences with parents, counseling, change in seat location, review by I&RS Team, review of placement, and monitoring by staff.

Training for Harassment, Intimidation, and Bullying and other measures to reduce HIB were completed for all school staff during the 2011-2012 school year. At the beginning of the school year, all staff receive HIB Training through an online course in Safe Schools. New hires are trained on an ongoing basis through Strauss-Esmay materials or an online video course through Legal One. During this reporting period, all new staff members were trained in HIB policy and procedures. Reminders about Harassment, Intimidation, and Bullying are delivered during staff meetings annually. The schools promote anti-bullying behavior and character education messages through programs such as First Step, Steps to Respect, Responsive Classroom, and the various character traits.

Memorial School

- Students in Mrs. Brockriede's 7th grade Reading classes worked on an end of year Children's Book Project. The purpose of this project was to synthesize multiple skills with content from the school year into one assignment. The project consisted of 5 Phases, Phase 1 provided students with experience writing age appropriate resumes enabling them to outline their skills. Phase 2 exposed students to the interview process. Stages 3-5 gave students experience with team work, planning, and time management. Additionally, while writing a children's book, students received an opportunity to write from an author's perspective and saw the role each story element and literary device plays in the writing process. Students will gain a first-hand account of how authors use these tools to create a functional story. Students will learn the role of characters in a story, the importance of character development, setting, and conflict as well as what happens when these elements are not developed sufficiently in the story.
- Seventh grade Gifted and Talented students participated in the Shore Consortium for Gifted and Talented students. The theme was Music and Movies. On Day One, the students' movies were featured in a film festival. In groups, students also participated in workshops on cinematic makeup, improv, and special effects. On Day Two, G&T students from participating districts produced their own digital music and worked with professional

musicians. This was a culminating event of students' research projects based on famous actors and musicians.

Meadowbrook School

- Tuesday, April 17th, the students at Meadowbrook School were treated to a 45-minute journey through the universe in an inflatable planetarium called, "Sky Dome." Students entered the dome and were introduced to a "star filled" sky through the use of a digital planetarium projector and a laser pointer. Students were guided through the stars of the Northern Hemisphere exactly as they appear on the day of the presentation. Thank you to the PTA for funding this educational program.
- On Saturday, April 21st, Meadowbrook School teamed up with Comcast Cares to create a Science Garden in the center courtyard. A team of volunteers flooded the school to plant, mulch, and paint the courtyard. Flowers also were planted in the front of the school and around the flag pole. A special thank you to Comcast Cares and Mrs. Micciulla for making this volunteer and grant event possible.

Vetter School

- During October's Principal Report, it was reported that Mrs. Gallucci's 6th grade class was enrolled in a program entitled, "The Global Read Aloud." This program links classrooms around the globe using interactive technology to engage students in literacy circles. In March, the much anticipated sequel to the Global Read Aloud book, "The Wild Robot Escapes" was published. Yuanne Chung, one of Mrs. Gallucci's students, recently went to the Brooklyn Library to meet with the Global Read Aloud Author, Peter Brown, for a book signing, reading, and meet the author experience. Upon her return, she presented a signed copy of the new book to the class. The class will begin the next round of literature circles with classrooms around the world throughout the month of May.
- On April 20th, the Vetter PTA held its second annual "Designer Purse Bingo." There were 10 designer bags that were given away to the winners of each bingo game as well as over 75 gift baskets that were raffled off. The event was well attended and all involved had a great night of fun. The proceeds will be used for programs to benefit the students of Vetter School. Thank you to all that participated and helped to make the night such a success.
- During the month of April, Vetter School learned that they won a local contest ran by Rita's Ice for the third year in a row. Since Vetter School was the local school that redeemed the most amount of free ice coupons, Rita's will be providing free ices for all of our students on June 6th, the day of Vetter School's Field Day. Thank you to Rita's and thank you to the students of Vetter School for their participation.

Woodmere

- On Wednesday April 11th, the annual Spring Book Fair was conducted. It lasted for three days and concluded with a great PTA Family Fun Night. Participants had pizza and baked goods, games to play, and lots of other activities for students and adults. It was a fun time for all and nice way to spend time with friends and family.
- On Saturday April 21st, Woodmere School and Comcast Cares teamed up to construct a Sensory Garden for the Preschool classes. Aided by volunteers from the community, the team was able to construct a beautiful area that will be utilized for a long time to come. Seating, instruments, various plants and vegetables, as well as a play space are just some

of the exciting new features of the Sensory Garden. It was a great day with a special thanks to Mrs. Micculla for taking the lead role in this project.

Special Services

- During the month of April, the Child Study Team conducted 7 new referrals, 23 evaluations, 11 re-evaluation planning meetings, 9 identification meetings, 12 eligibility meetings, 24 IEP meetings, and 3 Early Intervention Transition Meetings.

Director of Elementary and Secondary Education

- On April 22nd, the Winter Learning Academy conducted its Awards Luau. Students and families celebrated the morning with breakfast followed by awards for attendance and perfect attendance. This year 82 students participated in the Winter Learning Academy. Students who attended one session had 750 minutes of extra learning time and those students who attended two sessions had 1,650 minutes of extra learning time. During the 10-week program, there were 27 perfect attendance classes, 27 students with perfect attendance, and 31 students with near perfect attendance (only missing 1 session). Prizes were given to students who had perfect and near perfect attendance. Thank you to all the local businesses who contributed to this event.
- Recently, Mrs. Micciulla was asked to be part of the ESSA Performance Based Monitoring Steering Committee. This committee is working to devise a district-level, data-driven monitoring system to shift from “process monitoring” to “results-based monitoring” in an effort to assess to student performance and program effectiveness in the future.

District News

We wish all our teachers and instructional staff a Happy Teacher Appreciation Week.

Thank you for the help, support, and caring that you provide our students daily.

In addition to the Harassment, Intimidation, and Bullying Report and the April Enrollment Report, I report that there were three out-of-school suspensions at Memorial School for the month of April.

Mr. Ortiz presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED to accept the Superintendent’s Report and the Enrollment Report for April 2018.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Ayes: English, Flynn, Lawson, Martinock and Ortiz

Nayes: None

Absent: Miller, Regan and Siino

Abstain: Fitterer

Approval of Minutes

Mr. Lawson presented the following Resolution, seconded by Mrs. Martinock.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of April 23, 2018, be approved as attached.

Ayes: English, Flynn, Lawson, Martinock, Ortiz and Regan

Nays: None

Abstain: Fitterer

Absent: Miller and Siino

Meeting Opened to The Public to Comment On Agenda Items Only

Mr. Ortiz motioned to open the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mrs. Flynn motioned to close the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that the Finance Committee has not met since the last Board Meeting. I would like to add, though, that the District will begin the ordering process for supplies and materials in May with the orders being executed July 1st. These supplies and materials are needed for September 1st. Also, the formal budget presentation was conducted on Monday, April 23, 2018 and the final budget has been approved and sent to the Monmouth County Office.

Educational Resources

Mrs. Martinock presented the following Resolution, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:

Linda McNelis, Memorial School Teacher
Workshop: Memorial School 8th Trip Night Chaperone, Washington D.C.
May 16-18, 2018
Fee: 0 Mileage/Tolls: \$165.40

2. BE IT RESOLVED to approve the following field trips for the 2017-2018 school year:

Vetter School
Grade: Grade 6 Math AAA Club
Wegmans, Ocean, NJ
May 21, 2018
2 Chaperones

3. BE IT RESOLVED to designate Tuesday, June 5, 2018, as a one-session day for Memorial School students only in order that the Annual 6th Grade Orientation may be conducted.

4. BE IT RESOLVED to approve the following Memorial School Graduation activities:

Friday, June 8, 2018, 7:00 p.m. to 9:00 p.m.
8th Grade Graduation Dance, Memorial School Gymnasium

Thursday, June 21, 2018, 7:00 p.m.
8th Grade Commencement Exercises
Monmouth Regional High School Performing Arts Center

5. BE IT RESOLVED to designate Thursday and Friday, June 21 and 22, 2018, as one-session days for students. In addition, Monday, June 25, 2018, will be designated as a one-session day and the last day of school for the 2017-2018 school year for students and staff.

6. BE IT RESOLVED to establish the opening and closing times for full days and one-session days for each school for the 2018-2019 school year:

Hours for Full Days

School	Grades	Open	Close
Memorial	7 - 8	7:50 a.m.	2:19 p.m.
Vetter	5 - 6	7:50 a.m.	2:18 p.m.
Woodmere	3 - 4	8:30 a.m.	2:58 p.m.
	Preschool AM	8:30 a.m.	11:15 a.m.
	Preschool PM	12:05 p.m.	2:50 p.m.
Meadowbrook	K - 2	8:30 a.m.	2:58 p.m.

Hours On One Session Days

School	Grades	Open	Close
Memorial	7 - 8	7:50 a.m.	12:15 p.m.
Vetter	5 - 6	7:50 a.m.	12:10 p.m.
Woodmere	3 - 4	8:30 a.m.	12:50 p.m.
	Preschool AM & PM*	8:30 a.m.	12:05 p.m.
Meadowbrook	K - 2	8:30 a.m.	12:50 p.m.

*The PM Preschool at Woodmere School will be attending the morning session on one-session days.

7. BE IT RESOLVED to approve Colleen Botwin, Monmouth University Student, to conduct her Internship in School Counseling (300 hours) at Memorial Middle School/Vetter School for the Fall 2018 semester under the supervision of Ellyn Breese, Guidance Counselor.

Ayes: English, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nays: None

Absent: Miller, Regan and Siino

Personnel

Mrs. Martinock stated the committee members met with Mr. McCue on May 2, 2018 and discussed staff assignments and renewals.

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. Revised

BE IT RESOLVED to approve the following leave of absence for Lindsay Szatkowski, Meadowbrook School Teacher, as follows:

Disability Phase	April 30, 2018 to June 25, 2018 (paid)
Family Leave of Absence	September 1, 2018 to October 31, 2018 (paid)

2. BE IT RESOLVED to approve Erin Viani, Meadowbrook School Special Education Teacher from Part-time to Full-time Replacement Special Education Teacher at a salary of \$59,569.00 (prorated), MA Step 1, from May 8, 2018 through the end of the 2017-2018 school year. This salary is in accordance with the 2014-2018 Board of Education/Eatontown Education Association Collective Bargaining Agreement.

3. BE IT RESOLVED to approve Nicole Lang as a Part-time Replacement Special Education Teacher at Meadowbrook School at a salary of \$55,564.00 (prorated), BA Step 1, effective May 8, 2018 through the end of the 2017-2018 school year pending receipt of certification. This salary is in accordance with the 2014-2018 Board of Education/Eatontown Education Association Collective Bargaining Agreement.
4. BE IT RESOLVED to appoint Melissa Iwanus as the Art Teacher at Memorial School beginning June 1st or until released from her former district, for the 2017-2018 school year at a salary of \$55,564.00 (prorated), BA Step 1, pending criminal history clearance. This salary is in accordance with the 2014-2018 Board of Education/Eatontown Education Association Collective Bargaining Agreement.
5. BE IT RESOLVED to approve the following substitute teachers for the 2017-2018 school year:

Angelina Calderon (pending MCSC)
 Charlee Helmstetter (pending MCSC)

6. BE IT RESOLVED to approve the following personnel for the Summer Learning Academy held from July 2, 2018-August 2, 2018 at Vetter School, pending approval of Title I funds. Teachers will be working with students at a rate of \$39.00 per hour, not to exceed a total of 72 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement or until a successor agreement has been reached. ESSA Title I funds are being used to support the Summer Learning Academy.

Transition to Kindergarten	Elizabeth Mooney
Kindergarten	Lara Neary
1 st Grade	Jeanine DeFilippis
2 nd Grade	Tara Vazquez
3 rd /4 th Grade Math	Amie Hutting
3 rd /4 th Grade English Language Arts	Michael Boxer
5 th /6 th Grade Math	Laura Barthel
5 th /6 th Grade English Language Arts	Christine Santonello
7 th /8 th Grade Math	Kathleen Bloise
7 th /8 th Grade English Language Arts	Robin Caroppolo
 Substitute Teachers	 Susan Giordano
	Jean DeFilippis
	Laura Buono
	Katie Zuretti
ELL Teacher	Brooke Mindnich
Nurse	Lucy Craig
Substitute Nurse	Denise Caiazza
Guidance Counselor	Ellyn Breese
Art Teacher	Jade Barber

7. BE IT RESOLVED to approve the following personnel as paraprofessionals for the Summer Learning Academy held from July 2, 2018-August 2, 2018 at Vetter School, pending approval of Title I funds. Paraprofessionals will be working with students at the rate designated below, not to exceed a total of 72 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement or until a successor agreement has been reached. ESSA Title I funds are being used to support the Summer Learning Academy.

Debra Samilow	\$19.22 (Step 1)
Phil Macola	\$20.59 (Step 4 - Longevity)
Anne Fienberg	\$20.59 (Step 4 - Longevity)

8. BE IT RESOLVED to approve the following personnel as substitute paraprofessionals for the Summer Learning Academy held from July 2, 2018-August 2, 2018 at Vetter School, pending approval of Title I funds. Paraprofessionals will be working with students at the rate designated below, not to exceed a total of 72 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement or until a successor agreement has been reached ESSA Title I funds are being used to support the Summer Learning Academy.

Cynthia Seary	\$20.59 (Step 4 - Longevity)
Susan Giordano	\$19.96 (Step 3)
Donna Siino	\$20.59 (Step 4 - Longevity)

9. BE IT RESOLVED to approve the following personnel as van drivers and van aides for the Summer Learning Academy held from July 2, 2018-August 2, 2018 at Vetter School, pending approval of Title I funds. Van Drivers and van aides will be working with students at the rate designated below, not to exceed a total of 3 hours per day. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement or until a successor agreement has been reached. ESSA Title I funds are being used to support one driver and one aide.

Stacian Megill – Driver	\$29.99 (Step 4)
Henry Partenfelder – Driver	\$31.08 (Step 5 – Longevity)
Donna Liddick – Aide	\$20.62 (Step 4)

10. BE IT RESOLVED to approve the following personnel for the Extended School Year Program held from July 2, 2018-August 2, 2018 at Vetter School. Teachers will be working with students at a rate of \$39.00 per hour, not to exceed a total of 72 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement or until a successor agreement has been reached.

Preschool Disabled Class-Christina Sorbara
LLD Class, Grades 1, 2-Jan Stulich
LLD Class, Grade 3, 5-Alexa DellaMonica
LLD Class, Grades 5, 6, 7-Janet Venezia
Speech Therapist-Stephanie Brady

11. BE IT RESOLVED to approve the following personnel as paraprofessionals for the Extended School Year Program held from July 2, 2018-August 2, 2018 at Vetter School. Paraprofessionals will be working with students at the rate designated below, not to exceed a total of 72 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement or until a successor agreement has been reached.

Jeanne Suffil	\$19.96 (Step 3)
Jennifer Glavin	\$19.59 (Step 2)
Inez Bruno	\$19.59 (Step 2)
Siobhan Sullivan	\$19.96 (Step 3)
Susan Gnadinger	\$20.59 (Step 4 - Longevity)
Lisa Bowe	\$19.96 (Step 3)
Joann Vega	\$20.33 (Step 4)

12. BE IT RESOLVED to approve the following salaries for the members of the Eatontown Education Association (teachers, paraprofessionals, clerical assistants, transportation bus/van drivers/aides and secretaries) at their listed step and salary for the 2018-2019 school year based upon the 2014-2018 Collective Bargaining Agreement between the Eatontown Board of Education and the Eatontown Education Association or until a successor agreement has been reached. (Attachment C1)

13. BE IT RESOLVED to approve the following salaries for the members of the Eatontown Administrators Association at their listed salary for the 2018-2019 school year. These salaries are in accordance with the 2017-2020 Collective Bargaining Agreement between the Eatontown Board of Education and the Eatontown Administrators Association. (Attachment C2)

14. BE IT RESOLVED to approve the following salaries for the non-aligned employees for the 2018-2019 school year. (Attachment C3)

15. BE IT RESOLVED to appoint Ms. Deborah Trainor as Treasurer of School Monies for the Eatontown Public School District as of July 1, 2018 for the 2018-2019 school year at an annual stipend of \$4,913.10. This contract can be found on file in the Business Office.

Ayes: English, Fitterer, Flynn, Lawson, Martinock and Ortiz
Nays: None
Absent: Miller, Regan and Siino

Operations

Mr. Ortiz presented the following Resolutions, seconded by Mrs. Flynn.

1. Award of Contract - Maintenance and Custodial Operations Services Contract for the 2018-2019 and 2019-2020 school years.

WHEREAS, upon attorney review of the bid documents reveals Temco Service Industries, Inc. d/b/a ATALIAN Global Services is the lowest responsible bidder for Option 2, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education for the Borough of Eatontown, that a contract for the provision of Maintenance and Custodial Operations Services Contract for the 2018-2019 and 2019-2020 school years, is hereby awarded to Temco Service Industries, Inc. d/b/a ATALIAN Global Services in the amount of \$1,526,388.00, for Option 2, for two years.

Ayes: English, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nays: None

Absent: Miller, Regan and Siino

Technology

There was no report from the Committee Chairperson.

Safety & Security

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

BE IT RESOLVED to approve the Student Safety Data System Report #1 (formerly the Electronic Violence & Vandalism Reporting System Data and HIB-ITP Report) for the 2017-2018 school year as presented by Mr. Scott T. McCue, Superintendent of Schools.

January 1, 2017 – June 30, 2017						July 1, 2017 – December 31, 2017				
School	Violence	Vandalism	Weapons	Substance Abuse	HIB	Violence	Vandalism	Weapons	Substance Abuse	HIB
Meadowbrook	0	0	0	0	0	0	0	0	0	0
Memorial	1	1	0	0	4	1	0	0	0	3
Vetter	0	0	0	0	1	0	0	0	0	0
Woodmere	0	0	0	0	0	0	0	0	0	1
Total	1	1	0	0	5	1	0	0	0	4

Ayes: English, Fitterer, Flynn, Lawson, Martinock and Ortiz

Nays: None

Absent: Miller, Regan and Siino

Negotiations

Mr. Fitterer stated that on April 26, 2018 there was a formal meeting with the EEA leadership, proposals were exchanged and are in the review process. The next meeting will be on May 10, 2018.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Items for Discussion

Mr. McCue presented the Board with the Atra Janitorial Supply Co. and Enviro-Solutions, for the Memorial Middle School. This is a certificate of improving the health and safety risks of students, teachers and faculty and visitors by cleaning with UL Ecologo Certified Products, which meet environmental standards for industrial and institutional; cleaners based on their reduced human and aquatic toxicity and reduced smog potential.

Mr. Primiani elaborated on the steps his department is taking to ensure all buildings are following suit.

Other Business from The Board

None

Meeting Opened to the Public

Mrs. Martinock motioned to open the meeting to the public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Flynn.

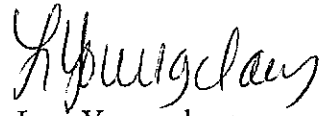
Upon call of the question, the motion passed unanimously.

Adjournment
7:23 p.m.

Mr. Fitterer motioned to adjourn the meeting, seconded by Mrs. Martinock.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "LYoungclaus", written in a cursive style.

Lori Youngclaus
Business Administrator