

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
March 26, 2018
Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 5, 2018, in the Asbury Park Press and sent to the Atlanticville on January 5, 2018, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag All pledge allegiance to the Flag

Roll Call Roll call showed the following Board Members in attendance: Messrs. English, Fitterer (arrived 7:02 p.m.), Lawson, Ortiz, Regan and Siino (arrived 7:02 p.m.), Mmes. Flynn, Martinock and Miller. Also in attendance: Mr. Scott T. McCue, Superintendent, Mrs. Lori Youngclaus, Business Administrator/Board Secretary, and Mr. Dennis Collins, Esq.

Student Council Liaison Officer

Sofia Roman, President

Good evening everyone, so much has happened in the past month at Memorial School. To start off, two of our annual fundraisers took place, the Pennies for Patients charity all for Memorial homerooms to bring in money that will aid in the research for Leukemia and Lymphoma, with the winning homeroom earning a pasta party courtesy of the Olive Garden Restaurant. We also held our Superhero Day which took place in order to raise money for two local boys who have a rare terminal blood disease. Our students raised \$571 to wear their favorite superheroes shirt and send the boys on a wonderful surprise trip. Along with numerous other schools across the country, Memorial organized a walkout to honor the 17 students killed in the heartbreaking Florida school shooting on March 14th. It was a great way to not only honor those students, but encourage those in Memorial to pursue kindness. Spring sports at Memorial are off to a fairly slow start due to the never ending winter weather. Currently, our baseball and softball teams have yet to play on their home fields and track tryouts are being held indoors. Spring weather is in the minds of all

our athletes right now. Since it is now technically spring, our 8th graders have several big events coming up in the near future. Permission slips for our annual Washington D.C. trip have been sent out, along with order forms for our graduating t-shirts. Also looming closer is the transition to high school. The results from the Monmouth County Vocational District came in the beginning of March and seven of our very own 8th graders got accepted to the high school of their dreams, the highest amount accepted in years. With all of the events occurring in the past couple of weeks, students are truly looking forward to our upcoming spring break, I know I am. I hope you all have a great vacation.

Presentations

- Eatontown Elks Essay Contest presented by Ms. Kelly Miller, Americanism Chairman of the Eatontown Elks
- Lions Club Peace Poster 2017-2018 Contest Winners presented by Mr. Salvatore Granata and King Lion Ralph Anderson

Superintendent's Report Mr. McCue gave the following report:

New Jersey Senator Vin Gopal will be visiting our District tomorrow. We hope to share some thoughts and ideas with Senator Gopal regarding educational issues pertinent to Eatontown.

This morning I attended the nomination hearing for our New Jersey Commissioner of Education, Dr. Lamont Repollet. Dr. Repollet was the former Superintendent of Asbury Park Schools. Over the years, I have developed a professional relationship with Dr. Repollet and I look forward to working with him in the future.

Tonight is the Tentative Budget approval process. The Tentative Budget reflects needs discussed during our various committee meetings from December to the present. The budget provides resources for the Board of Education goals and objectives in the future.

Mr. Siino presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED to accept the Superintendent's Report for March 2018.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino

Nays: None

Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mr. Ortiz.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of March 12, 2018, be approved as attached.

Ayes: English, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino

Nayes: None

Abstain: Fitterer

Meeting Opened to The Public

Mr. Lawson motioned to open the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson read the following statement: Since our last Board of Education meeting we did have a Finance Committee meeting. It was Thursday, March 22, 2018, at 7:00 p.m. In attendance was Superintendent Scott T. McCue, Business Administrator Lori Youngclaus, Finance Committee Member Ed Fitterer, Board President Bob English and I. We discussed anticipated revenues, 2018-2019 anticipated expenditures, proposed tax rate schedule, debt service, and capital improvements/reserve proposed projects.

Mr. Lawson presented the following Resolutions, seconded by Mr. Siino.

1. Adoption of Tentative Budget for the 2018-2019 School Year

Adoption of Tentative Budget 2018-2019

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2018-2019 Total Expenditures	\$ 21,271,483	\$ 858,837	\$ 1,953,550	\$ 24,083,870
Less: Anticipated Revenues	<u>\$ 5,824,580</u>	<u>\$ 858,837</u>	<u>\$ 664,207</u>	<u>\$ 7,347,624</u>
Taxes to be Raised	<u>\$ 15,446,903</u>	<u>\$ 0</u>	<u>\$1,289,343</u>	<u>\$ 16,736,246</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the All-Purpose Room, Memorial Middle School, 7 Grant Avenue, Eatontown, New Jersey 07724 on **April 23, 2018 at 7:00 p.m.** for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

Travel and Related Expense Reimbursement

WHEREAS, the Eatontown Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed **\$150.00** per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds **\$1,500** in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of **\$25,000** for all staff and Board Members for the 2018-2019 school year.

Adjustment Banked Cap

RESOLVED that the Eatontown Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$154,878 for the purposes of increased security features and special education costs. The district intends to complete said purposes by June 2019.

Capital Reserve Account Withdrawal

**Security Cameras – District Wide
Upgrade of Exterior Light Fixtures – District Wide
Preschool Playground Equipment – Woodmere School
Lighting for Walkway – Vetter School
Lighting for Walkway – Meadowbrook School
Hot Water Heater – Meadowbrook School**

Hallway Door and Construct Frame in Main Office – Meadowbrook School

RESOLVED that the Eatontown Board of Education requests the approval of a capital reserve withdrawal in the amount of \$283,000. The district intends to utilize these funds as follows:

District Wide – Security Cameras	\$100,000
District Wide – Upgrade of Exterior Light Fixtures	93,000
Woodmere School – Preschool Playground Equipment	45,000
Vetter School – Lighting for Walkway	18,000
Meadowbrook School – Lighting for Walkway	12,000
Meadowbrook School – Install New Hot Water Heater	10,000
Meadowbrook School – Install Hallway Door and Frame	<u>5,000</u>
Total	<u>\$283,000</u>

Maintenance Reserve Account Withdrawal

Repainting and Repair of Curb and Parking Lot Lines – District Wide

Refinished of Stages and Gym Floor – District Wide

Replacement of HVAC Coils, Belts, Fan Motors and Compressors – District Wide

Replacement of Fixtures Lens of Interior Lighting – Woodmere

Replacement of Components in Generator – Memorial

RESOLVED that the Eatontown Board of Education requests the approval of a maintenance reserve withdrawal in the amount of \$53,000. The district intends to utilize these funds as follows:

District Wide – Repainting and Repair of Curbs/Parking Lines	\$ 8,000
District Wide – Refinishing of Stages and Gym Floor	10,000
District Wide – Replacement of HVAC Coils, Motors & Compressors	25,000
Woodmere – Replacement of Fixtures Lens of Interior Lighting	5,000
Memorial – Replacement of Components in Generator	<u>5,000</u>
Total	<u>\$ 53,000</u>

Emergency Reserve Account Withdrawal

Security Vestibules – District Wide

RESOLVED that the Eatontown Board of Education requests the approval of an emergency reserve withdrawal in the amount of \$101,000. The district intends to utilize these funds as follows:

District Wide – Security Vestibules	\$101,000
Total	<u>\$101,000</u>

2. BE IT RESOLVED that the Certified List of Bills in the amount of \$1,568,150.53 dated March 26, 2018, be approved as enclosed.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino
Nayes: None

Educational Resources

Mrs. Miller presented the following Resolution, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:

Scott T. McCue, Superintendent of Schools
Workshop: School Administrator Mentor Training Program, NJASA Headquarters,
Trenton, NJ
April 26 & 30, 2018
Fee: \$395.00 Mileage: Not Requested

Revised

Ellyn Breese, Memorial School Guidance Counselor
Workshop: School Climate & Anti-Bullying Conference, Stockton University,
Galloway, NJ
May 23, 2018
Fee: \$150 Mileage: \$40.49

Amanda Gilsey, Woodmere School Guidance Counselor
Workshop: School Climate & Anti-Bullying Conference, Stockton University,
Galloway, NJ
May 23-24, 2018
Fee: \$250 Mileage: \$82.46

Christina Sorbara, Woodmere School Teacher
Workshop: PECS Level 1 Training, Somerset, NJ
June 13-14, 2018
Fee: \$399.00 Mileage: \$26.66

2. BE IT RESOLVED to approve the 2018 Fall Speech Language Pathology Student Teaching Placement for the following student from Kean University:

Student	Hours	Teacher	School
Nedezda O'Neill	3 days per week	Sandra Crawford	Meadowbrook

3. BE IT RESOLVED to accept the Comcast Cares Sensory and Science Grant submitted through MTN Organization Incorporated, 25 Westlake Court, Jackson, New Jersey, in the amount of \$4,000.00 for the 2017-2018 school year. The grant will provide a science garden for the Meadowbrook School and a sensory garden for the Woodmere School.
4. BE IT RESOLVED to accept Case #33 from the Brick Township School District beginning December 11, 2017 for the 2017-2018 school year at an annual tuition rate of \$73,697.50 (prorated). The Brick Township School Board of Education will pay the full tuition cost.
5. BE IT RESOLVED to accept Case #29 from the Matawan-Aberdeen Regional School District beginning October 10, 2017 for the 2017-2018 school year at an annual tuition rate of \$64,554.16 (prorated). The Matawan-Aberdeen Regional Board of Education will pay the full tuition cost.

Moved _____ Seconded _____ Action of the Board _____

Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve Elizabeth Mooney as a Replacement Third Grade Teacher at Woodmere School at a salary of \$55,564.00 (prorated), BA Step 1, effective April 9, 2018 through the end of the 2017-2018 school year.
2. BE IT RESOLVED to approve the following leave of absence for Lindsay Szatkowski, Meadowbrook School Teacher, as follows:

Disability Phase	May 8, 2018 to June 21, 2018 (paid)
Family Leave of Absence	September 1, 2018 to October 31, 2018 (paid)

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino
Nays: None

Operations

Mr. Siino stated that the committee met on March 22, 2018 and discussed future projects.

Mr. Siino presented the following Resolutions, seconded by Mr. Lawson.

1. A Resolution binding the Eatontown School District to purchase Electric Generation Services through the Alliance For Competitive Energy Services ("Aces") Bid Cooperative Pricing System Id#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Eatontown School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

2. A Resolution binding the Eatontown School District to purchase natural gas services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to

the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Eatontown School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

3. BE IT RESOLVED to approve the joint transportation agreement with Matawan-Aberdeen Regional School District for the 2017-2018 school year in the amount of \$1,533.08. Eatontown School District is the Host District and Matawan-Aberdeen Regional School District is the Joiner.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino
Nays: None

Technology

There was no report from the Committee Chairperson.

Safety & Security

Mr. Regan stated that the Committee met with the Chief of Police on March 20, 2018 and discussed the Special Class 3 Officer.

Negotiations

There was no report from the Committee Chairperson.

Student Activities, Recreation
& Development

There was no report from the Committee Chairperson.

Items for Discussion

Other Business from The Board

Friday - Friday	March 30 - April 6, 2018	Spring Recess - Schools Closed
Monday	April 9, 2018	Schools Reopen

Meeting Opened to the Public

Mr. Ortiz motioned to open the meeting to the public, seconded by Mr. Siino.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Executive Session

Time: 7:26 p.m.

Mr. English motioned to move into Executive Session, seconded by Mr. Lawson.

Upon call of the question, the motion was passed unanimously.

Mr. Collins read the Executive Session Resolution.

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

Contract negotiations/Security matters

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

When confidentiality is no longer required.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- X Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.
- X Falls within the attorney-client privilege and confidentiality is required.

Meeting Reopened
8:49 p.m.

Mrs. Flynn motioned to reopen the meeting, seconded by Mrs. Miller.

Upon call of the question, the motion was passed unanimously.

Adjournment
8:51 p.m.

Mrs. Flynn motioned to adjourn the meeting, seconded by Mrs. Miller.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,



Lori Youngclaus
Business Administrator