

**EATONTOWN BOARD OF EDUCATION**  
**Eatontown, New Jersey**  
**June 25, 2018**

**Minutes**

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 5, 2018, in the Asbury Park Press and sent to the Atlanticville on January 5, 2018, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

**Moment of Reflection**

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

**Pledge to the Flag**      All pledge allegiance to the Flag

**Roll Call**      Roll call showed the following Board Members in attendance: Messrs. English, Ortiz, Regan and Mmes. Flynn, Martinock. Messrs. Fitter (arrived at 7:20), Lawson and Siino was absent. Mrs. Miller was also absent. Also in attendance: Mr. Scott T. McCue, Superintendent, Mrs. Lori Youngclaus, Business Administrator/Board Secretary, and Mr. Dennis Collins, Esq.

**Superintendent's Report**      Mr. McCue gave the following report:

Here are some important school updates as we approach the end of June 2018:

- As a school system, we are looking forward to the planning time summer offers the district.
- The summer will be a busy time as we plan for next year and work to complete cleaning and maintenance projects at each of the schools.
- In addition, the district is offering a Summer Learning Academy Program for eligible students in July. For a second year in a row, the district also offers an Extended School Year Program for students with IEPs. Mrs. Micciulla will be supervising the program at Vetter School.
- As Superintendent, I am looking forward to discussing with the Board of Education the district's goals for next year at the July 9<sup>th</sup> Board of Education Retreat.

- Over the summer, the district will revise the Social Studies, Art, Music, Physical Education, and Health Curriculum.
- In May 2018, Eatontown Public Schools received the District and School Grade Report for Determining Grades under the Anti-Bullying Bill of Rights Act for 2016-2017. The grades were as follows:
  - District- 76 out of 78 points
  - Margaret L. Vetter School- 77 out of 78 points
  - Memorial School- 77 out of 78 points
  - Meadowbrook School- 75 out of 78 points
  - Woodmere School- 75 out of 78 points
- Last but not least, I want to personally thank the faculty, staff, and Leadership Team for their support this year. In addition, I would like to thank the BOE for its support as well. This 2017-2018 school year was a busy year as the district continues the grapple with complex issues such as state funding, student achievement, and student behavior.

Mr. Regan presented the following Resolution, seconded by Mr. Ortiz.

BE IT RESOLVED to accept the Superintendent's Report for June 2018.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Ayes: English, Flynn, Martinock, Miller, Ortiz and Regan.

Nays: None

Absent: Fitterer, Lawson, Miller and Siino

#### Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mr. Flynn.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of June 11, 2018, be approved as attached.

Ayes: English, Flynn, Martinock, Miller, Ortiz and Regan.

Nays: None

Absent: Fitterer, Lawson, Miller and Siino

#### Meeting Opened to The Public to comment on Agenda items only.

Mr. Ortiz motioned to open the meeting to the Public, to comment on agenda items only, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mr. Regan motioned to close the meeting to the Public, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Regan presented the following Resolution, seconded by Mrs. Flynn.

1. BE IT RESOLVED to authorize the Superintendent and the Business Administrator/Board Secretary to conduct all necessary June 30, 2018, year-end transfers of line accounts pursuant to closeout activities subject to ratification by the Board at the July Board Meeting.
2. BE IT RESOLVED that the Certified List of Bills in the amount of \$ 2,638,190.06 dated June 25, 2018, be approved as enclosed.
3. BE IT RESOLVED that the Board authorize the School Business Administrator to pay the Certified List of Bills dated June 29, 2018, which will be approved at the July 23, 2018 Board Meeting.
4. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of April 30, 2018 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of April 30, 2018, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending April 30, 2018.
6. Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education

to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eatontown Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Eatontown Board of Education has determined that up to \$100,000, not to exceed, is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Eatontown Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

7. Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Eatontown Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Eatontown Board of Education has determined that up to \$200,000, not to exceed, is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Eatontown Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Ayes: English, Flynn items all except item Sewer Authority bill in item #2 and #3, Martinock, Miller, Ortiz and Regan.

Nayes: None

Absent: Fitterer, Lawson, Miller and Siino

Abstain: Flynn Sewer Authority bill in item #2 and #3

## Educational Resources

Mrs. Flynn presented the following Resolution, seconded by Mrs. Martinock.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:

Jay Medlin, Memorial School Principal

Workshop: NJAMLE's Summer Skills Sharpening, Point Pleasant, NJ

July 19, 2018

Fee: 0

Mileage: Not Requested

2. BE IT RESOLVED to approve the following Monmouth University Student for her clinical practice (student teaching) for the Fall 2018 and Spring 2019 semester:

Student	Teacher	Grade
Ariana Margetis	Laura Revolinsky	2

2. BE IT RESOLVED to approve the cost of \$4,500 for the annual membership in the Brookdale Community College workshops for the 2018-2019 school year. This will be funded by Title IIA.

Literacy: \$1,500.00

Math/Science \$3,000.00

3. BE IT RESOLVED to approve the placement and transportation of the following students for the 2018-2019 school year:

Case #	Placement	Tuition	ESY
1	Children's Center	\$67,093	Includes ESY
2	Children's Center	\$67,093	Includes ESY
3	Children's Center	\$67,093	Includes ESY
4	Children's Center	\$67,093	Includes ESY
11	Regional Day at Jackson	\$75,590	\$6,270
12	Regional Day at Jackson	\$75,590	\$6,270
13	Bayshore	\$57,000	\$8,000

4. BE IT RESOLVED to approve BATA, Inc. to provide physical therapy at an hourly rate of \$76.50 for the 2018-2019 school year as needed and specified in the students' IEPs.
5. BE IT RESOLVED to approve General Health Resources, Inc. to provide an occupational therapist at an hourly rate of \$75.00 for the 2018-2019 school year as needed.

6. BE IT RESOLVED to appoint Susan Tseng, Salhye Erskine and Telma Cronin as translators for the Child Study Team during meetings and evaluations as needed and at a rate of \$38.00 (no student) and \$39.00 per hour (with student), respectively in accordance with the 2015-2018 Collective Bargaining Agreement between the Eatontown Board of Education and the Eatontown Education Association or until a successor agreement has been reached.
7. BE IT RESOLVED to appoint Richard A. Reutter, MD to perform neurodevelopmental assessments for the 2018-2019 school year as needed at a rate of \$150.00 per case.

Ayes: English, Flynn, Martinock, Miller, Ortiz and Regan.

Nayes: None

Absent: Fitterer, Lawson, Miller and Siino

## Personnel

Mr. McCue welcomed Andrew Houlton and Matthew Zuretti to the district.

Mrs. Martinock presented the following Resolution, seconded by Mrs. Flynn.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to appoint the following staff member as the extracurricular activity advisor for the 2018-2019 school year, at a rate of \$39 per hour or until a successor agreement has been reached:

### Memorial School

Position	Staff Member	*Hourly/ Stipend	Hours Not to Exceed
National Jr. Honor Society Advisor	Christine Gallucci	\$39/hour	20

2. BE IT RESOLVED to accept the resignation of the following van drivers for the Summer Learning Academy for 2018-2019 school year.

Stacian Megill

Henry Partenfelder

3. BE IT RESOLVED to approve the following personnel as van drivers for the Summer Learning Academy held from July 2, 2018 - August 2, 2018 at Vetter School. Van Drivers will be working with students at the rate of \$24.10 not to exceed a total of 4 hours per day. ESSA Title I funds are being used to support this work.

Valarie Voss (pending criminal history clearance)  
Yvonne Brown (pending criminal history clearance)  
Ricky Voss (pending criminal history clearance)

4. BE IT RESOLVED to approve Kathleen Pannullo as a substitute teacher for the Extended School Year Program. The ESY Program runs from July 2, 2018-August 2, 2018 at Vetter School.
5. BE IT RESOLVED to appoint Matthew Zuretti as the Physical Education Teacher at Meadowbrook School beginning September 1, 2018 for the 2018-2019 school year at a salary of \$55,564.00, BA Step 1, pending criminal history clearance. This salary is in accordance with the 2014-2018 Board of Education/Eatontown Education Association Collective Bargaining Agreement or until a successor agreement has been reached.
6. BE IT RESOLVED to approve Andrew Houlton as the Night Custodial Manager at a salary of \$45,000.00 effective July 1, 2018 to June 30, 2019 pending criminal history clearance.
7. BE IT RESOLVED to approve the following personnel as a paraprofessional for the Extended School Year Program held from July 2, 2018 - August 2, 2018 at the Vetter School. Paraprofessionals will be working with students at the rate designated below, not to exceed a total of 72 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/ Eatontown Education Association Bargaining Agreement or until a successor agreement has been reached.

Gina Sypher                      \$19.59 (Step 2)

8. BE IT RESOLVED to approve the following Curriculum Writing Committee member not to exceed the hours specified below at a rate of \$38.00 per hour or until a successor agreement has been reached. This work needs to be completed according to district and state guidelines by August 17, 2018.

Social Studies Curriculum Writing Committee (30 hours):

Janis Mottershead                      8<sup>th</sup> Grade  
\*Revision to the June 11, 2018 resolution\*

Ayes: English, Flynn, Martinock, Miller, Ortiz and Regan.  
Nays: None  
Absent: Fitterer, Lawson, Miller and Siino

## Operations

Mr. Ortiz presented the following Resolution, seconded by Mr. Regan.

1. BE IT RESOLVED to approve the joint transportation agreement with Monmouth Regional High School for the 2018-2019 School Year in the amount of \$84,545.00. Monmouth Regional is the Host District and Eatontown is the Joiner.

Ayes: English, Flynn, Martinock, Miller, Ortiz and Regan.

Nays: None

Absent: Fitterer, Lawson, Miller and Siino

## Technology

There was no report from the Committee Chairperson.

## Safety & Security

There was no report from the Committee Chairperson.

## Negotiations

Mr. Fitterer stated the next meeting is scheduled for July 19<sup>th</sup>.

## Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

## Items for Discussion

There were no items for discussion.

## Other Business from The Board

None



Meeting Opened to the Public

Mr. Ortiz motioned to open the meeting to the public, seconded by Mrs. Flynn.

Upon call of the question, the motion passed unanimously.

Mrs. Martinez addressed the Board expressing concern over a recent student matter.

Closed to the Public

Mr. Regan motioned to close the meeting to the Public, seconded by Mrs. Flynn.

Upon call of the question, the motion passed unanimously.

Executive Session

Time: 7:17 p.m.

Mr. English motioned to move into Executive Session, seconded by Mr. Regan.

**BE IT RESOLVED** that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

Personnel matter

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

When confidentiality is no longer required.

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

  X   Falls within the attorney-client privilege and confidentiality is required.

  X   Deals with personnel matters of public employees and employee has not requested that the matter be made public.

Meeting Reopened  
7:30 p.m.

Mrs. Martinock motioned to reopen open the meeting, seconded by Mrs. Flynn.

Upon call of the question the motion passed unanimously.

Adjournment  
7:30 p.m.

Mr. English motioned to adjourn the meeting, seconded by Mr. Fitterer.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "L. Youngclaus".

Lori Youngclaus  
Business Administrator