

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
January 22, 2018
Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 5, 2018, in the Asbury Park Press and sent to the Atlanticville on January 5, 2018, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag All pledge allegiance to the Flag

Roll call showed the following Board Members in attendance: Messrs. English, Fitterer, Lawson, Ortiz, Regan and Siino, Mmes. Flynn, Martinock and Miller. Also in attendance: Mr. Scott T. McCue, Superintendent, Mrs. Lori Youngclaus, Business Administrator/Board Secretary, and Mr. Matthew Kalwinsky, Esq.

Student Council Liaison Report - Sofia Roman, President, read the following:

Happy New Year Board Members! I hope you all had a great holiday season. The New Year has really gotten off to a great start for Memorial School. The Links of Hope fundraiser that we had in December brought us a total of \$1,000 to help Eatontown families, this was a new record for this fundraiser, and I hope that it will only increase as it continues in the future years. The Memorial Basketball season continues on into the new year and our boys are 7 and 1 so far this season, a brand new addition to our banner gym is expected at the end of the season if they continue to dominate the league like this. This past weekend was a very busy one, as Memorial's very own production of Seussical the Musical was finally performed and it sure was a big hit. I hope that all of you got to see it and enjoyed every moment of it. I know that those students worked extremely hard these past three months and I believe all that hard work really showed in their three performances. I can only imagine what next year will bring for our drama club. Tickets are starting to be sold as our annual 8th grade Italian Dinner fundraiser draws closer, I am really counting on our community and my fellow 8th graders to step up and make this Washington Trip, and the rest of our school year, truly worthwhile.

Presentation

Monmouth County Superintendents' Educator of the Year Program

Mr. Jay Medlin, Memorial School Principal

Mr. Kevin Iozzi, Vetter School Principal

Mr. Kristoffer Brogna, Woodmere School Principal

Mrs. Valerie Cioffi, Meadowbrook School Principal

Comments:

Ms. Nichole Brockriede, Eatontown Education Association President

Mr. Scott T. McCue, Superintendent of Schools

RESOLUTION

Mr. Lawson presented the following Resolution, seconded by Mrs. Martinock.

BE IT RESOLVED to approve the following named staff members as participants in the 2018 Monmouth County Superintendents' Educator of the Year Program:

Memorial School	-	Ellyn Breese
Vetter School	-	Sarah Kuipers
Woodmere School	-	Amie Hutting
Meadowbrook School	-	Jennifer Bechtle

BE IT RESOLVED that the Board of Education allots \$500.00 to each of the participants Recognized through the 2018 Monmouth County Superintendents' Educator of the Year Program.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino

Nays: None

Superintendent's Report

Mr. McCue gave the following report:

Memorial School

- Students in Mrs. D'Urso's 7th grade English class are immersed in their argumentative writing unit. In order to prepare them to meet the challenges of this type of writing and to discuss argument protocols, students participated in a mock trial. The classes were divided up into prosecution and defense teams. Each team was required to craft a claim and support that claim with clear reasons and relevant evidence. After much preparation, the teams presented their arguments to the class with the honorable Judge D'Urso presiding. The students were highly engaged and delivered compelling and persuasive presentations. In

the weeks ahead, the students will use this momentum to launch into research-based argumentative essays.

- Throughout the month of December, students and staff contributed to the Links of Hope fundraiser. Mrs. Krsyzckowski's and Ms. Rosati's coordination of the drive netted \$1000.00 that was used to purchase supermarket and mall gift cards for Memorial School families in need.
- Our third annual Midday Madness Pep Rally took place on December 22nd. Student athletes were introduced while the pep band and cheerleaders fired up the crowd. A three-point shot contest was held with the winners receiving free pretzels for a month from the Community Service Alliance.

Meadowbrook School

- Meadowbrook School's Giving Tree provided gifts for six needy families for the holidays. Families and teachers were very generous in their donations and each child received three gifts. Thank you to Ms. Gilsey for organizing the event and ensuring each family was provided gifts for the holiday season.
- Mrs. Deligney presented the Winter Concert on Wednesday, December 20th. The second graders dazzled the audience with a skit entitled "On with the Snow," in which there was plenty of dancing and singing solos. The audience also was delightfully impressed by the beautiful sounds of the Hand Chime Chorus. Thank you to Mrs. Deligney and the second graders for their hard work in preparing for this fun and entertaining performance.
- Meadowbrook School's first grade Book Buddy program has begun. All students receive a bag containing "just right" books on their reading level. The students keep the books home for the week and are encouraged to read from these books nightly. Thank you to Mrs. Caliendo for organizing and preparing the books every week.

Vetter School

- The Battle of the Books is coming to Vetter School. The Battle of the Books is a voluntary reading incentive program which allows students to get together in small groups to demonstrate their abilities and to test their knowledge of the books they have read. The purpose is simply to encourage students to read good books and have fun while competing with peers. The battle will be taking place in April. In December, the 101 students that signed up for the upcoming event met together to choose their teams, mascots, names, and receive their books.
- On December 13th, Vetter School held its annual Winter Concert. The Vetter School Chorus and Band played a variety of holiday selections in the Memorial School Gym where there was standing room only. All performances went extremely well and nothing but compliments followed from all that attended. Thank you to Mr. Rosa and especially the students for a job well done.
- Mrs. Stella's sixth grade Gifted and Talented students have been experimenting with energy and electricity. Recently, they used a tablet, alligator clips, and a mother board to program bananas to play music like a piano. By holding the metal end of the clips, the students became "grounded", and the bananas were conductive, thus completing the circuit. Students will continue "circuit training" in January.
- Congratulations to Mrs. Gallucci and Mrs. Martelliti's ELA class who won the Read to Succeed Contest offered by Achieve 3000. This was a month long contest to determine which class could earn the most points in a month. Mrs. Gallucci's class earned the most

points by making reading connections, earning 75% or better on the reading activity and answering the thought questions. They earned a \$30.00 virtual gift card for a class celebration of their choice. Students chose a pizza party for the last day of school before winter break.

Woodmere School

- On Monday, December 11th, Woodmere School held its annual Winter Concert. Students in 3rd and 4th grade delighted the audience with festive songs and musical performances. The turnout was unbelievable. Over 300 adults and children attended the concert which was standing room only. Everybody left with smiles and an overall good feeling of excitement. This year, Woodmere School decided to try a different format. Each third grade class performed a song. The fourth grade did a combined performance. All the students stayed in their classes during the performance. This created a more professional atmosphere. Thank you to Mr. Monaco for a great show and to all of the teachers who volunteered to come back to help orchestrate the event. A special thanks also goes out to the PTA who helped provide refreshments during this special performance.
- On Thursday, December 22nd, Woodmere School held the second annual Holiday Mannequin Challenge. All students as well as their respective classes had to devise a scene for the challenge. They had class time to create the scene and then perform it by becoming totally still. Each class was rated based on their creativity and ability to become a “mannequin”. The challenge was filmed and in the end, there were 2 winning classes. A comment was overheard by the students saying, “this was cool, are we doing this every Thursday?”

Special Services

- During the month of December, the Child Study Team performed 3 evaluations, 9 re-evaluations, 4 identification meetings, and 3 eligibility meetings. The Child Study Team also had 5 new referrals.

Director of Elementary and Secondary Education

- Please look out for a Family Science Night being planned for January 2018.

Suspensions for December 2017

During the month of December, there was one in-school suspension and two out-of-school suspensions at Memorial School and one in-school suspension at Meadowbrook School.

Other District News

In addition, to my Superintendent’s Report, I would also ask the Board of Education to accept the Harassment, Intimidation, and Bullying Report.

Mr. Ortiz presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED to accept the Superintendent’s Report and Enrollment Report for December 2017.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino
Nays: None

Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED that the Minutes of the Organizational/Regular Board Meeting of January 2, 2018, be approved as attached.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino
Nays: None

Meeting Opened to The Public

Mr. Ortiz motioned to open the meeting to the Public, seconded by Mr. Siino.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mrs. Martinock motioned to close the meeting to the Public, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Siino questioned if there were any major issues with the change in the health insurance plan.

Mrs. Youngclaus stated that the lab is now Quest Diagnostics and that prescriptions are not covered at Walgreens.

Mr. Lawson stated that since the last Board of Education meeting there has not been a Finance Committee meeting. He added, that our Business Administrator, Lori Youngclaus and Superintendent, Scott T. McCue, will begin meeting weekly to discuss the formation and preparation of next year's budget. Also, the Governor's Budget Address will be delivered the end of February.

Mr. Lawson presented the following Resolutions, seconded by Mrs. Flynn.

1. BE IT RESOLVED that the Certified List of Bills in the amount of \$1,892,926.44 dated January 22, 2018, be approved as enclosed.
2. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of November 30, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of November 30, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending November 30, 2017.
4. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of December 31, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of December 31, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending December 31, 2017.
6. BE IT RESOLVED to approve the payment of \$28,861.79 to Sodexo Inc. & Affiliates for the cost of food service operations for the month of December, as per the district's contract agreement.

Aye: Fitterer, English #1 all except Staples bill, #2 - #6, Flynn, Lawson,
Martinock, Miller, Ortiz, Regan and Siino

Abstain: English staples bill from #1 and #6

Nay: None

Educational Resources

Mrs. Miller presented the following Resolution, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:

Debra Nappi, Special Services Supervisor
Workshop: New Jersey's Tiered System of Support, NJPSA/FEA, Monroe Township, NJ
January 16, 2018, February 26, 2018 and March 14, 2018
Fee: \$298.00 Mileage: Not Requested

Nicole Faas, Social Worker
Professional Training in ABA Teaching Strategies, Eden Training Center, Princeton, NJ
January 25-26, 2018
Fee: \$200.00 Mileage: \$47.12

Scott T. McCue, Superintendent of Schools
Workshop: Techspo '18, Harrah's Resort, Atlantic City, NJ
January 25, 2018
Fee: \$325.00 Mileage: Not Requested

Michael Brown, Technology Coordinator
Workshop: Techspo '18, Harrah's Resort, Atlantic City, NJ
January 25, 2018
Fee: \$325.00 Mileage: \$52.74

Lindsay Szatkowski, Meadowbrook School Teacher
Professional Training in ABA Teaching Strategies, Eden Training Center, Princeton, NJ
January 25-26, 2018
Fee: \$200.00 Mileage: \$47.12

Jay Medlin, Memorial School Principal
Workshop: Cultural Diversity Across Curriculum, Oak Hill Academy, Lincroft, NJ
January 31, 2018
Fee: 0 Mileage: Not Requested

Jade Barber, Vetter School Teacher
Workshop: MC3 Visual Arts Articulation, Swimming River School, Tinton Falls, NJ
February 16, 2018
Fee: 0 Mileage: Not Requested

Nicole Citarella, Woodmere School Teacher
Workshop: MC3 Visual Arts Articulation, Swimming River School, Tinton Falls, NJ
February 16, 2018
Fee: 0 Mileage: Not Requested

Jamie Farrah, Vetter School Teacher
Workshop: NJAPHERD Annual Convention, Ocean Place, Long Branch, NJ
February 27-28, 2018
Fee: \$120.00 Mileage: Not Requested

Patty Stengel, Meadowbrook School Teacher
Workshop: NJAHPERD Annual Convention, Ocean Place, Long Branch, NJ
February 27-28, 2018
Fee: \$120.00 Mileage: Not Requested

Michelle Czajkowski, Vetter School Teacher
Workshop: IXL Live, Bridgewater Marriott, Bridgewater, NJ
March 20, 2018
Fee: \$75.00 Mileage: Not Requested

Laura Buono, Woodmere School Teacher
Workshop: STEM to STEAM: Incorporating Creativity and Innovation Across Disciplines, Monmouth Mall, Eatontown, NJ
April 11, 2018
Fee: 0 Mileage: Not Requested

Inez Bruno, Meadowbrook School Paraprofessional
Workshop: Survivor Skills for Paraprofessionals: Working Effectively with Students and Staff Members, Monmouth Mall, Eatontown, NJ
April 12, 2018
Fee: 0 Mileage: Not Requested

Siobhan Sullivan, Meadowbrook School Paraprofessional
Workshop: Survivor Skills for Paraprofessionals: Working Effectively with Students and Staff Members, Monmouth Mall, Eatontown, NJ
April 12, 2018
Fee: 0 Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2017-2018 school year:

Woodmere School
Grades 3 & 4 AT (5 students)
Middletown Arts Center, Middletown, NJ/STEM Academy, Point Pleasant, NJ
February 28, 2018/March 5, 2018
1 Chaperone

Woodmere School
 Grade 3
 Bayshore Waterfront Park, Port Monmouth, NJ
 May 31, 2018
 17 Chaperones

Woodmere School
 Grade 4
 The Historic Village at Allaire, Farmingdale, NJ
 June 1, 2018
 16 Chaperones

Woodmere School
 Grades 3 & 4 AT (5 students)
 Biztown, Edison, NJ
 June 7, 2018
 2 Chaperones

3. BE IT RESOLVED to approve the 2018 Spring Clinical Practice (Student Teaching) for the following student from Monmouth University:

Student	Grade	Teacher	School
Alexandra O'Connor	3	Kelly Schleig	Woodmere School

4. BE IT RESOLVED to approve the 2018 Spring Semester Field Placements for the following students from Monmouth University (Attachment 5A).

5. BE IT RESOLVED to approve the Second Reading of the following Policies and Regulations:

R5410 Promotion and Retention (M)

6. BE IT RESOLVED to approve the First Reading of the following Policies and Regulations:

P1550 Equal Employment/Anti-Discrimination Practices (M)

R1550 Equal Employment/Anti-Discrimination Practices (M)

7. BE IT RESOLVED to approve the placement and transportation of case #33 at CPC High Point starting December 11, 2017 for the 2017-2018 school year at a tuition cost of \$73,697.50 per year prorated for the balance of the year.
8. BE IT RESOLVED to accept Case #19 from Toms River School District, beginning September 7, 2017 through January 2, 2018 school year at an annual tuition rate of \$16,644.00 prorated. Toms River School District will pay the tuition cost.

9. BE IT RESOLVED to accept the donation of two Bison Playtime Portable Adjustable Basketball Hoops from the Eatontown Recreation Department, for use at the Meadowbrook School, by the Board of Education as outlined in Board Policy No. 7230, and

BE IT FURTHER RESOLVED that the Superintendent of Schools, Scott T. McCue, will forward an appropriate letter of appreciation to the Eatontown Recreation Department for their generous donation.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino

Nayes: None

Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following leave of absence for Grace Crosby, Meadowbrook School Teacher, as follows:

NJ Family Leave of Absence (paid)
January 2, 2018 to January 31, 2018

2. BE IT RESOLVED to approve the following leave of absence for Amanda Crann, Woodmere School Teacher, as follows:

Family Leave of Absence
April 9, 2018 to June 30, 2018 (utilizing 9 accumulated personnel illness days)

3. BE IT RESOLVED to approve the following substitute teachers for the 2017-2018 school year:

David Downes (pending MCSC)

4. BE IT RESOLVED to approve the following teachers for the Title I Parent Involvement Night on January 31, 2018, at a rate of \$39 an hour, not to exceed 3 hours for each teacher. The stipends are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement. Title I Funds are being used to support this event.

Shannon Ardise	Cornelia Plancey
Denise Blair	Ellyn Rosati
Laura Buono	Debra Samilow
Robin Caroppolo	Jan Stulich
Michelle Czajkowski	Jill Wetzel
Linda McNelis	

5. BE IT RESOLVED to approve Cathleen Desmond as a Bus Aide for 4 hours a day at a salary of \$19.70 per hour, Step 1, effective January 23, 2018, for the 2017-2018 school year.
6. BE IT RESOLVED to approve Linda McNelis as home instruction teacher for a Memorial School student, Case Number 33. Home instruction began on November 13, 2017 and will continue until an appropriate out of district placement is found. The home instruction teacher will provide 10 hours of instruction per week and be paid at the rate of \$39.00 per hour.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz, Regan and Siino

Nays: None

Operations

Mr. Siino stated that the committee met on January 17, 2018 and discussed various renewals and will update the Board after the next committee meeting.

Technology

There was no report from the Committee Chairperson.

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

Mr. Fitterer stated the committee will meet following the Board meeting for an informal meeting Eatontown Educators Association.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Items for Discussion

Mr. English stated that he recently attended a Green Team meeting and the Team is going to bring a Community Garden to Council for approval and there are potential opportunities for the school district to get involved.

Other Business from The Board

Friday	January 26, 2018	One-Session Day for Students P.M. In-Service Day for Staff
Friday	February 9, 2018	One-Session Day for Students P.M. In-Service Day for Staff
Friday	February 16, 2018	Schools Closed for Students Professional In-Service Day for Staff
Monday	February 19, 2018	Presidents' Day - Schools Closed

Meeting Opened to the Public

Mrs. Martinock motioned to open the meeting to the public, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mrs. Martinock motioned to close the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

Adjournment
7:52 p.m.

Mr. Siino motioned to adjourn the meeting, seconded by Mrs. Martinock.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,



Lori Youngclaus
Business Administrator