

**EATONTOWN BOARD OF EDUCATION**  
**Eatontown, New Jersey**  
**February 26, 2018**

**Minutes**

Mr. Robert English, Board President read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 5, 2018, in the Asbury Park Press and sent to the Atlanticville on January 5, 2018, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

**Moment of Reflection**

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

**Pledge to the Flag**      All pledge allegiance to the Flag

**Roll Call**      Roll call showed the following Board Members in attendance: Messrs. English, Fitterer, Lawson, Ortiz and Regan (arrived at 7:06 p.m.), Mmes. Flynn, Martinock and Miller. Mr. Siino was absent. Also in attendance: Mr. Scott T. McCue, Superintendent, Mrs. Lori Youngclaus, Business Administrator/Board Secretary, and Mr. Dennis Collins, Esq.

**Superintendent's Report**      Mr. McCue gave the following report:

First, as reported at our last meeting, Memorial School has been designated as a Targeted School in need of improvement under the new federal ESSA regulations. ESSA has replaced the former federal No Child Left Behind Act. This Targeted School designation is due to a specific subgroup's performance in math on the 2016-2017 PARCC assessment.

The criteria used to make this determination was based upon the following weighted factors:

- Student Growth Percentile (50%)
- Academic Achievement (35%)
- Chronic Absenteeism (15%)

The school will be monitored for the next three years. An action plan will need to be developed to address student performance in mathematics moving forward. Here are a few steps the Administration and staff plan on taking:

- A Needs Assessment will be conducted to determine specific areas of weakness. This includes a review of the new curriculum adopted as per state mandate in September 2017.
- Identify Strategies and Resources that can impact improvement. There will be committee meetings involving administration, staff, and parents.
- An Annual School Action Plan will be developed based upon the data and this plan will outline specific steps as well as actions toward improvement.
- A timeline will be developed for completion of the plan.
- The school and district will eagerly look for ways to be removed from this status. Dr. Richens, Monmouth County Executive Superintendent, will attend the next Memorial School staff meeting and discuss the “look-fors” in this process. How can we improve and get better?

Second, the topic of school security is in the news. Although I am concerned about the violence that continues to impact our schools across the nation, our school district is in compliance with state regulations regarding school security and exceeds those expectations in some areas. Although I do not think making our plans or security infrastructure public is wise, as BOE members, you should know the Board of Education has approved many projects over the years to improve the safety and security of the schools. Here are a few basic examples:

- Upgraded school security cameras and system to improve clarity, visibility, and recording options. This system is expandable and upgradeable for the future.
- Upgraded the swipe card system used by staff. The district now prints its own ID cards and swipe cards.
- Improved classroom door locks to make it easier for staff to lock their doors in the event of a lockdown.
- Installed door window covers and guards to black-out the door windows quickly in the event of a lockdown.
- Practice security drills in conjunction with the police and other emergency responders.
- Our Safety and Security Manual is in compliance with state regulations.
- Other future safety and security measures are being discussed at the committee level currently.

On Friday, February 23<sup>rd</sup>, I attended the Monmouth County Superintendents’ Roundtable Meeting. This meeting includes all Monmouth County Superintendents. At this meeting, the Monmouth County Sheriff and other safety and security specialists from across the state discussed steps that districts can take in the future to improve security. I am happy to report that we have implemented many of them or we are in the process of implementing them.

On Tuesday, February 27<sup>th</sup>, I will be meeting with the Mayor, Chief of Police, and Borough Administrator to discuss other safety and security plans for the future. This Board of Education has always taken school safety and security seriously and has always been interested in making improvements when possible and/or necessary.

Mr. English asked when will the scores be available.

Mr. McCue responded preliminary scores will be available in August and stated that he will follow up with the Board.

Mr. Lawson presented the following Resolution, seconded by Mr. Ortiz.

BE IT RESOLVED to accept the Superintendent's Report for February 2018.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Regan

Nays: None

Absent: Siino

#### Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mrs. Flynn.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of February 12, 2018, be approved as attached.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Ortiz and Regan

Nays: None

Abstain: Miller

Absent: Siino

#### Meeting Opened to The Public

Mrs. Flynn motioned to open the meeting to the Public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

#### Meeting Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Miller.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson presented the following Resolutions, seconded by Mrs. Miller.

1. BE IT RESOLVED that the Certified List of Bills in the amount of \$1,999,315.87 dated February 26, 2018, be approved as enclosed.
2. BE IT RESOLVED to approve the payment of \$35,926.76 to Sodexo Inc. & Affiliates for the cost of food service operations for the month of January, as per the district's contract agreement.

Ayes: English item #1, Fitterer, Flynn, Lawson, Martinock, Miller Ortiz and  
Regan

Nayes: None

Abstain: English item #2

Absent: Siino

Educational Resources

Mrs. Miller presented the following Resolution, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:

Christine Gallucci, Vetter School Teacher

Workshop: Cool Tools For Organizing a Digital Classroom, Brookdale  
Community College, Lincroft, NJ

February 20, 2018

Fee: 0

Mileage: Not Requested

Denise Caiazza, Vetter School Nurse

Workshop: Pediatric Rashes, CentraState Medical Center, Freehold, NJ  
February 21, 2018

Fee: \$45.00

Mileage: Not Requested

Amanda Gilsey, Woodmere School Guidance Counselor

Workshop: Good Ideas Conference – School Counselors, Georgian Court  
University, Lakewood, NJ

March 9, 2018

Fee: 0

Mileage: \$11.78

Denise Caiazza, Vetter School Nurse

Workshop: Youth Suicide Prevention, CentraState Medical Center, Freehold,  
NJ

March 13, 2018

Fee: \$45.00

Mileage: Not Requested

Jay Medlin, Memorial School Principal  
Workshop: NJPSA-Observing NGSS Classrooms, Monroe Township, NJ  
May 10, 2018  
Fee: \$149.00 Mileage: Not Requested

Denise Caiazza, Vetter School Nurse  
Workshop: The New Buzz Words in Autism Spectrum Disorder, CentraState Medical Center, Freehold, NJ  
May 23, 2018  
Fee: \$45.00 Mileage: Not Requested

Ellyn Breese, Memorial School Guidance Counselor  
Workshop: School Climate & Anti-bullying Conference, Stockton University, Galloway, NJ  
May 23, 2018  
Fee: \$130.00 Mileage: \$40.49

Kristin Lancton, Woodmere School Teacher  
Workshop: NJTESOL/NJBE 2018 Spring Conference, Hyatt Regency, New Brunswick, NJ  
May 30, 2018  
Fee: \$199 (paid by Title III funds) Mileage: \$21.27

Brooke Mindnich, Meadowbrook School Teacher  
Workshop: NJTESOL/NJBE 2018 Spring Conference, Hyatt Regency, New Brunswick, NJ  
May 30, 2018  
Fee: \$199 (paid by Title III funds) Mileage: \$21.27

Caitlin Tompkins, Meadowbrook School Teacher  
Workshop: NJTESOL/NJBE 2018 Spring Conference, Hyatt Regency, New Brunswick, NJ  
May 30, 2018  
Fee: \$199 (paid by Title III funds) Mileage: \$21.27

Denise Caiazza, Vetter School Nurse  
Workshop: Pediatric ENT Assessment and Implications, CentraState Medical Center, Freehold, NJ  
June 5, 2018  
Fee: \$45.00 Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2017-2018 school year:

Vetter School  
Grade: 6<sup>th</sup> (16 Peer-to-Peer Group Students)  
Meadowbrook School, Eatontown, NJ  
March 2, 2018  
1 Chaperone

3. BE IT RESOLVED to accept the Elementary and Secondary Education Act (ESEA) Title I SIA Part A funds for the fiscal year 2018 in the amounts of \$20,644. The purpose of these funds, commonly known as the School Improvement Award (SIA), is authorized to help schools meet the progress goals in their Title I Program Plan. These resources are allocated to schools to help students achieve academic proficiency and to complement the school's use of Title I, Part A funds.
4. BE IT RESOLVED to approve the re-submission of the Elementary and Secondary Education Act (ESEA) grant application for the fiscal year 2018 in the following amounts:

Title I Part A	\$379,894
Title I SIA Part A	\$ 20,644
Title II Part A	\$ 55,407
Title III	\$ 59,481
Title III Immigrant	\$ 3,995
Title IV Part A	\$ 10,000
Total Allocations	\$529,421

These amounts include non-public schools allocations, carryover funds, and consortium allocations, pending Office of Grants Management approval. As per program and budget allocations prepared by Mrs. Tara Micciulla, Director of Elementary and Secondary Education, pending the availability of funds, as per notification of the New Jersey Department of Education. (A copy of this resolution and application will be sent to the New Jersey Department of Education, Office of Grants Management, Trenton, New Jersey.)

5. BE IT RESOLVED to approve the Second Reading of the following Policies and Regulations:

P 0169.02	Board Member Use of Social Networks
P 3437	Military Leave
P 4437	Military Leave
P 5516.01	Student Tracking Devices
R 7101	Educational Adequacy of Capital Projects
P 7425	Lead Testing of Water in Schools
P & R 7440	School District Security (M)

- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M)
- P 8507 Breakfast Offer Versus Serve (OVS) (M)
- P 8630 Bus Driver/Bus Aide Responsibility (M)
- R 8630 Emergency School Bus Procedures (M)
- P 9242 Use of Electronic Signatures

6. BE IT RESOLVED to approve the 2018 Spring Field Experience for the following students from Monmouth University:

Student	Hours	Teacher	School
Jessica Auriemma	20	Jade Barber	Memorial/Vetter

7. BE IT RESOLVED to approve the placement and transportation of case #43 at CPC High Point starting January 29, 2018 and continuing through the remainder of the 2017-2018 school year. Tuition is \$73,797.50 per year (prorated) for the remainder of the year.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Regan  
 Nays: None  
 Absent: Siino

#### Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mr. Lawson.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following teachers for the Parent Involvement Night on March 1, 2018 at a rate of \$39 an hour, not to exceed 3 hours for each teacher. The stipends are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement. Title I Funds are being used to support this event.

Jennifer Bechtle  
 Jeanine DeFilippis  
 Sara English  
 Anne Feinberg  
 Elizabeth Mooney  
 Lara Neary  
 Jennifer Glavin Wall  
 Christina Sorbara  
 Caitlin Tompkins  
 Katie Zuretti

2. BE IT RESOLVED to approve the following substitute teachers for the 2017-2018 school year:

Maria Capetta (Teacher Residency pending MCSC)

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Regan

Nays: None

Absent: Siino

#### Operations

Mrs. Martinock presented the following Resolutions, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the joint transportation agreement with the Neptune Township School District for the 2017-2018 School in the amount of \$2,448.42, Neptune School District is the Host District and Eatontown is the joiner.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Miller, Ortiz and Regan

Nays: None

Absent: Siino

#### Technology

There was no report from the Committee Chairperson.

#### Safety & Security

There was no report from the Committee Chairperson.

#### Negotiations

There was no report from the Committee Chairperson.

#### Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

#### Items for Discussion

Mr. English updated his report to the Board at the last meeting in regards to the Fort Monmouth redevelopment:



FMERA announced that negotiations have ended without a final agreement with Paramount Realty which was the developer that they had hoped would be the builder for Parcel B and the Freedom Pointe project. FMERA will probably see if the 2nd ranked bidder is still interested.

#### Other Business from The Board

Friday	March 9, 2018	Afternoon Parent/Teacher Conferences - One-Session Day for Students
Friday	March 23, 2018	One-Session Day for Students - P.M. In-Service Day for Staff
Friday - Friday Monday	March 30 - April 6, 2018 April 9, 2018	Spring Recess - Schools Closed Schools Reopen

#### Meeting Opened to the Public

Mr. Ortiz motioned to open the meeting to the public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

#### Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

#### Executive Session

Time: 7:29 p.m.

Mr. English motioned to move into Executive Session, seconded by Mr. Lawson.

Upon call of the question, the motion was passed unanimously.

Mr. Collins read the Executive Session Resolution.

**BE IT RESOLVED** that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

Contract negotiations

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

When confidentiality is no longer required.

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

  X        Related to contract negotiations in which the public body is or may be a party.

  X        Falls within the attorney-client privilege and confidentiality is required.

Meeting Reopened

7:56 p.m.

Mr. Flynn motioned to reopen the meeting, seconded by Mr. Lawson.

Upon call of the question, the motion was passed unanimously.

Adjournment

7:57 p.m.

Mr. Lawson motioned to adjourn the meeting, seconded by Mrs. Martinock.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Lori Youngclaus".

Lori Youngclaus  
Business Administrator