

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
February 12, 2018
Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 5, 2018, in the Asbury Park Press and sent to the Atlanticville on January 5, 2018, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Pledge to the Flag All pledge allegiance to the Flag

Roll call showed the following Board Members in attendance: Messrs. English, Fitterer, Lawson, Ortiz, Regan and Siino, Mmes. Flynn and Martinock. Mrs. Miller was absent. Also in attendance: Mr. Scott T. McCue, Superintendent, Mrs. Lori Youngclaus, Business Administrator/Board Secretary, and Mr. Dennis Collins, Esq.

Student Council Liaison Officer

Sofia Roman, President

Good evening Board Members. So far, the month of February has been a busy one at Memorial School. Our National Junior Honor Society hosted the second annual science night at Memorial. Students and their parents from all across Eatontown came and enjoyed the three experiments we had to offer. Every student had the opportunity to make a marshmallow catapult, balloon race car, and their very own bag of slime. It was an amazing night filled with fun for all ages. This past Friday, February 9th, was quite the day for students here at Memorial School. To start off we had a guest speaker for all Social Studies classes. Dr. Michael Rush was kind enough to come in and speak to the students for Black History Month. He had lots of interesting and inspiring stories from growing up as an African-American and we truly enjoyed his speech and appreciated the time he spent at Memorial School. Later that evening Memorial hosted the 46th annual Italian Dinner. A hectic two hours was spent raising money for our 8th grade Washington trip and ensuring the members of our community an enjoyable dinner. We had a great turnout and I hope we made a difference in the cost for such a memorable trip

Superintendent's Report

Mr. McCue gave the following report:

Memorial School

- On Friday, January 19th at the Monmouth Regional Performing Arts Center (PAC), "*Seussical*," opened as part of a three show event. Community members from across Eatontown enjoyed the play's familiar songs and vibrant-colored costumes. Thank you to Mrs. VanWagner and Mrs. Houlton for their energy, creativity, and vision in creating three wonderful performances. The students did an outstanding job as well!
- Students in Mrs. Bilotti's science classes designed working robotic arms out of common household materials. The student groups employed problem-solving techniques and worked as team members. In addition, the students identified and manipulated variables that effected the performance of the robotic arm.

Meadowbrook School

- On Saturday, January 20th, the Meadowbrook School Hand Chime Chorus performed with the Memorial School Theater Department in the production of "*Seussical*." The second grade students were excited to be included in the play and did a fine job entertaining the audience with the wonderful sounds of their chimes. This is the second year the Meadowbrook School Hand Chime Chorus opened the show.
- On Monday, January 8th, the Lions Club conducted eye screening on all first and second grade students. Their help was much appreciated and saved Mrs. Craig, the School Nurse, an enormous amount of time.
- Mrs. Cioffi was nominated by Meadowbrook School PTA and has been selected to receive the New Jersey PTA Outstanding Principal Award. Awards will be presented at the Recognition Celebration on Saturday, March 3rd, at 7:00 pm at the NJPTA Leadership Convention. Congratulations to Mrs. Cioffi! The recognition is well-deserved.
- Meadowbrook School celebrated Multicultural Children's Book Day on Friday, January 26th. This year's theme was empathy, touching on immigration and refugees. Students listened to stories read by their teachers that highlighted a particular culture or part of the world and in some cases how it feels for a child to be new in an American school.

Vetter School

- There have been a number of innovative and creative lessons being presented at Vetter School this month. Two examples include lessons that were conducted in Mrs. Kuipers 6th grade ELA classes and Mrs. DeRiggi/Mrs. Boufford's 5th grade ELA classes. In 6th grade, the students analyzed and wrote "blueprints" for their future inspired by Martin Luther King Jr.'s speech, "What Is Your Life's Blueprint?" In 5th grade, the students researched and presented famous explorers using the new interactive boards and Google Slideshow.
- During the month of January, Vetter School conducted the annual Spelling and Geography Bees. One representative from each of 12 classes (determined by classroom qualification rounds) participated in two different school wide assemblies. For the first time, a congratulations goes to one student, 6th grader Hannah Jacobs, who was victorious in BOTH competitions.
- Mrs. Ryan and Mrs. Breese kicked off the Peer Mentoring Program at Vetter School. Students were nominated by their teachers to be Peer Mentors. The student mentors were

placed in 5th and 6th grade classrooms to begin assisting students who need help with their work. There was a great deal of positive feedback from students and teachers regarding this student leadership program.

- The students in the Community Service Alliance (CSA) sponsored several fundraisers this year. They have supported the local food bank, raised money for gifts/food for local families, and collected money to help fight cancer with the Pennies for Patients program benefitting the Leukemia & Lymphoma Society.
- Students in 5th grade Gifted and Talented participated in the Shore Consortium for Gifted and Talented students. The theme was Visual Arts. For several weeks, the students researched an artist (Nikki DeSaint Phalle) and created a presentation board and skit. On the first day of the convocation, students performed their skits at the Middletown Arts Center. They attended workshops and practiced painting with watercolors and acrylic paints and even attended a cartooning demonstration. On day two, the Gifted and Talented students travelled to the Newark Museum of Art. Students took a guided tour of the museum and even saw a Warhol sculpture. The 5th grade G&T students attended this Convocation with other fifth grade G&T students from across Monmouth County.

Woodmere School

- The final round of the Geography Bee was conducted on Friday, January 19th, in the Woodmere School All-Purpose Room. Congratulations to the first place finalist, Ava Diedrichsen. Ava took the qualifying test on January 25th in Mr. Brogna's office.
- The Spelling Bee was held on Friday, January 26th. It was a great competition, but in the end, 4th grader Julia Lee reined victorious. Julia will move on to the regional competition in March at Monmouth University.
- On Friday, January 19th, the Woodmere School Chorus under the direction of Mr. Monaco performed with the Memorial School Theater Department in the production of "Seussical." The play was produced by the Eatontown Board of Education and performed at the Monmouth Regional High School Performing Arts Center. The Woodmere Chorus kicked off the show with an amazing opening performance.

Special Services

- During the month of January, the Child Study Team conducted 12 evaluations, 14 re-evaluations, 9 identification meetings, 4 eligibility meetings, and 34 IEP meetings. In addition, the Child Study Team had 11 new referrals.

Director of Elementary and Secondary Education

- On January 23rd, the ELL Department and Mrs. Micciulla met with 15 ELL families focusing on the topic of standardized testing. Mrs. Mindnich began the evening by discussing the ACCESS for ELL's test to the families. Ms. Lancton and Ms. Tompkins supported her presentation and acted as translators for the parents as needed. Mrs. Micciulla discussed the PARCC testing as well as the new science test for grades 5 & 8. The parents learned about the accommodations and modifications that the ELL students receive on the tests and were provided with ways they could support their children and help prepare them for the tests.
- On January 31st, over 110 students and family members attended the Family Science Night at Memorial School. The families enjoyed dinner followed by a night of STEM activities that included making a balloon rocket car, a marshmallow catapult, and the ever popular

slime! A special thanks to the Memorial School National Honor Society students who assisted the teachers during the event. The evening was a huge success and discussions have already occurred on how to expand the program for next year.

There were three out-of-school suspensions at Memorial School, one out-of-school suspension at Meadowbrook School, and one out-of-school suspension at Woodmere School in the month of January.

In addition, to my Superintendent's Report, I would also ask the Board of Education to accept the January Enrollment Report and the Harassment, Intimidation, and Bullying Report.

Mr. Ortiz presented the following Resolution, seconded by Mr. Lawson.

BE IT RESOLVED to accept the Superintendent's Report and Enrollment Report for January 2018.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Ortiz, Regan and Siino
Nays: None
Absent: Miller

Approval of Minutes

Mrs. Martinock presented the following Resolution, seconded by Mr. Ortiz.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of January 22, 2018, be approved as attached.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Ortiz, Regan and Siino
Nays: None
Absent: Miller

Meeting Opened to The Public

Mrs. Flynn motioned to open the meeting to the Public, seconded by Mr. Ortiz.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mr. Lawson motioned to close the meeting to the Public, seconded by Mr. Regan.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that since the last Board of Education meeting there was a Finance Committee meeting on 2/12/18. In attendance was the Superintendent, Mr. Scott T. McCue, Board Administrator, Mrs. Lori Youngclaus, Finance Committee Member, Ed Fitterer and myself and Board President, Mr. Bob English. We discussed the 2018-2019 School Budget. On our agenda was the anticipated revenues, the health insurance cost, 2018-2019 anticipated expenditures, capital improvements/reserve proposed projects (\$355,000) and the Budget drivers. I would also like to add that the Governor's Budget Address will be delayed until Tuesday, March 13th, 2018. State aid numbers are usually presented to the school districts two days later. This delay will most likely move the budget adoption process back. The State will be communication with local districts in the future.

Mr. English expressed his concern regarding potential cuts in state aid for the 2018-2019 school year.

Mr. Lawson presented the following Resolutions, seconded by Mrs. Martinock.

1. BE IT RESOLVED to approve the following procedures and timelines for the 2018-2019 Annual School Budget in accordance with applicable law.

March 2018 -- beginning of month	Anticipated date for State Aid Figures
March 2018	Meet with County Officials to review tentative budget
March 12, 2018	Adopt a tentative budget with the full board at the scheduled public meeting
March 20, 2018	Filing of Budget with County Superintendent
April 20, 2018	Notice of Public Hearing -- Last day to advertise for the Public Hearing
April 23, 2018	Public Hearing on Budget
April 24, 2018	Last Day of Budget Approval by Executive County Superintendent
April 25, 2018	User-Friendly Budget Posted to District Website

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Ortiz, Regan and Siino

Nays: None

Absent: Miller

Ellyn Breese, Memorial School Guidance Counselor
Workshop: Good Ideas Conference – School Counselors, Georgian Court
University, Lakewood, NJ
March 9, 2018
Fee: \$40.00 Mileage: \$13.02

Susan Gnadinger, Meadowbrook School Paraprofessional
Workshop: Survivor Skills for Paraprofessionals: Working Effectively with
Students and Staff Members, Monmouth Mall, Eatontown, NJ
April 12, 2018
Fee: 0 Mileage: Not Requested

Jay Medlin, Memorial School Principal
Workshop: NJ State Bar Foundation – Why We Bully: Talking About Race,
New Jersey Law Center, New Brunswick, NJ
April 18, 2018 (rescheduled from December)
Fee: 0 Mileage: Not Requested

Frank Primiani, Supervisor of Buildings & Grounds
Workshop: Utilizing Technology To Achieve Sustainability In Your School,
Galloping Hill Golf Course Clubhouse, Kenilworth, NJ 07033
April 27, 2018
Fee: 0 Mileage: \$21.70

Stephanie D'Agnese, Meadowbrook School Library/Media Specialist
Workshop: 34th Annual Winners! Workshop, Voorhees, NJ
May 17, 2018
Fee: \$209.00 Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2017-2018 school year:

Memorial School
Grade 7/8 (6 Peer-to-Peer Group students)
New Jersey State Elks' Association Pathway to Leadership Conference, Ocean
Place, Long Branch, NJ
February 1, 2018
2 Chaperones

Vetter School
Grade 5 (21 to 22 students)
Wegman's Food Market, Ocean, NJ
March 12, 2018, March 13, 2018, March 14, 2018, March 15, 2018, and March
20, 2018
4 Chaperones

Woodmere Elementary School
 Grade 4 (110 students)
 Planetarium at Ocean County College, Toms River, NJ
 March 27, 2018
 17 Chaperones

3. BE IT RESOLVED to approve the 2018 Spring Semester Field Placement for the following students from Brookdale Community College:

Student	Hours	Teacher	School
Jessica DiGiovanni	60	Jamie Johnson	Meadowbrook

4. BE IT RESOLVED to approve the 2018 Spring Field Experience for the following students from Monmouth University:

Student	Hours	Teacher	School
Morgan DeWinne	25	Joanna Sisk	Memorial
Barbara Magnusson	25	Stephanie Clayton	Vetter
Ana Frazao	20	Kim Morgan	Woodmere
Jenna Van Sant	20	Jennifer Bechtle	Meadowbrook

5. BE IT RESOLVED to approve the 2018-2019 School Calendar.
6. BE IT RESOLVED to approve the Second Reading of the following Policies and Regulations:

P1550 Equal Employment/Anti-Discrimination Practices (M)
 R1550 Equal Employment/Anti-Discrimination Practices (M)

7. BE IT RESOLVED to approve the First Reading of the following Policies and Regulations:

P 0169.02 Board Member Use of Social Networks
 P 3437 Military Leave
 P 4437 Military Leave
 P 5516.01 Student Tracking Devices
 R 7101 Educational Adequacy of Capital Projects
 P 7425 Lead Testing of Water in Schools
 P & R 7440 School District Security (M)
 P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M)
 P 8507 Breakfast Offer Versus Serve (OVS) (M)
 P 8630 Bus Driver/Bus Aide Responsibility (M)
 R 8630 Emergency School Bus Procedures (M)
 P 9242 Use of Electronic Signatures

8. BE IT RESOLVED to approve the placement and transportation of case #42 at Jackson Regional Day School starting January 18, 2018 and continuing through the remainder of the 2017-2018 school year at a tuition rate of \$72,675 per year (prorated).
9. BE IT RESOLVED to approve Professional Education Services, Inc. as the home instruction provider for case #44 for no more than ten hours of instruction per week at a rate of \$39.00 per hour as of January 11, 2018 as needed for the 2017-2018 school year.
10. BE IT RESOLVED to approve the grant application and acceptance of the Scholarship of America Target Field Trip Grant for the 2017-2018 school year in the amount of \$500.00 for the fifth grade classes at Vetter School for a field trip to Wegman's Food Market. Mr. Salvatore Costanzo, Vetter School Teacher, applied for this grant. Under the terms of the grant, the trip must take place by the end of the 2017-2018 school year.
11. BE IT RESOLVED to approve an after school aide for case # 2 and #3 for the 2017-2018 school year in an amount not to exceed \$1,200.
12. BE IT RESOLVED to approve the revised Extended School Year Tuition Contract for case #12 in the amount of \$12,128.40 for the 2017-2018 school year.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Ortiz, Regan and Siino
Nays: None
Absent: Miller

Personnel

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following leave of absence for Carol Venezia, Meadowbrook School Secretary, as follows:

Leave of Absence (paid)
February 23, 2018 to March 19, 2018
2. BE IT RESOLVED to approve the following substitute teachers for the 2017-2018 school year:

Jacqueline Santanello (pending MCSC)

3. BE IT RESOLVED to approve Donna Ahrens as a Substitute Secretary at the daily rate of \$75.32 for the 2017-2018 school year.
4. BE IT RESOLVED to approve the following staff members for appointment to the Woodmere School Lunch Options Program for the 2017-2018 school year at a rate of \$39.00 per hour. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement. This is a Title I funded program.

Position	Teacher	Not to Exceed
3 rd Grade Lunch Options Program	Amie Hutting	23 hours
4 th Grade Lunch Options Program	Danielle Feintuch	23 hours

5. BE IT RESOLVED to approve the following staff members for appointment for the spring coaching positions for the 2017-2018 school year. These stipends are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement:

Employee	Title	Stipend
Robert Guiliano	Baseball Head Coach	\$3,402.00
Gary Woloshin	Asst. Baseball Coach	\$1,702.00
Richard Ipsen	Softball Head Coach	\$3,402.00
Samantha Lowes	Asst. Softball Coach	\$1,702.00
William Reich	Boys Track Head Coach	\$3,402.00
Theresa Krsyzckowski	Girls Track Head Coach	\$3,402.00
Linda McNelis	Asst. Track Coach	\$1,702.00

6. BE IT RESOLVED to approve the following staff members for appointment to the Vetter School After School Programs for 2017-2018 school year at a rate of \$39 per hour. The After School Programs will run for one hour. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement.

Position	Teacher	Not to Exceed
6th Grade PARCC (ELA)	Danna Valenti	12 hours
Substitute	Sarah Kuipers	As needed

7. BE IT RESOLVED to approve Lucy Craig, Meadowbrook School Nurse, to register children during the Kindergarten Evening Registration on March 14, 2018 at the rate of \$38.00 per hour, not to exceed 3 hours. This salary is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement.

Ayes: English, Fitterer, Flynn, Lawson, Martinock, Ortiz, Regan and Siino

Nayes: None

Absent: Miller

Operations

Mr. Siino stated that the committee met on February 7, 2018 and discussed various topics for the 2018-2019 budget.

Technology

There was no report from the Committee Chairperson.

Safety & Security

There was no report from the Committee Chairperson.

Negotiations

Mr. Fitterer stated the committee met after the January 21, 2018 Board Meeting and had a productive informal meeting with the Eatontown Educators Association.

Student Activities, Recreation & Development

There was no report from the Committee Chairperson.

Items for Discussion

Mr. English updated the Board on the information he received at a recent FMERA meeting.

Mr. Fitterer inquired about the Title I SIA Part A School Improvement Grant.

Mr. McCue stated that he will update the Board on the information in regards to the grant on his next Superintendent Report.

Other Business from The Board

Friday	February 16, 2018	Schools Closed for Students
		Professional In-Service Day for Staff
Monday	February 19, 2018	Presidents' Day - Schools Closed

Meeting Opened to the Public

Mrs. Martinock motioned to open the meeting to the public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mr. Ortiz motioned to close the meeting to the Public, seconded by Mrs. Martinock.

Upon call of the question, the motion passed unanimously.

Adjournment

7:27 p.m.

Mr. Regan motioned to adjourn the meeting, seconded by Mr. Fitterer.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Lori Youngclaus". The signature is written in a cursive, flowing style.

Lori Youngclaus
Business Administrator