

EATONTOWN BOARD OF EDUCATION
Eatontown, New Jersey
December 18, 2017

Minutes

Mr. Robert English, Board President, read the following statement: I hereby announce, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided as follows: A notice was published on January 6, 2017, in the Asbury Park Press and sent to the Atlanticville on January 6, 2017, distributed to the Eatontown Borough Clerk and posted on the front door of the Board of Education Building at 5 Grant Avenue, Eatontown, New Jersey, stating the time, date, and place of this meeting.

Mr. English read the District Mission Statement: It is the mission of the Eatontown Public Schools to set high academic and social expectations for its students. By providing our students with appropriate staffing, resources and funding they will be able to reach these expectations and achieve the New Jersey Student Learning Standards.

Roll Call The meeting was called to order with the following members in attendance: Messrs. Bennett, English, Fitterer, Lawson, Ortiz and Siino, and Mmes. Flynn, Martinock and Miller. Also present were Mr. Scott T. McCue, Superintendent of Schools, Mrs. Lori Youngclaus, Business Administrator/Board Secretary and Mr. Dennis Collins, Esq., Board Attorney.

Pledge to The Flag – All pledge allegiance to the Flag

Moment of Reflection

Mr. English read the following statement: Let us take a moment for each of us to reflect on our mission and its place in our work here today and its impact to our continuing commitment to the students of the Eatontown Public School District.

Student Council Liaison Report - Sofia Roman, President

Good evening Board Members and citizens, exciting things have happened these past couple weeks at Memorial School. The start of December and the holiday season brought along with it one of the biggest fundraisers Memorial School offers. Started by the National Junior Honor Society Director, and the recently awarded teacher of the year, Ms. Ellyn Rosati, the Links of Hope fundraiser gives less fortunate families the Christmas they deserve. Although it ends this Wednesday, there have been several opportunities to raise money for this great cause. Barnes and Noble gladly hosted our fundraiser for Links for Hope where our National Junior Society helped wrap presents for donations, and the cast of Seussical the Musical performed. It was quite the hit with over \$100 being raised, and another \$100 being raised at smaller PTO wrapping events. There's also a last fundraiser for Crazy Hat Day on Wednesday.

The Memorial School Basketball Season is underway with the boys leading with a strong 4-0 record this season and the girls with a 2-2 record. There is a lot of hope for this season especially since our cheerleading squad officially started practices this week. They will be cheering us on in no time. As winter break looms closer that also means our play is coming up fast. I encourage all of you to attend this year's production of "Seussical", the cast and crew are working relentlessly to make this musical the best it can be. Winter break also means it's time for our Annual Winter Pep Rally. Friday we will get to watch performances from our band and cheer squad and showcase our great basketball teams. We also will see if somebody can make the infamous half-court shot, challenged by Mr. Guillano. It's a great way to kick off our holiday break. I wish you all Happy Holidays and I cannot wait to return next year.

Superintendent's Report Mr. McCue gave following report:

Memorial School

- At Memorial School, 23 students made High Honor Roll and 33 students made Honor Roll in 7th grade. In eighth grade, 33 students made High Honor Roll and 24 students made Honor Roll.
- In observance of Veterans' Day, the Memorial School Band performed at the Borough's holiday festivities at Wampum Park. The Memorial Band led by Mr. Cotignola played various patriotic songs that were fitting for the occasion. In addition, teachers at Memorial School taught lessons focusing on the origins of Veterans' Day.
- During Parent/Teacher Conferences on November 6th and 7th, 119 Memorial School parents or about 55% participated in conferences with teachers and certified staff.
- The Gifted and Talented teacher, Mrs. Socol-Stella, was recently presented with an official resolution from the New Jersey General Assembly for her role in applying for and receiving a \$5,000 grant through Partners in STEM. The money was used to purchase three, 3-D printers for the Media Center.
- During Memorial School's observance of American Education Week, seven parents participated.

Meadowbrook School

- During Parent/Teacher Conferences on November 6th and 7th, 265 Meadowbrook parents or 89% participated in conferences.
- In celebration of American Education Week, Meadowbrook School welcomed 117 parents to observe their children in their classes.
- Meadowbrook School conducted a school wide assembly in honor of Veterans' Day. LTC John Occhipinti spoke to the students about the significance of Veterans' Day and why it is celebrated. He also provided an overview of his career as well as other careers that military service leads into such as the NJ State Troopers and the FBI. Additionally, he discussed the importance of citizenship and character. In addition, staff and students contributed to the Wall of Honor at Meadowbrook School. The Wall of Honor recognizes and celebrates the work of our military servicemen and servicewomen.
- On Monday, November 28th, the first grade students traveled to Borough Hall to decorate the borough tree. This is an annual tradition for Eatontown Public Schools. Students also

visited the Community Center to listen to holiday songs performed by the Memorial School Chorus under the direction of Mr. Cotignola.

- Meadowbrook School's Enrichment Club and ELL Imagine Learning Club are meeting after-school with students.
- Meadowbrook School's Art Teacher, Mrs. Barber, had the kindergarten students create windsocks which are now on display at the Eatontown Public Library.

Vetter School

- Throughout November, teachers and students continued to use the Vetter Science Lab as a place for exploring STEM topics and experimenting. The 5th grade classes combined technology, math, and science by calculating percentages, creating charts, and presenting 3-D bars to show the percentages of fresh and salt water on our planet and the gasses in our atmosphere. Students tested tap water for iron, chlorine, copper, and PH levels as well as experimented using water, shaving cream, and blue-dyed water to calculate the amount of water molecules it takes for the process of precipitation to occur.
- STEM Enrichment began in November for fifth graders with Mrs. Socol-Stella. Students worked in groups to complete an engineering task using limited materials. The first project consisted of designing a car that could transport several dominoes. Students designed and assembled the car using only rubber bands, popsicle sticks, index cards, and cardboard. Students will be testing their cars and modifying their designs in future sessions. There were many innovative designs and creations thus far! The students will complete several more projects in December.
- Thank you to the Vetter School staff and students for helping to donate 10 boxes of canned goods and nonperishable food donations to the Eatontown Food Pantry. Mr. Iozzi and Ms. Rosati also delivered 10 Thanksgiving dinners which consisted of turkeys and grocery bags full of trimmings to 10 families of students within our school district.
- On November 6th and 7th, Eatontown Public Schools held Parent/Teacher Conferences. Parents representing 161 students or 71% of the parents attended conferences this year. Thank you to all that attended.
- Vetter School celebrated American Education Week on November 14th. About 39 students were represented by parents who came to observe classroom activities during open classroom times.

Woodmere School

- The Woodmere School was pleased to see parents participate in American Education Week. The school conducted this annual program on November 14th. About 48 parents visited their child's classroom. It gave parents an opportunity to see their child learn in a positive learning environment.
- The Woodmere School was proud to welcome the Monmouth Regional Marching Band to the school. Mr. Romano and the Marching Band as well as the Color Guard put on a great performance for both the students and staff. The band gave the audience a taste of the songs they play in competitions as well as football and other sports competitions. The performance was loud, but worth every minute. Students were able to experience different instruments and musical pieces that the band performs. Mr. Romano also did a nice job explaining some information about the band. It was a great educational experience and hopefully influenced students to sign up for an instrument in the future.

- The Woodmere After-School Clubs started this past month. For the first half of the year, Woodmere School will offer an Art Club, a Computer Club, an Imagine Learning Club for ELL students, and a Homework Club for both ELA and Math. Many students signed up to take part in this great experience and were excited to begin. The Computer Club has always been very popular and the students are further introduced to Google Apps, educational games, and other interesting information about the computer and technology. The Art Club features a more in depth look into the study of Art with additional time for special projects. The Homework Club has always been offered at Woodmere School. This year, Woodmere School decided to put a little different spin on it. The students will spend the first 15 minutes doing a mini-lesson in ELA or Math. Teacher will focus their mini-lessons on the needs of the students. After the mini-lesson, students can begin their homework, or break off with the teacher to supplement their learning of the topic presented. It is a nice educational tool that teachers can use with the students. As the second portion of the school year approaches, Woodmere School will introduce some more after-school clubs.
- Woodmere School held its annual conferences on November 6th and 7th. The school had a strong turnout with 223 parents attending conferences or 88%. Parents and teachers conversed about the students' progress and parents left with a wealth of information about their child.

Special Services

- Child Study Team members participated in I&RS meetings in November.
- During the month of November, The Child Study Team conducted 2 evaluations, 16 re-evaluations, 5 identification meetings, 4 eligibility meetings, and 0 Early Intervention Meetings.
- There were five new referrals to the Child Study Team in November.
- The Child Study Team participated in Parent/Teacher Conferences at Meadowbrook, Vetter, Woodmere and Memorial Schools.

Director of Elementary and Secondary Education

- During Parent/Teacher Conferences, parents were given their child's current Running Record level, Edmentum Benchmark scores, and Go Math Benchmarking scores. In addition, Parent Conference Checklists were distributed as well.

Other District News

On behalf of Eatontown Public Schools and the Eatontown Board of Education, we wish everyone a happy and safe Holiday Season.

I also would like to thank Mr. Bennett for his years of service to the Eatontown Board of Education and congratulate him for all his excellent work as Board Member. Please enjoy your newly found time in the years ahead. Your passion and commitment to the students will be missed.

There were three out-of-school suspensions and one in-school suspension at Memorial School in the month of November.

In addition to the Superintendent's Report, I would also ask the Board of Education to accept the November Enrollment Report and the Harassment, Intimidation, and Bullying Report for the month of December.

Mr. Ortiz presented the following Resolution, seconded by Mrs. Martinock.

BE IT RESOLVED to accept the Superintendent's Report and Enrollment Report for November 2017.

Harassment, Intimidation and Bullying Report (Mandated by the State)

Aye: Bennett, Fitterer, English, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
Nay: None

Approval of Minutes

Mr. Lawson presented the following Resolution, seconded by Mr. Fitterer.

BE IT RESOLVED that the Minutes of the Regular Board Meeting of November 27, 2017, be approved as attached.

Aye: Fitterer, English, Flynn, Lawson, Martinock, Miller and Ortiz
Nay: None
Abstain: Bennett and Siino

Meeting Opened to The Public

Mrs. Martinock motioned to open the meeting to the Public, seconded by Mr. Bennett.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Meeting Closed to the Public

Mr. Fitterer motioned to close the meeting to the Public, seconded by Mrs. Flynn.

Upon call of the question, the motion passed unanimously.

Insurance & Finance

Mr. Lawson stated that since our last Board of Education meeting we have not had a Finance Committee meeting. I would like to add though, that preparations for the

2018-2019 budget have begun. The principals and supervisors are submitting their tentative budgets this week.

Mr. Lawson presented the following Resolutions, seconded by Mr. Bennett

1. BE IT RESOLVED to approve the attached transfer list dated December 18, 2017, covering appropriation transfers in the 2017-2018 General Funds Budget. Said transfers shall result in no change in the total original appropriations.
2. BE IT RESOLVED that the Certified List of Bills in the amount of \$1,911,521.20 dated December 18, 2017, be approved as enclosed.
3. Pursuant to N.J.A.C. 6:20-2.12 (d), the Eatontown Board of Education accepts the Board Secretary/School Business Administrator's Certification as of October 31, 2017 that no budgetary appropriations account has obligations and payments which in total exceed the amount appropriated by the Eatontown Board of Education; and

Pursuant to N.J.A.C. 6:20 2:12(e), we the members of the Eatontown Board of Education of the County of Monmouth after having reviewed the Report of the Board Secretary and upon consultation with the appropriate officials, certify that as of October 31, 2017, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. The Eatontown Board of Education hereby accepts the Board's Secretary Report and the Treasurer of School Monies report for the month ending October 31, 2017.
5. BE IT RESOLVED to approve the payment of \$36,636.17 to Sodexo Inc. & Affiliates for the cost of food service operations for the month of November, as per the district's contract agreement.

Aye: Bennett, Fitterer, English #1, #2 all except Staples bill, #3 - #4, Flynn,
Lawson, Martinock, Miller, Ortiz and Siino
Abstain: English staples bill from #2 and #5
Nay: None

Educational Resources

Mrs. Miller presented the following Resolution, seconded by Mr. Lawson.

1. BE IT RESOLVED to approve the following workshops for the 2017-2018 school year for the personnel listed below plus mileage if requested:
Nicole Faas, Social Worker

Workshop: Bridging the Gap Between Principles and Practice: Behavioral Strategies for Managing Problematic Behavior in the Classroom, Monmouth Mall, Eatontown, NJ

December 15, 2017

Fee: 0

Mileage: Not Requested

Michelle Czajkowski, Vetter School Teacher

Workshop: MC3 Winter Summit, Monmouth University, West Long Branch, NJ

January 12, 2018

Fee: 0

Mileage: Not Requested

Rosemary Caliendo, Meadowbrook School Teacher

Workshop: BERG – Guided Math: Differentiate Your Math Instruction Using Small Groups, Math Journals, Centers and Whole Group Strategies (Grades K-2), Freehold, NJ

February 7, 2018

Fee: \$239 (Title IIA Funded)

Mileage: Not Requested

Lara Neary, Meadowbrook School Teacher

Workshop: BERG – Guided Math: Differentiate Your Math Instruction Using Small Groups, Math Journals, Centers and Whole Group Strategies (Grades K-2), Freehold, NJ

February 7, 2018

Fee: \$239 (Title IIA Funded)

Mileage: Not Requested

Tara Vazquez, Meadowbrook School Teacher

Workshop: BERG – Guided Math: Differentiate Your Math Instruction Using Small Groups, Math Journals, Centers and Whole Group Strategies (Grades K-2), Freehold, NJ

February 7, 2018

Fee: \$239 (Title IIA Funded)

Mileage: Not Requested

Katie Zuretti, Meadowbrook School Teacher

Workshop: BERG – Guided Math: Differentiate Your Math Instruction Using Small Groups, Math Journals, Centers and Whole Group Strategies (Grades K-2), Freehold, NJ

February 7, 2018

Fee: \$239 (Title IIA Funded)

Mileage: Not Requested

Michael Brown, Technology Coordinator

Workshop: 2018 Mandatory District Test Coordinator PARCC Training, Forsgate Country Club, Monroe, NJ

March 7, 2018

Fee: 0

Mileage: \$17.42

Tara Micciulla, Director of Elementary & Secondary Education
Workshop: 2018 Mandatory District Test Coordinator PARCC Training,
Forsgate Country Club, Monroe, NJ
March 7, 2018
Fee: 0 Mileage: Not Requested

Debra Nappi, Special Services Supervisor
Workshop: Education for Homeless Children and Youth Program Statewide
Technical Assistance Session, Princeton Marriott, NJ
March 23, 2018
Fee: 0 Mileage: Not Requested

2. BE IT RESOLVED to approve the following field trips for the 2017-2018 school year:

Meadowbrook School
1st Grade (117 students)
Count Basie Theater, Red Bank, NJ
May 31, 2018
11 Chaperones

3. BE IT RESOLVED to approve the 2018 Spring Speech Language Pathology Externship Placement for the following student from Monmouth University:

Student	# of Hours	Teacher	School
Karyn Ferrise	150	Letitia Guenther	Memorial/Vetter

4. BE IT RESOLVED to approve the 2018 Spring Clinical Practice (Student Teaching) for the following student from Monmouth University:

Student	Grade	Teacher	School
Lauren Calabro	4	Danielle Feintuch	Woodmere

5. BE IT RESOLVED to approve the First Reading of the following Policies and Regulations:

R1550 Affirmative Action Program for Employment and Contract Practices
Complaint Procedure (M)
R5410 Promotion and Retention (M)

6. BE IT RESOLVED to approve the following course reimbursement for the 2017-2018 school year:

#7 Michelle Czajkowski, Vetter School Teacher
Course: EDIN542 Assessment Techniques: Assessing for Student Learning
Monmouth University, Spring 2018
Not to exceed the amount of: \$1,732.00

7. BE IT RESOLVED to approve the provision of services from the New Jersey Commission for the Blind and Visually Impaired (CBVI) for Case #41. The cost of Education Level 1 services is \$1,900 for the school year 2017-2018.
8. BE IT RESOLVED to approve the placement and transportation of the following cases at CPC High Point for the 2017-2018 school year as follow:

Case #	Start Date	Tuition (2017-2018)
#32	December 4, 2017	\$73,697.50/prorated
#34	November 27, 2017	\$73,697.50/prorated
#40	December 4, 2017	\$73,697.50/prorated

Aye: Bennett, Fitterer, English, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
 Nay: None

Personnel

Mrs. Martinock stated that the Committee met on December 5, 2017 with Mr. McCue and discussed retirements and resignations.

Mrs. Martinock presented the following Resolutions, seconded by Mrs. Flynn.

Based on the Superintendent's recommendation, the following resolutions are offered for approval or appointment.

1. BE IT RESOLVED to approve the following substitute teachers for the 2017-2018 school year:

Troy Salnick (MCSC)
 Alyssa Amato (MCSC)
 Tiffany Martino (MCSC)
 Karyn Ferrise (pending criminal history clearance)
 Lauren Calabro (pending criminal history clearance)

2. BE IT RESOLVED to approve a leave of absence for Laurie McGrath, Meadowbrook School Teacher, as follows:

Disability Phase	January 1, 2018 to January 12, 2018 (paid)
Family Leave of Absence	January 16, 2018 to April 13, 2018 (utilizing 27 days)
Leave of Absence	April 16, 2018 to June 21, 2018 (unpaid)

3. BE IT RESOLVED to approve a leave of absence for Grace Crosby, Meadowbrook School Teacher, as follows:

NJ Family Leave of Absence November 29, 2017 to January 2, 2018 (paid)

4. BE IT RESOLVED to approve the following staff members as home basketball game supervisors at \$60.00 per game for the 2017-2018 school year. Staff will be assigned to each game on an as-needed basis.

Richard Ipsen
Linda McNelis
Janis Mottershead

5. BE IT RESOLVED to appoint Christine Brienza as Replacement First Grade Teacher at Meadowbrook School at a salary of \$55,564 (pro-rated), BA Step 1, effective January 2, 2018 through the remainder of the 2017-2018 school year.
6. BE IT RESOLVED to appoint Dr. Barry Rubino as the School Physician at a salary of \$9,598.08 (prorated), pending criminal history clearance, for the 2017-2018 school year.
7. BE IT RESOLVED to approve the salary of Lucy Craig, Meadowbrook School Nurse, in the amount of \$65,974.00, Step 3, MA plus 32 (prorated) effective February 1, 2018 until the end of the 2017-2018 school year.
8. BE IT RESOLVED to appoint the following teachers for the Winter Learning Academy, held at Vetter School beginning January 27, 2018 for a total of 10 weeks per teacher at a rate of \$39.00 per hour, not to exceed a total of 35 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement. Title I funds are being used to support the Winter Learning Academy.

Kindergarten	Language Arts	Lindsay Szatkowski/Carey Michaels
1 st Grade	Language Arts	Lara Neary
2 nd Grade	Language Arts	Jeanine DeFilippis
3 rd /4 th Grade	Language Arts	Michael Boxer
3 rd /4 th Grade	Mathematics	Amie Hutting
5 th /6 th Grade	Language Arts	Christine Santonello
5 th /6 th Grade	Mathematics	Laura Barthel
7 th /8 th Grade	Mathematics	Philip Macola
7 th /8 th Grade	Language Arts	Jan Stulich

9. BE IT RESOLVED to appoint Lisa Bowe, Karen Edgar, and Laura Buono as substitute teachers for the Winter Learning Academy, Vetter School at a rate of \$39.00 per hour. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement. Title I funds are being used to support the Winter Learning Academy.

10. BE IT RESOLVED to appoint Tara Micciulla as the Supervisor of the Winter Learning Academy, Vetter School beginning January 27, 2018 not to exceed 40 hours for a total of 10 weeks at a rate of \$39.00 per hour. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement. Title I funds are being used to support the Winter Learning Academy.
11. BE IT RESOLVED to appoint Kevin Iozzi and Robin Socol-Stella as substitutes for the Supervisor of the Winter Learning Academy, Vetter School beginning January 28, 2018 at a rate of \$39.00 per hour as needed. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement. Title I funds are being used to support the Winter Learning Academy.
12. BE IT RESOLVED to appoint Denise Caiazza as the Nurse for the Winter Learning Academy, Vetter School beginning January 28, 2018 for a total of 10 weeks at a rate of \$39.00 per hour, not to exceed a total of 35 hours. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement. Title I funds are being used to support the Winter Learning Academy.
13. BE IT RESOLVED to appoint Lucy Craig and Susan Hartman as the substitute nurses for the Winter Learning Academy, Vetter School at a rate of \$39.00 per hour as needed. This rate is in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Bargaining Agreement. Title I funds are being used to support the Winter Learning Academy.
14. BE IT RESOLVED to approve the following staff transfers effective January 2, 2018 for the remainder of the 2017-2018 school year:

	From:	To:
Susan Giordano, Paraprofessional	Vetter School	Woodmere School
Susan Gnadinger, Paraprofessional	Woodmere School	Meadowbrook School

15. BE IT RESOLVED to approve the following staff members for appointment to the Memorial School After School Programs for 2017-2018 school year at the rate of \$39 per hour. The After School Programs will run for one hour. The stipends are in accordance with the 2014-2018 Eatontown Board of Education/Eatontown Education Association Collective Bargaining Agreement.

PARCC Club	Samantha Lowes	not to exceed 12 hours
PARCC Club	Kathleen Bloise	not to exceed 12 hours

Aye: Bennett, Fitterer, English, Flynn, Lawson, Martinock, Miller, Ortiz and Siino
Nay: None

Operations

Mr. Siino stated that the Committee will meet after the 1st of the New Year.

Technology

There was no report from the Committee Chairperson.

Safety & Security

Mrs. Martinock stated that the Committee met on December 5, 2017 with Mr. McCue and discussed various topics including proposals for security camera options.

Negotiations

Mr. Fitterer stated that the Committee is anticipating a meeting in January with the Eatontown Educators Association.

Mr. Fitterer congratulated the Teachers of the Year.

Student Activities, Recreation & Development

Mrs. Flynn stated that the Committee met on November 30, 2017 with Mr. McCue and discussed before and after school clubs and STEM enrichment.

Items for Discussion

There were no items for discussion.

Other Business from The Board

Mr. Lawson made the following statement: I want to thank John Bennett for his dedication, passion, and 6 years of service to the Board of Education. I would also like to thank Gardner Gilsey for his many years of dedication and passion, as Director of

Facilities & Grounds. They'll both be missed. Also, I just want thank the Operations Committee and everyone that was involved, in the now completed gym floor project at Memorial School. It looks great. I've heard nothing but positive feedback. The Memorial School Principal, Mr. Medlin, has mentioned it to me that the opposing coaches are very impressed with the new look. I've been to a few games this season, and it's a good feeling hearing people say, when they enter the gym, WOW, this is a nice looking gym.

Meeting Opened to the Public

Mr. Bennett motioned to open the meeting to the public, seconded by Mr. Lawson.

Upon call of the question, the motion passed unanimously.

There were no comments from the Public.

Closed to the Public

Mr. Bennett motioned to close the meeting to the Public, seconded by Mrs. Martinock.

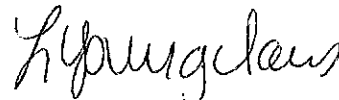
Upon call of the question, the motion passed unanimously.

Adjournment 7:00 p.m.

Mr. Bennett motioned to adjourn the meeting, seconded by Mr. Ortiz.

Upon call of the question, the motion was passed unanimously.

Respectfully submitted by,



Lori Youngclaus
Business Administrator