

# **Herkimer BOCES Board of Education**

## **Reorganization Meeting**

### **Thursday, July 6, 2017**

#### **Members Present**

Daniel LaLonde, President  
Thomas Shypski, Vice President  
Jack Bono  
Ronald Loiacono  
Janine Lynch  
William Miller  
James Schmid  
Michele Szarek – arrived @ 5:40 p.m.  
Daniel Voce – arrived @ 5:45 p.m.

#### **Absent**

Linda Tharp

#### **Others Present**

James Picolla, COO  
Mark Deierlein  
Laurie Hedges

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Shawn Maxson, Board Clerk, called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was recited.

#### **OATH OF OFFICE**

Shawn Maxson administered the Oath of Office to newly elected Board members Ronald Loiacono and James Schmid.

#### **ELECTION OF BOARD OFFICERS**

Mr. Miller moved and Ms. Lynch seconded a motion to nominate Daniel LaLonde to serve as President of the Board of Education for the 2017-2018 school year. No other nominations were heard. All voted in favor; motion carried 7:0. Mr. LaLonde was elected President of the Board of Education.

Shawn Maxson administered the Oath of Office to Mr. LaLonde.

President LaLonde assumed leadership and opened the floor to nominations for Vice President of the Board of Education.

Ms. Lynch moved and Mr. Bono seconded a motion to nominate Thomas Shypski to serve as Vice President of the Board of Education for the 2017-2018 school year. All voted in favor; motion carried 7:0. Mr. Shypski was elected Vice President of the Board of Education.

Shawn Maxson administered the Oath of Office to Mr. Shypski.

#### **APPROVAL OF AGENDA**

Ms. Lynch moved and Mr. Shypski seconded a motion to approve the agenda as presented. All voted in favor; motion carried 7:0.

**APPOINTMENT OF OFFICERS**

Mr. Loiacono moved and Mr. Miller seconded a motion to approve the appointment of officers as presented:

Clerk of the Board	Shawn Maxson	
District Treasurer	Kathleen Loomis	\$2,000 stipend
Deputy Treasurer	Ellen McLaughlin	\$400 stipend
Internal Claims Auditor	Diana Cassidy	\$750 stipend
Deputy Claims Auditor	TBD	Stipend to be determined
BOCES Attorney	Ferrara Fiorenza PC	\$205/hr
BOCES Physician	The Mary Imogene Bassett Hospital	\$1,500 flat annual fee Physicals for students enrolled at BOCES @ \$30/student
BOCES Independent Auditor	West & Co.	\$17,500
Records Access Officer	Mark Deierlein	

All voted in favor; motion carried 7:0.

**OTHER APPOINTMENTS**

Mr. Miller moved and Mr. Bono seconded a motion to approve the following appointments:

Purchasing Agent	Mark Deierlein
Assistant Purchasing Agent	Jodie Rodriguez
Title IX, ADA, Section 504 Compliance Officer	James Picolla
Dignity for All Students Coordinators	Kathy Fox Sally McCann-Kramas Brittany DerCola Lindsay Blowers Jonathan Bryant Suzanne O'Brien Lauryn Abdo Sharon Morris Michele Trinkaus
CoSer Coordinators	Directors of each of the Programs
Asbestos Coordinator	Dan Parker
Chief Emergency Officer	Adam Hutchinson
Extracurricular Activity Fund Treasurer	Laurie Waterbury - \$650 Stipend

All voted in favor; motion carried 7:0.

**DESIGNATIONS**

Mr. Shypski moved and Mr. Loiacono seconded a motion to approve the following designations:

Official Bank Depositories: M & T Bank	Adirondack Bank
Bank of America	NBT Bank
JP Morgan Chase Bank, N.A.	

All voted in favor; motion carried 7:0.

Mr. Shypski moved and Mr. Loiacono seconded a motion to approve the 2017-2018 Board of Education Calendar of Meetings as presented: [2<sup>nd</sup> Thursday @ 5:30 p.m. unless otherwise noted]

August 10	February 8
September 7 (1 <sup>st</sup> Thursday)	March 8
October 5 (1 <sup>st</sup> Thursday)	April 19 (3 <sup>rd</sup> Thursday) (enter budget results into the minutes before May 15 <sup>th</sup> )
November 8 (2 <sup>nd</sup> Wednesday)	May 17 (3 <sup>rd</sup> Thursday)
December 14	June 14
January 11	July 5 – Reorganization & Regular Meeting (1 <sup>st</sup> Thursday)

CTE Open House – March 2018

All voted in favor; motion carried 7:0.

Mr. Shypski moved and Mr. Loiacono seconded a motion to appoint the Herkimer CSD Board of Education President as the 2018 Annual Meeting Chairperson – Annual Meeting – April 5, 2018. All voted in favor; motion carried 7:0.

Mr. Shypski moved and Mr. Loiacono seconded a motion to adopt the official newspapers as presented:

- The Times Telegram
- Observer Dispatch

All voted in favor; motion carried 7:0.

#### **AUTHORIZATIONS**

Ms. Lynch moved and Mr. Miller seconded a motion to approve the following authorizations:

- A. Chief Operating Officer to certify payrolls; Assistant Superintendent for Instruction is authorized if Chief Operating Officer is not available;
- B. Designation of CTE Principal & Extracurricular Treasurer to sign Extracurricular Classroom Account checks and related documentation;
- C. Authorization of Chief Operating Officer and Executive Director of Business Operations to approve all budget adjustments in accordance with Commissioner's Regulations Section 170.3 up to \$5,000;
- D. Approval for board members to attend conferences;
- E. Authorization of Chief Operating Officer or designee to approve staff attendance at conferences;
- F. All items greater than \$5,000 will be capitalized and depreciated;
- G. Designation of District Treasurer to sign all checks; Deputy Treasurer is authorized if Treasurer is not available;
- H. Petty Cash: \$50 with District Treasurer; Change Funds: \$50 with CTE Office; \$50 with Cafeteria; \$50 with Remington Site Office;
- I. Board President and/or Chief Operating Officer and/or Board Clerk to sign necessary contracts on behalf of the Board of Cooperative Educational Services;
- J. Vice President to sign contracts in the absence of President;
- K. Authorization of Principals and Supervisors to suspend students up to 5 days;
- L. Reaffirmation of Reserve Accounts: Workers' Compensation Reserve Account; New York State Unemployment Insurance Reserve Account; Employee Benefits Accrued Liability Reserve [EBALR];
- M. Approval of Reserve Accounts
- N. Renewal of perpetual Revenue Anticipation Notes
- O. Authorization of the Chief Operating Officer to appoint employees on a temporary basis with the understanding that the Board of Education will make the final determination at the next subsequent Board of Education meeting;
- P. Authorization of Executive Director of Business Operations and Chief Operating Officer to sell surplus equipment for the 2017-2018 school year.

- Q. Approval of Credit Cards: M&T Bank – Chief Operating Officer (\$5,000 limit), Assistant Superintendent (\$5,000 limit), Purchasing Office (\$17,500 limit); Hannaford (housed in the CTE Office with authorization via purchase order)

- R. Individuals authorized to execute bank transactions : Treasurer and Deputy Treasurer

All voted in favor; motion carried 7:0.

**Mrs. Szarek arrived at 5:40 p.m.**

#### **OATH OF OFFICE**

Shawn Maxson administered the Oath of Office to newly elected Board member Michele Szarek.

#### **ESTABLISHMENT OF RATES AND POSITIONS:**

Mr. Shypski moved and Mrs. Szarek seconded a motion to establish the mileage rate at the current IRS rate. All voted in favor; motion carried 8:0.

Mr. Shypski moved and Mrs. Szarek seconded a motion to establish mentoring rates as follows:

1-3 Mentees - \$800

4-6 Mentees - \$ 1,000

7 or more Mentees - \$1,500

All voted in favor; motion carried 8:0.

#### **BOARD POLICIES**

Ms. Lynch moved and Mrs. Szarek seconded a motion to re-adopt Board Policies in effect during the previous year, including Policy #1005 Code of Conduct.

All voted in favor; motion carried 8:0.

#### **BOARD OF EDUCATION MEMBERSHIPS**

Mr. Miller moved and Mrs. Szarek seconded a motion to approve the following Board of Education Memberships for the 2017-2018 school year:

- New York State School Boards Association
- Rural Schools Association
- Oneida-Madison-Herkimer School Boards Institute
- BOCES Educational Consortium

All voted in favor; motion carried 8:0.

#### **BOE REPRESENTATIVES TO ASSOCIATION COMMITTEES**

Mrs. Szarek moved and Mr. Bono seconded a motion to appoint the following representatives to association committees:

- 2017 NYSSBA Annual Convention Voting Delegate – Daniel LaLonde [Delegate] and William Miller [Alternate].
- 2017-2018 Oneida-Madison-Herkimer School Boards Institute Executive Committee Member – Thomas Shypski; Ronald Loiacono, Alternate.

All voted in favor; motion carried 8:0.

**APPROVAL OF RATES**

Ms. Lynch moved and Mrs. Szarek seconded a motion to approve the following rates:

<b>Substitute Teacher Rates:</b>	Teacher:	
	Certified	\$90/day
	Uncertified	\$80/day
	Teaching Assistant	\$70/day
	Teacher Aide	\$62.40/day
<b>Substitute Non-Instructional Rates:</b>	Nurse	\$13.56/hr
	Custodian	\$10.40/hr
	Clerical	\$10.40/hr
	Food Service Worker	\$10.40/hr
<b>Curriculum Writing Rates</b>		\$25/hr

All voted in favor; motion carried 8:0.

**AUTHORIZATION TO COLLECT MONEY**

Mr. Miller moved and Mr. Shypski seconded a motion to authorize the following to collect money:

<b>Business Office</b>	<b>LPN</b>	<b>Program Office</b>
Lynn Hawkins	Sara Nicolette	Kristin Smith
Ellen McLaughlin	Sherrilyn Wiers-Brown	Lucinda Richards
		Laurie Waterbury
<b>Administration</b>	<b>Cosmetology</b>	<b>Regional Summer School</b>
Shawn Maxson	Abigail Gehan	Deb English
Jamie Brown	Holly Fischer	Denise Mabbett
Heather Nitti		Sally McCann-Kramas
	<b>Remington Educational Complex</b>	
	Chelsea Guzik	

All voted in favor; motion carried 8:0.

**EXTRACURRICULAR CLUBS**

Mr. Shypski moved and Ms. Lynch seconded a motion to approve the Extracurricular Clubs for the 2017-2018 school year:

Career Prep	HOSA AM
Child & Family Services Program	HOSA PM
Cosmetology AM	Lego Robotics
Cosmetology PM	Pathways
Cosmetology Retail	VP-TECH
Culinary and Hospitality	SkillsUSA
FBLA	Visual Communications
	Interest

All voted in favor; motion carried 8:0.

**ROUTINE BUSINESS****Approval of Minutes**

Mr. Miller moved and Mrs. Szarek seconded a motion to approve the June 15, 2017 regular meeting minutes as presented and the June 30, 2017 special meeting minutes with correction noted. All voted in favor; motion carried 8:0.

**BID AWARD**

Mr. Miller moved and Mrs. Szarek seconded a motion to accept the art bid from the lowest bidder, effective May 1, 2017 – July 31, 2017 [awarded to various vendors]:

**Total Bid**

\$46,718.95

All voted in favor; motion carried 9:0.

**PERSONNEL REPORT**

As recommended by Chief Operating Officer James Picolla, Mr. Miller moved and Mrs. Szarek seconded a motion to accept the resignations, approve the FMLA leave, appointments, and amendments, as listed in the Personnel Report, noting the salary, certification, and tenure status of all appointees, as appropriate.

**Resignations**

**Barr, Terry** – Culinary Instructor, CTE, effective 6/30/17. [C.O.B]

**Burke, Jason** – Social Studies Teacher, Regional Summer School, effective 6/12/17. [C.O.B]

**Chambrone, Jennifer** – Speech Therapist, Itinerant, effective 6/30/17. [C.O.B]

**Guzik, Chelsea** – Secretary I, Pathways Academy, effective 7/13/17. [C.O.B]

**Pendrak, Erica** – Special Education Teacher, Special Programs, effective 6/23/17. [C.O.B]

**Scalise, Laura** – Social Studies Teacher, Regional Summer School, effective 6/6/17. [C.O.B]

**Scheu, Susan** – Librarian, Itinerant, effective 6/30/17. [C.O.B]

**Seifried, Wayne** – Spanish Teacher, Itinerant, effective 6/16/17. [C.O.B]

**Sentz, Tricia** – Special Education Teacher, Regional Summer School, effective 5/2/17. [C.O.B]

**FMLA – Leave of Absence**

**Buddle, Kary** – Physical Therapist Assistant, Itinerant, effective 6/8/17 – 6/30/17.

**Certified Appointments**

**Abdo, Lauryn** – School Counselor, CTE, effective 7/3/17 – 8/31/17, up to 20 days @ \$174.86/day = \$3,497.20.

**Finger, John** – Social Studies Teacher, Regional Summer School, effective 7/1/17 – 8/18/17, up to 2 sessions @ \$1,620/session = \$3,240; Exam Proctor, up to 20 hours @ \$20/hr = \$400.

**Hunt, James** – Computer Networking Teacher, TANF, effective 7/11/17 – 8/17/17, up to 144 hours @ \$25/hr = \$3,600.

**Jones, Brooke** – Special Education Teacher, Regional Summer School, effective 7/1/17 – 8/18/17, up to 2 sessions @ \$1,620/session = \$3,240.

**LaCourse, Kelsey** – Social Studies Teacher, Regional Summer School, effective 7/1/17 – 8/18/17, up to 2 sessions @ \$1,620/session = \$3,240; Exam Proctor, up to 20 hours @ \$20/hr = \$400.

**LaQuee, Alisha** – Teaching Assistant, Summer School, effective 7/3/17 – 8/18/17, up to 30 days @ \$104.02/day = \$3,120.60.

**Marosek, Jesse** – Conservation Teacher, TANF, effective 7/11/17 – 8/17/17, up to 18 hours @ \$25/hr = \$450.

**Nieman, Kathleen** – Math Teacher, Regional Summer School, effective 7/1/17 – 8/18/17, up to 2 sessions @ \$1,620/session = \$3,240; Exam Proctor, up to 20 hours @ \$20/hr = \$400.

**Thrasher, Amber** – Special Education Teacher, Summer School, effective 7/3/17 – 8/18/17, up to 30 days @ \$166.11/day = \$4,983.30.

**Migrant Tutor Summer, Migrant Education, effective 7/7/17 – 8/31/17:**

Name	# of Hours	Rate/Hr	Total
Bedore, Rachel	150	\$21.40	\$3,210
Blake, Robert	100	\$23.10	\$2,310
Bonville, Jane	100	\$23.82	\$2,382
Christiano, Kimberly	200	\$25.93	\$5,186
Cole, Dana	100	\$22.74	\$2,274
Elinson, Robert	125	\$27.81	\$3,476.25
Elliott, Virginia	150	\$25.48	\$3,822
Gigliotti, Ellen	125	\$24.18	\$3,022.50
Griffin, Dorothy	175	\$26.38	\$4,616.50
Hedeen, Calvin	200	\$19.20	\$3,840
Hedeen, Ruth	150	\$28.20	\$4,230
Mateo, Virgenmina	50	\$23.34	\$1,167
Melino, Amy	200	\$21.03	\$4,206
Mohan, Kathleen	150	\$25.48	\$3,822
Orozco, Maria	100	\$19.78	\$1,978
Ortlieb, Cheryl	50	\$26.84	\$1,342
Pinedo, Michelle	250	\$23.34	\$5,835
Silberman, Charles	300	\$25.48	\$7,644
Smith, Kathleen	100	\$29.65	\$2,965
Stone, Sherry	150	\$28.38	\$4,257
Sweet, Lynne	250	\$19.20	\$4,800
Szczygiel, Joanne	100	\$21.40	\$2,140
Tallman, Susan	150	\$20.09	\$3,013.50
Wallace, Robert	100	\$26.38	\$2,638
Watkins, Mary	250	\$26.37	\$6,592.50
Weber, Wayne	150	\$27.81	\$4,171.50
Wurster, Frances	200	\$25.08	\$5,016

**Adult Literacy Summer, Adult Education, effective 7/7/17 – 8/31/17 @ \$24.72/hr:**

Name	Up to # of Hrs.	Total
Burke, Edith	60	\$1,483.20
Dunadee, Barbara	20	\$494.40
Edwards, Jacqueline	75	\$1,854.00
Kidder, Deborah	40	\$988.80
Luppino, Cornelia – TA	150 @ \$18.54/hr	\$2,781
Murphy-Armstrong, Jessica	60	\$1,483.20
Rocco, Phyllis	20	\$494.40

**Special Programs Activity Advisor for the 2016-2017 school year as per Teachers' Contract**

Waite, Georgia

SE Events

Stipend - \$500

**Medicaid Sign-Off Personnel for the 2016-2017 school year as per Teachers' Contract**

- Lindsay Ashton [pro-rated]

*The expiration dates of the 4-year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.*

*The expiration date of the 3-year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.*

Name: **Abdo, Lauryn**  
 Position: School Counselor (CTE)  
 Type: 3-year Probationary  
 Effective Dates: 9/1/17 – 8/31/20  
 Certification: School Counselor, Provisional, 6/16  
 Tenure Area: School Counseling & Guidance  
 Salary: \$34,971; Step 2; Provisional

Name: **Ille, Kenneth**  
 Position: Math Teacher (CTE)  
 Type: 4-year Probationary  
 Effective Dates: 9/1/17 – 8/31/21  
 Certification: Mathematics 7-12, Professional, 9/07  
 Tenure Area: Mathematics  
 Salary: \$44,714; Step 14; Permanent

**Classified Appointments**

**Aiello, Mary Carol** – Teacher Aide, Summer School, effective 7/3/17 – 8/18/17, up to 30 days @ \$62.40/day = \$1,872.

**Davis, Jennifer** – Teacher Aide, Summer School, effective 7/3/17 – 8/18/17, up to 30 days @ \$62.40/day = \$1,872.

**Dilorio, Suzanne** – Private Duty LPN, Summer School, effective 7/3/17 – 8/18/17, unpaid.

**Kudrewicz, Linda** – School Nurse, Regional Summer School, effective 7/1/17 – 8/18/17, up to 130 hours @ \$22.81/hr = \$2,965.30.



**Price, Kayla** – Teacher Aide, Regional Summer School, effective 7/1/17 – 8/18/17, up to 500 hours @ \$9.70/hr = \$4,850.

#### **Clerical Substitutes**

Effective 7/7/17 – 8/31/17, up to 30 days, rate of pay: per established substitute rates:

Lupi, Courtney  
Mancuso, Diana  
Whiteley, Dielle

#### **Amendments**

**Martin, John** – Modular Home (Selection/Design), CTE, effective 7/21/16 – 6/30/17, amend up to an additional 5 hours @ \$47.60/hr = \$238. [BOE Meeting 8/4/16]

**Maycock, Melinda** – Curriculum Writer, CTE, effective 4/17/17 – 6/30/17, amend up to an additional 2 hours @ \$25/hr = \$50. [BOE Meeting 4/27/17]

All voted in favor; motion carried 8:0.

**Mr. Voce arrived at 5:45 p.m.**

#### **BOARD FORUM**

President LaLonde noted the Central Valley Board of Education met recently and set the time and place for the sale of Remington to BOCES. He further noted that construction is underway at the elementary building and renovations to Jarvis Middle School will be next year.

Mr. Voce recommended a “Plan B” in the event that the voters do not approve the sale of Remington.

#### **NYSSBA Update**

Mr. Miller stated he will be attending the NYSSBA Leadership Training in August and he will not attend the September 7 board meeting.

#### **OLD BUSINESS**

##### **Facilities & Technology Infrastructure**

The proposed delay in voting on the BOCES capital project to April 2018 and the impact that will have on the construction timeline was discussed. According to Mr. Picolla, delaying district authorization until April 2018 (versus October 2017) would result in construction on both buildings occurring June 2020 – December 2021 (versus August 2018 – December 2020). King + King Architects provided an updated schedule, which combine both renovations to the BOCES WEB Complex and the Remington building projects into a single timeline. [Material filed in the supplemental file dated 7/6/17.]

Mr. Picolla stated the component superintendents received a detailed document outlining the past and future facilities planning:

- Leasing classroom space from Central Valley – the lease at Remington is in its last year;
- BOCES buying the building or extending the lease for eight years – the Central Valley Board did not consider the lease extension;
- Two capital projects being considered: WEB infrastructure and converting Remington to a functional high school environment.

Mr. Picolla informed the Board of the concern the superintendents have about approving an inter-municipal agreement and holding a public vote at the same time. He noted this is why the BOCES renovation project, which will be approved by a vote of the ten-components boards of education, has been delayed until April 2018. In this instance, BOCES bills the districts and the districts borrow the money themselves. In this type of vote, all ten-component districts must vote unanimously in order for the vote to pass.

Board members raised concern about the vote to purchase Remington being defeated and not having a lease extension past June 30, 2018. The programs currently located in the Remington building will have to be relocated if the vote is not successful. Additional questions were posed relating to the condition of the Remington building, available space at the HARC Business Park location and the number of rooms needed at Central Valley.

Mr. Voce stated if the vote to purchase Remington fails, it could be catastrophic for the programs and students currently housed there. Mr. Shypski noted the advantage of utilizing classroom space at Central Valley as being centrally located for all component schools and the use of buildings already built as opposed to adding on to the BOCES complex.

Mrs. Szarek noted the key to the success of this proposed plan is transparency.

#### Approval to Set Public Vote Date for Proposed Purchase of School Property

Mr. Picolla recommended the Board consider acting on a resolution to call for a public vote to occur on October 11, 2017 for the purchase of the Remington school building from Central Valley CSD.

#### **RESOLUTION CALLING SPECIAL MEETING**

Mr. Voce presented the following resolution and duly moved that it be adopted and was seconded by Mr. Shypski:

Mr. Loiacono expressed concern with the timing and location of the vote at Mount Markham. He stated that beginning at noon in the elementary cafeteria is an issue.

**WHEREAS**, the Board of Education passed a resolution authorizing the purchase of the former Remington building and grounds located at 77 East North Street, Ilion, New York from Central Valley Central School District; and

**WHEREAS**, the question of whether to purchase the Remington building and grounds located at 77 East North Street, Ilion, New York must be decided by a vote by the qualified voters of the Herkimer BOCES;

**NOW, THEREFORE**, be it resolved by the Board of Education of the Herkimer BOCES as follows:

**BE IT RESOLVED**, by the Board of Cooperative Educational Services of the Sole Supervisory District of Herkimer, Fulton, Hamilton and Otsego Counties, New York, as follows:

**Section 1.** That a Special Meeting of the qualified voters of the Board of Cooperative Educational Services of the Sole Supervisory District of Herkimer, Fulton, Hamilton and Otsego Counties, New York (the "BOCES") shall be held at the polling places hereinafter set forth in the notice of said Special Meeting, on the 11<sup>th</sup> day of October, 2017, at Noon, prevailing time, for the purpose of voting by paper ballot upon the proposition hereinafter set forth in said notice. Polls for the purpose of voting will be kept open between the hours of Noon and 8:00 o'clock p.m., prevailing time. For purposes of the Special Meeting and vote, the entire BOCES shall constitute a single election district, and for the convenience of the voters, multiple polling places shall be provided such that there shall be at least one polling place in each component school district of the BOCES, the locations of which are hereby designated as set forth in the notice set forth below.

**Section 2.** That the Clerk of the Board of Cooperative Educational Services is hereby authorized to amend the notice of the Special Meeting hereinafter set forth from time to time as, in her discretion, such amendment may be required, consistent with the intent of the BOCES as evidenced by this resolution.

**Section 3.** That the notice of said Special Meeting, including the proposition to be voted upon, shall be in substantially the following form:

**NOTICE OF SPECIAL MEETING AND VOTE**

The Board of Cooperative Educational Services of the Sole Supervisory District of Herkimer, Fulton, Hamilton and Otsego Counties, New York, HEREBY GIVES NOTICE that a Special Meeting of the qualified voters of said Board of Cooperative Educational Services will be held at the polling places hereinafter set forth on the 11<sup>th</sup> day of October, 2017, at Noon prevailing time, for the purpose of voting by paper ballot upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of Noon and 8:00 o'clock p.m., prevailing time. The proposition is as follows:

**PROPOSITION NO. 1 – PURCHASE OF FORMER REMINGTON SCHOOL**

Shall the following resolution be adopted, to wit:

“RESOLVED that the Board of Education of the Herkimer BOCES is hereby authorized to purchase the former Remington School, located at 77 East North Street, Ilion, New York, consisting of approximately 76,330 sq. ft., and surrounding grounds and parking lots, being tax map identification number 120.29-2-25, which property consists of approximately 9.7 +/- acres of land, from the Central Valley Central School District at a price of \$1.00, and upon such terms and conditions as may be established by the Board of Education of the Herkimer BOCES.”

NOTICE IS HEREBY FURTHER GIVEN that the entire BOCES shall be deemed a single election district, and that, for the convenience of voters, multiple polling places shall be provided such that there shall be one or more polling places in each component school district of the BOCES, the locations of which in each such district and at the BOCES site are hereby designated as follows:

<b>Name of School District</b>	<b>Address</b>	<b>Room Location</b>
Central Valley Central	Jarvis Middle School	Jarvis Media Center
Dolgeville Central	28 Grove Street, Mohawk	
	James A. Green High School	High School Cafeteria
	38 Slawson Street, Dolgeville	
Frankfort-Schuyler Central	High School	Old Gymnasium
	605 Palmer Street, Frankfort	
Herkimer Central	Senior High School	Library
	801 West German Street, Herkimer	
Little Falls City	Little Falls High School	Middle School
	1 High School Road, Little Falls	Gymnasium
Mount Markham Central	Elementary School	Cafeteria
	Fairground Road, West Winfield	
Owen D. Young Central	Central School Building	Auditorium
	Route 80, Van Hornesville	
Poland Central	Central School Building	Lobby
	74 Cold Brook Street, Poland	
Richfield Springs Central	Central School Building	Entrance Adjacent to
	93 Main Street, Richfield Springs	Baseball Field
West Canada Valley Central	High School	Front Lobby
	Route 28, Newport	

NOTICE IS FURTHER GIVEN that all persons offering to vote will be asked to provide one form of proof of residency. Such form may include but is not limited to a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, all persons offering to vote will also be required to provide their signature and address. Persons who do not provide a proof of residence may be asked to sign a declaration in order to be allowed to vote.

NOTICE IS FURTHER GIVEN (1) that persons who willfully make a false declaration of their right to vote after having been challenged are guilty of a misdemeanor pursuant to Education Law section 1951(2)(e) and (2) that casting more than one ballot in this vote would be illegal and would subject any person doing so to appropriate legal action.

ABSENTEE BALLOTS may be applied for at the office of the BOCES Clerk commencing 30 days before such meeting and vote and such ballots will be provided to qualified voters who are eligible therefor in accordance with Section 1951 of the Education Law.

**Section 4.** That the Clerk of the Board of Cooperative Educational Services is hereby authorized and directed to cause notice to be given of said Special Meeting in substantially the form hereinbefore prescribed, with any insubstantial changes thereto as are deemed by the Clerk to be appropriate, consistent with the intent of the BOCES as evidenced by this resolution, by publishing the same four times, once within each of the four weeks next preceding such special meeting, the first publication to be at least twenty-five days before said meeting, in The Observer Dispatch, The Times Telegram newspapers having a general circulation in said Supervisory District, and by giving such other notice as in her discretion may be deemed advisable.

**Section 5.** This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Jack Bono – Aye  
Daniel LaLonde – Aye  
Ronald Loiacono – Aye

Janine Lynch – Aye  
William Miller – Aye  
Thomas Shypski – Aye

James Schmid – Aye  
Michele Szarek – Aye  
Daniel Voce – Aye

Linda Tharp – absent.

The resolution was thereupon declared duly adopted.

#### **SEQRA Authorization**

Mr. Miller moved and Mr. Bono seconded a motion authorizing the Board President and Chief Operating Officer to execute the State Environmental Quality Review documents relating the purchase of property from the Central Valley CSD Board of Education. All voted in favor; motion carried 9:0.

#### **NEW BUSINESS**

##### **Positive Thoughts**

President LaLonde presented the following positive thoughts:

- Newspaper articles: BOCES adult practical nursing program graduates participated in a candle-lighting ceremony led by the nursing program coordinator Sara Nicolette during the 53<sup>rd</sup> commencement and pledge ceremony on June 21; School to Careers hosted a College and Career Fair in June – BOCES juniors and seniors had the opportunity to visit more than 25 booths during the event; the School to Careers program hosted its fourth annual Women's Career Experience for female students in grades 10-12; BOCES conservation program collaborated with the Herkimer County Soil and Water Conservation District to pack more than 16,500 trees and shrubs for individual orders; a presentation on the benefits of art therapy in healthcare was given to health science careers students; students in the conservation program did a capstone project for the end of the school year involving a 10-page paper, creating a display and presenting to guests; SkillsUSA

helds its annual Cruise-In Bike Night & Chicken BBQ to raise funds to support SkillsUSA student club activities and send students to the SkillsUSA Leadership and Skills Championships; Special Programs graduates recognized; thirty-three local adults earned their diplomas through the BOCES adult education program; The BOCES Health and Safety Service arranged for members of local school crisis response teams to meet to align their plans, discuss best practices and work through how they would handle some scenarios such as a student death or an active shooter; Sandra Sherwood named BOCES superintendent.

#### **FUTURE BUSINESS AND MEETINGS**

- Board of Education Meeting, August 10 @ 5:30 p.m.
- SBI Board Development, Board of Education Self-Evaluation Models for Board Development and Improvement, August 14 @ 6 p.m., Oneida BOCES

#### **ADJOURNMENT**

Mr. Voce moved and Mr. Shypski seconded a motion to adjourn the meeting at 6:33 p.m. All voted in favor; motion carried 9:0.

Shawn Maxson  
Clerk